

## **Intergovernmental Agreement**

This Intergovernmental Agreement (the "Agreement") is made on **August 12th, 2024**, by and between the Scappoose Bay Watershed Council, of 57420 Old Portland Rd Ste 2, Warren, Oregon 97053 (hereinafter referred to as "SBWC") and City of St. Helens, 265 Strand St, St. Helens OR 97051 (hereinafter referred to as "COSH") for the purpose of achieving the various aims and objectives relating to the maintenance and improvement of natural areas on City owned property (the "Project").

**WHEREAS** both parties are authorized to enter into this Agreement for the cooperative endeavor of COSH Natural Area Maintenance and Improvement (Project);

**WHEREAS** COSH and SBWC will participate in the Project as Partners striving to achieve an improvement of natural areas in COSH Parks and Natural areas for the benefit of St. Helens residents;

**WHEREAS** SBWC and COSH desire to enter into an agreement in which SBWC and COSH will work together to complete the Project;

**AND WHEREAS** SBWC and COSH are desirous to enter into the Agreement between them, setting out the working arrangements that each of the Partners agree are necessary to complete the Project.

**UNDERSTANDING.** It is mutually agreed upon and understood by and among the Partners of this Agreement that:

- a. Each Partner will work together in a coordinated fashion for the fulfillment of the Project.
- b. In no way does this agreement restrict involved Partners from participating in similar agreements with other public or private agencies, organizations, and individuals.
- c. To the extent possible, each Partner will participate in the development of the Project.
- d. This Agreement is not intended to and does not create any right, benefit, or trust responsibility.
- e. This Agreement will be effective upon the signature of both Partners.
- f. Any Partner may terminate its participation in this Agreement by providing written notice to other Partners.

**1. DESCRIPTION OF SERVICES.** SBWC ("Provider") will provide to COSH ("Recipient") the services described below (collectively, the "Services") to achieve the mutual goal of maintenance and improvement of natural areas on COSH owned property as identified by the Facilities Maintenance Supervisor and SBWC Staff.

The Activities and Services for the Project shall include, but not limited to:

1. Monitoring, surveying, and mapping locations of noxious weeds/invasive plants within COSH parks.
2. Working with City park staff and volunteer groups to coordinate management treatments.
  - a. Assisting in weed control treatments
  - b. Engaging with contractors as needed.

3. Coordinating volunteer days with 'Friends of' parks groups
4. Training staff and volunteers for weed identification and field work
5. Identifying partner programs and funding opportunities to complete management plan tasks
6. Coordinating blackberry spot-spray for Friends of Nob Hill Nature Park and COSH
7. Assisting with Capital Improvement Program (CAPITAL IMPROVEMENT PROJECT
8. ) development for COSH
  - a. Working with contractors to create estimates of treatments
  - b. Providing recommendations for priority actions

Services to be rendered by COSH include:

1. Minimum of six (6) meetings between Park Manager, City staff, and SBWC staff to discuss management priorities and strategies,
2. Staff availability to assist with chemical/mechanical treatments as recommended by SBWC staff,
3. Providing access to properties as needed,
4. Disposing of vegetation and trash as needed,
5. Lending tools and equipment for volunteer/community projects as needed, and
6. Providing logistical support and assistance for educational training.

## **2. COMMUNICATION STRATEGY**

Marketing of the vision and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the express agreement of both parties. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to. Coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

## **3. PAYMENT.** Total charged costs shall not exceed **\$3000.**

COSH agrees to pay SBWC as follows:

SBWC will submit quarterly invoices for services completed to COSH. Payment by COSH is expected within 30 days of receipt of invoice.

COSH shall pay all costs of collection, including without limitation, reasonable attorney fees. In addition to any other right or remedy provided by law, if COSH fails to pay for the Services when due, SBWC has the option to treat such failure to pay as a material breach of this Agreement, and may cancel this Agreement and/or seek legal remedies.

**4. TERM.** This Agreement will terminate automatically on **June 30, 2025** unless mutually agreed upon in writing by both Partners. Agreement may be renewed for additional terms by written agreement by both parties of scope of work and budget for subsequent terms.

**5. INDEMNIFICATION.** Provider agrees to indemnify and hold Recipient harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Recipient that result from the acts or omissions of Provider and/or Provider's employees, agents, or representatives.

**6. WARRANTY.** Provider shall provide its services and meet its obligations under this Agreement in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in Provider's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to Provider on similar projects.

**7. DEFAULT.** The occurrence of any of the following shall constitute a material default under this Agreement:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure to make available or deliver the Services in the time and manner provided for in this Agreement.

**8. REMEDIES.** In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived in writing by a party providing notice, the failure to cure the default(s) within such a time period shall result in the automatic termination of this Agreement.

**9. DISPUTE RESOLUTION.** The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the parties. If the matter is not resolved by negotiation within 30 days, the parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure.

