

City of St. Helens
RESOLUTION NO. 2054

**A RESOLUTION ESTABLISHING AN OFFICIAL COMPENSATION PACKAGE FOR THE
MAYOR FOR FOOD, BEVERAGES AND OTHER CITY-RELATED ITEMS**

WHEREAS, this policy is to address any Oregon Government Ethics (ORS 244) issues that might arise from the City of St. Helens providing meals, food, beverages, or other compensation to members of the City Council as a result of performing their official duties for the City of St. Helens (City); and

WHEREAS, the Council will vote on this policy in four separate resolutions to avoid any conflicts of interest; and

WHEREAS, this Resolution will apply to the elected officials in the office of mayor; and

WHEREAS, the office of the mayor is currently held by Mayor Jennifer Massey.

NOW THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The City will adopt the policy established in Exhibit A, attached to this resolution, for the elected office of the mayor.

Section 2. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council on this 3rd day of September 2025 by the following vote:

Ayes:

Nays:

Abstains:

Jennifer Massey, Mayor

ATTEST:

Kathy Payne, City Recorder

Policy establishing an official compensation package for elected officials regarding food, beverages, and other city related items provided to officials while performing official duties.

Application: This policy applies to elected officials for the City of St. Helens.

Policy: As part of their official compensation package as that term is used under ORS 244.040(2)(a), elected officials may receive the following from the City:

- (1) Food, beverage, and other related items provided by the City to covered officials including any of their relatives or household members who are accompanying them during a St. Helens-related event such as, but not limited to meetings, team building activities, potlucks, volunteer appreciation lunches, retirement parties, retreats, and conferences.
- (2) Items with the City's logo provided to them in their role as a covered official such as clothing, water bottles, pens, paper, etc.
- (3) This policy does not apply to:
 - (a) Food, lodging, transportation, and other related costs reimbursed by the City and covered under existing City reimbursement policies.
 - (b) Food, beverages, and other related items provided by the City to covered officials that are also available to the public at large.
 - (c) Items that are considered "gifts" under ORS 244.020(7).
- (4) Compensation provided as part of an official compensation package may be subject to income tax per the IRS rules on taxable fringe benefits. Provided food and beverages are not intended to be taxable fringe benefits.

Examples: To follow are examples of when this policy would apply:

- (1) At its regular meetings, the City provides food and beverages for the city council. That food and beverage would be considered part of the official compensation package.

Elected official provided with a meal by an outside third party is not considered part of the official compensation package and must be analyzed under ORS 244.