

UPDATE



# ENGINEERING DIVISION FEES PROPOSED UPDATES

Mouhamad Zaher, Public Works Director  
Sharon Darroux, Engineering Manager

# ENGINEERING DIVISION FEES

Engineering Division fees are used to provide vital services to the St. Helens Community and includes,

- Design review
- Public improvements permitting
- Public right-of-way management
- Construction inspection

These fees offset the burden placed on the Enterprise fund, leaving more money in the budget to be used for projects. They also help the Engineering Division maintain a high level of efficiency and service and to our customers.

# FEE STUDY PROCESS

Review Existing Fees and  
Identify Gaps in the  
Current Fee Structure

Allocate Costs for  
all Fee Services  
Provided

Update Fee  
Structure

# WHY

**UPDATE THE ENGINEERING  
DIVISION FEES NOW?**

# \$1.2 Million Dollars – *Lost!*

The Engineering Division Fees have not been updated 18 years. The result is an estimated revenue loss of approximately \$1.2 Million Dollars.



2003

Last time the Engineering Division Fees were updated.



# GAPS IN FEE STRUCTURE

Blasting Permits, Building Permits,  
Multiple Plan Reviews, etc.

REVIEW OF

# PROPOSED FEES



# RIGHT-OF-WAY PERMIT FEE

## CURRENT FEE

\$50

Fee waived for projects with a value less than \$1,000 or if part of Construction Permit

## PROPOSED FEE

\$100

Fee waived for projects with a value less than \$1,500 or if part of Public Improvements Construction Permit

## COMPARE

Oregon City, OR \$176

Silverton, OR \$88

West Linn, OR \$90

Troutdale, OR \$125

# PAVEMENT DISTURBANCE FEE

## CURRENT FEE

\$50

Fee waived for projects with a value less than \$1,000 or if part of Construction Permit

## PROPOSED FEE

\$100

Fee waived for projects with a value less than \$1,500 or if part of Public Improvements Construction Permit

## COMPARE

Pendleton, OR \$50/SF

Silverton, OR \$180

West Linn, OR \$500+

# PLAN REVIEW FOR PUBLIC IMPROVEMENTS FEE

## CURRENT FEE

1%

Based on  
Engineer's Estimate

## PROPOSED FEE

2%

Based on  
Engineer's  
Preliminary Project  
Cost Estimate for  
Public  
Improvements

## COMPARE

Gladstone, OR 2.5%  
Hillsboro, OR 5%  
Pendleton, OR 2%

# PUBLIC IMPROVEMENTS CONSTRUCTION PERMIT FEE

## CURRENT FEE

2%

Based Revised  
Engineer's Estimate

## PROPOSED FEE

3%

Based on  
Engineer's Final  
Project Cost  
Estimate for Public  
Improvements

## COMPARE

Silverton, OR 2.5%

Hillsboro, OR 3.5% to 5%

Pendleton, OR 2%

# FEE FOR ADDITIONAL PLAN REVIEWS

\$120/HR

For Plan Review Iterations  
That Exceed Three  
Reviews

COMPARE

Silverton - \$75/HR after Second Review  
Forest Grove - \$143/HR  
Bend \$406 Each Additional

PROJECTED BORE PATH #2 FROM STA 4+61 TO STA 6+89  
ALONG PLYMOUTH STREET



DATE	AUGUST 21
DESIGN BY	SD
DRAWN BY	SD
CHECKED BY	S.J.N
ISSUED	
REVISION	
ST. HELENS PUBLIC WORKS (503) 397-6272 HELENS, OREGON 97031 TAX: 366-3782	

REGISTERED PROFESSIONAL  
ENGINEER  
56351PE  
OREGON  
MAY 03, 2021  
SUSAN J. NELSON  
EXPIRES 12/31/18  
FILE NO. SD-150  
SHEET  
SD 4

# FEE FOR BUILDING PERMIT SERVICES

\$320

System Development Charges (SDCs) review, plan review, and up to three inspections, including final inspection

COMPARE

Sandy, OR up \$300  
Hillsboro, OR \$350  
West Linn, OR \$473

# BLASTING PERMIT FEE

\$1,200

For all blasting operations and the use of explosives in City limits, includes blast plan review and compliance inspections

## COMPARE

West Linn \$1,500 Plus \$2 per Cubic Yard of Material

Gladstone \$5,000 and \$2,000 after first 2 inspections



Regular Annual Fee Updates, Street Cut Repair Permitting, Permit Violation Fees, Road/Lane Closure Fees



# THANK YOU

ANY QUESTIONS?