Any controversies or disputes arising out of or relating to this Agreement will be resolved by binding arbitration under the rules of the American Arbitration Association. The arbitrator's award will be final, and judgment may be entered upon it by any court having proper jurisdiction.

**10. ATTORNEY'S FEES TO PREVAILING PARTY.** In any action arising hereunder or any separate action pertaining to the validity of this Agreement, the prevailing party shall be awarded reasonable attorney's fees, both in the trial court and on appeal.

**11. CONSTRUCTION AND INTERPRETATION.** The rule requiring construction or interpretation against the drafter is waived. The document shall be deemed as if it were drafted by both parties in a mutual effort.

**12. FORCE MAJEURE.** If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other

party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

**12. LIABILITY** No liability will arise or be assumed between the Partners as a result of this Agreement.

**13. NOTICE** Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

**14. GOVERNING LAW** This Agreement shall be construed in accordance with the laws of the State of Oregon.

**15. ASSIGNMENT** Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

**16. AMENDMENT** This Agreement may be amended or supplemented in writing, if the writing is signed by the party obligated under this Agreement.

**17. SEVERABILITY** If any provision of this Agreement is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

**18. PRIOR AGREEMENT SUPERSEDED** This Agreement constitutes the entire Agreement between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Agreements, whether written or oral.

**Signatories**

This Agreement shall be signed on behalf of SBWC by Andy Maggi, Board President for the SBWC, and on behalf of COSH by Rick Scholl, Mayor for the COSH. This Agreement shall be effective as of the date first written above.

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Scappoose Bay Watershed Council  
By Andy Maggi, Board President

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City of St. Helens  
By Rick Scholl, St. Helens Mayor

## Attachment A

### Description of Services/ Scope of Work City of St. Helens IGA 24-25 FY

The SBWC will provide the services described below to achieve the mutual goal of maintenance and improvement of natural areas on COSH owned property as identified by the City of St. Helens Parks and Recreation Manager and the Scappoose Bay Watershed Council Restoration Project Manager.

The Activities and Services for the Project shall include, but not limited to:

- i. Services to be rendered by the SBWC include:
  1. Monitoring, surveying, and identifying locations of noxious weeds/ invasive plants within the Parks.
    - a. Creating a Map that documents their locations.
  2. Working with the City Park staff and volunteer groups to coordinate management treatments.
    - a. Assisting in Weed Control Treatments.
    - b. Networking with Contractors if needed.
  3. Coordinating Volunteer Days with the Friends of Parks Groups and
  4. Training Staff and volunteers for weed identification and field work.
  5. Identifying partner programs and funding opportunities to complete management plan tasks.
  6. Coordinating with the Friends of Nob Hill Nature Park for volunteer parties and recommendations for the city of St. Helens for future treatments if needed.
  7. Assisting with CIP -Development for the City of St. Helens
    - a. Working with contractors to contain estimates of treatments.
    - b. Providing advice and recommendations for priority actions.
- ii. Services to be rendered by COSH include:
  1. Minimum of six meetings between Park Manager, City staff and SBWC to discuss management priorities and strategies.
  2. Staff availability to assist with chemical/mechanical treatments as recommended by the SBWC staff.
  3. Providing access to properties as needed.
  4. Disposal of vegetation and trash as needed.
  5. Lending tools and equipment for volunteer/community projects as needed.
  6. Providing logistical support and assistance for educational training.

Project Name		City of St. Helens IGA July 2024-June 2025			
Category	Item	Budget			
		Qty	Unit	Unit \$	TOTAL
<b>Godfrey Park and McCormick Park</b>					
Labor	Site Monitoring - TH	20	Hrs	37.00	740.00
Labor	Volunteer/ Stewardship Coordination - TH	22	Hrs	37.00	814.00
Labor	Outreach/Communication - TH	6	HR	37.00	222.00
Material	Supplies	1	EA	50.00	50.00
Travel	mileage	40	miles	0.670	26.80
Labor	Admin - JM	4	Hr	48.00	192.00
<b>Subtotal</b>					<b>2,044.80</b>
<b>CIP Assistance</b>					
Labor	Schedule Site Visits with Contractors for Estimates - TH	4	Hr	37.00	148.00
Travel	mileage	20	miles	0.670	13.40
Labor	Admin - JM	2	Hr	48.00	96.00
<b>Subtotal</b>					<b>257.40</b>
<b>Nob Hill Nature Park</b>					
Labor	Site Visits	4	Hr	37.00	148.00
Travel	mileage	20	miles	0.670	13.40
Labor	Admin - JM	2	Hr	48.00	96.00
<b>Subtotal</b>					<b>257.40</b>
<b>Education and Training</b>					
Labor	Educational Training for Staff and Volunteers - TH	8	EA	37.00	296.00
Labor	Admin - JM	3	Hr	48.00	144.00
<b>Subtotal</b>					<b>440.00</b>
<b>Total</b>					<b>2,999.60</b>