



St. Helens Public Library

**Date:**

**From:** Margaret Jeffries, Library Director

**To:** The Mayor and Members of the City Council

**Subject:** Declare Surplus Library Equipment

The St. Helens Public Library requests that the following list of items be declared surplus and that we are authorized to dispose of the property through sale, donation, or discard.

Quantity	Type	Brand or further description	Model number, if known	Serial number, if known
1	Thermal printer	STAR	TSP100	231070300796 P
1	Box	Quill overhead transparency film	Unknown	N/A
1	CPU	Dell	Optiplex 390	52QJVV1
1	CPU	Dell	Optiplex 390	8VK9MS1
1	CPU	Dell	Optiplex 390	8VJ7MS1
1	CPU	Dell	Optiplex 390	8VJ6MS1
1	CPU	Dell	Optiplex 390	8VK7MS1
1	CPU	Dell	Optiplex 390	8VJ8MS1
1	CPU	Dell	Optiplex 390	8VL6MS1
1	CPU	Dell	Optiplex 390	8VJ9MS1
1	CPU	Dell	Optiplex 390	8VK6MS1
1	CPU	Dell	Optiplex 390	52RLVV1
1	CPU	Dell	Optiplex 390	8VK8MS1
1	CPU	Dell	Optiplex 390	8VH9MS1
1	CPU	Dell	Optiplex 390	52RJVV1
1	CPU	Dell	Optiplex 390	52PJVV1
1	CPU	Dell	Optiplex 390	52QPVV1
1	CPU	Dell	ThinkCentre M73	MG00J4EY
1	CPU	Dell	Optiplex 390	52PPVV1
1	CPU	Lenovo	ThinkCentre	MG00J44J
1	CPU	Dell	Optiplex 390	52QHVV1
1	Monitor	Dell		
8	Monitors	HP		
1	Monitor	Samsung		
2	Monitors	Viewsonic		
18	Computer mice, wired			
14	Computer keyboards, wired			
10	Headphones			
1	Poster			
6	Binders, 3 ring style			
2 boxes	Plexiglass stands			