

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
• Kenneth Law	190 Allendale Drive	Multiple Chickens
• Katt Shrewsbury	145 N. 5 th Street	Multiple Dogs
• Holly Warchol	485 N. 9 th Street	Multiple Chickens



**CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE**

On Friday January 29th, 2020, at approximately 1500 hours, I met with Kenneth Law at his residence at 190 Allendale Dr, in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance rider information from Allstate Property and Casualty Insurance Company (Policy) and information regarding where they seek veterinary care for their animals, Midway Veterinary Clinic. Kenneth stated that they do not take the chickens to the vet, they do basic routine care at home.

I noticed his home is a single-family home in a residential neighborhood. Kenneth explained that the facility license is to allow him to have a larger number of chickens for egg production, not to run a shelter or boarding service. Kenneth has a total of about 15 chickens, all of whom appeared to be in good health.

I saw the residence had a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. The chickens are kept inside a coop. Separated into 3 parts each holding 5 chickens. Inside the coop there is 2 individual nesting spaces. This space has adequate runoff to prevent water pooling.

The chickens did not appear to be aggressive. The food was stored in a sealed plastic container to prevent vermin infestation. The food is served inside a container with feeding tubes attached to keep food covered; water is served in bowls. Kenneth explained that the chickens mainly stay inside of the coop.

The yard is clean and orderly. Kenneth said they have self-decomposing soil that they use as fertilizer for their garden, when and if needed they will scoop out the poop and put it into the garbage. The backyard did not have any smell of feces or urine While Kenneth does not have a quarantine area for possible diseased animals, she stressed she does not run a shelter or "rescue facility."

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Kenneth or his residence. In my opinion I think that Kenneth Law should be granted his Animal Facility License.

A handwritten signature in black ink, appearing to read "Mammol M". The signature is stylized and somewhat cursive.

Code Enforcement Officer Moreno

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

RECEIVED

NOV 10 2020

CITY OF ST. HELENS

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Kenneth W Law Sr</u>	Name: <u>Mary S. Freeman</u>			
Mailing address: <u>190 Allendale Dr</u>	Mailing address: _____			
City/State/Zip: <u>St. Helens, Or. 97051</u>	City/State/Zip: _____			
Cell ph: _____	_____			
Home ph: _____	_____			
Email: _____	_____			
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>multiple chickens</u>				
2.				
3.				
4.				
5.				
6.				
Veterinarian Information				
Name: <u>Columbia Veterinary Hospital</u>		Phone: <u>503-325-2250</u>		
Address: <u>576 31st St</u>		City/State/Zip: <u>Astoria, OR 97103</u>		
Liability Insurance Information				
Agent's Name: _____				
Insurance Com: _____				
<i>Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).</i>				

AUTHORIZATION

I, Kenneth W Law Sr, understand that I am applying for an animal facility license to keep the above listed animal(s) at 190 Allendale Dr., St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Kenneth W Law Sr
Applicant Signature

11/10/20
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>11/10/2020</u>	Officer assigned: <u>Officer Moreno</u>	Date forwarded to City Recorder: <u>2/5/21</u>
Received by: <u>Lisa</u>	Date/Time of inspection: <u>1/29/21</u>	Council meeting date: <u>2/17/21</u>
Receipt No.: <u>R00056461</u>	Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	
Dated forwarded to PD: <u>11/10/2020</u>	If approved, date license issued: _____	
Forwarded by: <u>Lisa</u>	Expiration date: _____	



CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE

On Thursday January 28th, 2020, at approximately 1600 hours, I met with Katt Shrewsbury at her residence at 145 N 5th St, in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance rider information from Allstate Property and Casualty Insurance Company (Policy) and information regarding where they seek veterinary care for their animals, Columbia Veterinary Clinic. Katt stated that they do take the dogs to the vet when needed.

I noticed her home is a single-family home in a residential neighborhood. Katt explained that the facility license is to allow her to have a larger number of dogs, not to run a shelter or boarding service. Katt has a total of about, all of whom appeared to be in good health.

I saw the residence had a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. The dogs have enough space to run around and hey exercise in. This space has adequate runoff to prevent water pooling.

The dogs did not appear to be aggressive. The food was stored in a sealed plastic container to prevent vermin infestation. The food is served inside bowls above a matt to keep bowls from being directly off of the floor. Katt stated that the dogs are mainly inside of her home.

The yard is clean and orderly. Katt said she picks up their feces and tosses them into the garbage. The backyard did not have any smell of feces or urine While Katt does not have a quarantine area for possible diseased animals, she stressed she does not run a shelter or "rescue facility."

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Katt or her residence. In my opinion I think that ~~Kenneth Law~~ should be granted her Animal Facility License.

Katt Shrewsbury

A handwritten signature in black ink, appearing to read "Mainer M8".

