

# City of St. Helens

## AMENDMENT OF PERSONAL SERVICES AGREEMENT

This Amendment is made on March 15, 2023, between City of St. Helens, an Oregon municipal corporation (“St. Helens”), and **Mayer/Reed, Inc.** (“Contractor”).

### RECITALS

**A. WHEREAS**, on or about March 4, 2021, St. Helens and Contractor entered into an agreement (“Agreement”) in which Contractor agreed to provide services (“Services”) related to 1) prepare full plans, specifications, estimates, permitting, and bid assistance for the Riverwalk Project Phase I and the Columbia View Park Amphitheater, 2) prepare plans, specifications, and estimates for Riverwalk Project Phase II at 30 percent design, and 3) bid assistance and construction management services for Riverwalk Project Phase I and Columbia View Park Amphitheater; and

**B. WHEREAS**, Section 2 and Section 4 of the Agreement provides that additional Work Orders may be added to complete the Scope of Work; and

**C. WHEREAS**, St. Helens and Contractor mutually desire a rendering that includes the proposed stage in relation to the existing amphitheater seating to ensure the location and orientation will meet the needs of the City. The Scope of Work and terms of compensation for the additional rendering is included as **Attachment A**.

### AGREEMENT

**NOW, THEREFORE**, the parties mutually agree as follows:

**1.** The Agreement signed on or about March 4, 2021 shall be amended to include the additional rendering, unless terminated according to the terms of the Agreement.

**2.** All other terms and conditions of the Agreement shall remain in full force and effect other than as specifically amended herein.

**ST. HELENS:**

**CONTRACTOR:**

**CITY OF ST. HELENS**, an Oregon  
municipal corporation

**MAYER/REED, INC**

By: \_\_\_\_\_

By:  \_\_\_\_\_

Name: \_\_\_\_\_

Name: Jeramie Shane

Its: \_\_\_\_\_

Its: Vice President



February 23, 2023

St. Helens Riverwalk

Ms. Jennifer Dimsho and Mr. John Walsh  
City of St. Helens  
265 Strand Street  
St. Helens, Oregon  
97051

Re: St. Helens Riverwalk – Stage Rendering

Dear Jennifer and John:

Thank you for the opportunity to continue working with the City of St. Helens on the Riverwalk project.

We understand that the city needs a rendering of the proposed re-design of Columbia View Park based on our 90% Riverwalk design submittal. In particular, the rendering must show the proposed stage location relative to the existing amphitheater seating to address concerns about the new location. Additionally, this rendering will be used during construction to communicate the proposed design to the public.

Mayer/Reed is submitting a scope and fee for additional services to perform the following:

- Visit site and stake stage location based on 90% design plans. Take site photography to be used as basis for a "before" and "after" rendering, with a focus on the change to the stage location relative to the amphitheater seating.
- Create a 3D site model that includes the stage, dance floor, berm, and Riverwalk railing. Align model with site photos to show proposed design in perspective. Confirm rendering extent with client.
- Photorender model with material colors and textures. Rendering style will match renderings created for Dec 2021 Riverwalk public open house. Review one draft rendering with client prior to submittal of final rendering.

The estimated fee for this work is \$7,150 including project expenses. Design fees shall be billed on a time and materials not to exceed basis.

Please let us know if this proposal meets your approval. If you have any questions, please don't hesitate to contact me.

Sincerely,

Mayer/Reed, Inc.

A handwritten signature in black ink, appearing to read "Jeramie Shane".

Jeramie Shane  
Principal and Landscape Architect

**Schedule**

	Tentative Dates	
Week 1	Fri, Mar 3	Site visit, stake stage location
Week 2	Fri, Mar 10	Preliminary modeling, Confirm rendering extent with client
Week 3	Fri, Mar 17	Draft rendering to client for review
Week 4	Wed, Mar 22	Final rendering to client

**Fee Proposal**

**St. Helens Riverwalk - Stage Rendering - Fee Proposal**

**Task 1 Stage Rendering**

- 1.1 Site visit: staking and photography
- 1.2 Preliminary 3D modeling
- 1.3 Final before/after rendering

Subtotal Hours

Subtotal Fees

**Total Task 1 Fees**

Subtotal

Expenses

**Total Fee**

Mayer/Reed				
Principal in Charge Jeramie Shane	Project Manager Shannon Simmis	Design Lead	Design Support	FIRM TOTAL
\$228	\$158	\$120	\$90	
	4.0		4.0	
	1.0	2.0	16.0	
1.0	4.0	4.0	32.0	
1.0	9.0	6.0	52.0	
\$ 228	\$ 1,422	\$ 720	\$ 4,680	
				<b>\$ 7,050</b>
				\$ 7,050
				\$ 100
				<b>\$ 7,150</b>