Code Enforcement Officer Moreno

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name:	<u>Steve & Katt Shrewsbury</u>	Name:	<u>Gloria Weinborn</u>	
Mailing address:	<u>PO Box 1252</u>	Mailing address:		
City/State/Zip:	<u>St. Helens OR 97051</u>	City/State/Zip:		
Cell p				
Email				
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>Blue Heeler</u>	<u>Cindy Lon</u>	<u>F</u>	<u>9</u>	<u>1/16/22</u>
2. <u>White Shepard</u>	<u>Annie</u>	<u>F</u>	<u>3</u>	<u>1/16/22</u>
3. <u>German Shepard</u>	<u>Josie</u>	<u>F</u>	<u>10</u>	<u>1/16/22</u>
4. <u>Pomeranian Mix</u>	<u>Riggs</u>	<u>M</u>	<u>8 months</u>	<u>11/21</u>
5.				
6.				
Veterinarian Information				
Name:	<u>Columbia Vet. Dr. Rieger</u>	Phone:	<u>503 397 1928</u>	
Address:	<u>35645 Firlock Pk. Blvd</u>	City/State/Zip:	<u>St. Helens OR 97051</u>	
Liability Insurance Information				
Agent's Name:				
Insurance Compa				
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

AUTHORIZATION

I, Katt Shrewsbury, understand that I am applying for an animal facility license to keep the above listed animal(s) at 145 N. 5th St., St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Katt Shrewsbury
Applicant Signature

1/13/21
Date Signed

FOR OFFICE USE ONLY		
Date received:	<u>1/14/21</u>	Officer assigned: <u>Officer Moreno</u>
Received by:	<u>LS</u>	Date/Time of inspection: <u>1/28/21</u>
Receipt No.:	<u>R00065955</u>	Date forwarded to City Recorder: <u>2/5/21</u>
Dated forwarded to PD:	<u>1/21/21</u>	Council meeting date: <u>2/17/21</u>
Forwarded by:	<u>LS</u>	Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny
		<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		If approved, date license issued:
		Expiration date:



CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE

On Thursday January 28th, 2020, at approximately 1300 hours, I met with Holly Warchol at her residence at 485 N 9th St, in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance rider information from Allstate Property and Casualty Insurance Company (Policy) and information regarding where they seek veterinary care for their animals, Midway Veterinary Clinic. Holly stated that they do not take the chickens to the vet, they do basic routine care at home.

I noticed her home is a single-family home in a residential neighborhood. Holly explained that the facility license is to allow her to have a larger number of chickens for egg production, not to run a shelter or boarding service. Holly has a total of 6 chickens, all of whom appeared to be in good health.

I saw the residence had a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. The chickens are kept inside a coop. Inside the coop there is 2 individual nesting spaces. This space has adequate runoff to prevent water pooling. Holly told me that they let the chickens out in the yard when they are outside to let them run around and exercise.

The chickens did not appear to be aggressive. The food was stored in a sealed plastic container to prevent vermin infestation. The food is served inside a container with feeding tubes attached to keep food covered; water is served in bowls. Amanda explained that the chickens mainly stay inside of the coop.

The yard is clean and orderly. Amanda said they have self-decomposing leaves, when and if needed they will scoop out the poop and put it into the garbage. The backyard did not have any smell of feces or urine While Holly does not have a quarantine area for possible diseased animals, she stressed she does not run a shelter or "rescue facility."

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Holly or her residence. In my opinion I think that Holly Worchal should be granted her Animal Facility License.

A handwritten signature in black ink, appearing to read "M. Moreno".

Code Enforcement Officer Moreno

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

RECEIVED

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

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CITY OF ST. HELENS

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Holly Warchol</u>		Name:		
Mailing address: <u>485 N 9th Street</u>		Mailing address:		
City/State/Zip: <u>St Helens, OR 97051</u>		City/State/Zip:		
Cell phc:		Cell phone:		
Home p:		Home phone:		
Email:		Day/time of week that works best for you:		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>Chicken</u>	<u>Missy</u>	<u>F</u>	<u>8 wks</u>	
2. <u>Chicken</u>	<u>Priscilla</u>	<u>F</u>	<u>8 wks</u>	
3. <u>Chicken</u>	<u>Ariana</u>	<u>F</u>	<u>8 wks</u>	
4. <u>Chicken</u>	<u>Jasmine</u>	<u>F</u>	<u>8 wks</u>	
5. <u>Chicken</u>	<u>Jane</u>	<u>F</u>	<u>8 wks</u>	
6. <u>Chicken</u>	<u>Betsy</u>	<u>F</u>	<u>8 wks</u>	
Veterinarian Information				
Name:		Phone:		
Address:		City/State/Zip:		
Liability Insurance Information				
Agent's Name:				
Insurance Company:				
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

AUTHORIZATION

I, Holly Warchol, understand that I am applying for an animal facility license to keep the above listed animal(s) at 485 N 9th Street, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Holly Warchol
Applicant Signature

4-8-2020
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>4/16/20</u>	Officer assigned: <u>officer Moreno</u>	Date forwarded to City Recorder: <u>2/5/21</u>
Received by: <u>Lisa</u>	Date/Time of inspection: <u>1/28/21</u>	Council meeting date: <u>2/17/21</u>
Receipt No.: <u>1563343</u>	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>4/16/20</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>Lisa</u>		Expiration date: