

City of St. Helens
Urban Renewal Agency Budget Committee

Meeting Minutes

April 22, 2019

Members Present: Rick Scholl, Mayor
Ginny Carlson, Councilor
Stephen R. Topaz, Councilor
Keith Locke, Councilor
Rachael Barry, Chair
Garrett Lines, Committee Member
Bill Eagle, Committee Member
Leah Tillotson, Committee Member
Brian Vaerewyck, Committee Member

Members Absent: Doug Morten, Council President

Staff Present: Matt Brown, Finance Director
John Walsh, City Administrator
Jennifer Johnson, Accounting Assistant
Sue Nelson, Public Works Engineering Director
Margaret Jeffries, Library Director
Brian Greenway, Chief of Police

8:00 P.M. - Call Meeting to Order

1) Election of Budget Chair

Eagle nominated Locke for Chair. Carlson will be available in Locke's absence.

Motion: Upon Scholl's motion and Eagle's second, the Committee unanimously approved Locke for Chair. [Ayes: Scholl, Locke, Carlson, Barry, Lines, Tillotson, Vaerewyck, Topaz; Nays: None]

2) Budget Message for 2019-2020 Proposed Budget

Brown presented the budget to the Committee. Last year the adopted amount of \$190,000. Brown estimates by the end of the year \$50,000. When the document for the URA was created it was anticipated that Armstrong Industries was still in business. Armstrong has now closed. Brown expects no huge changes for this upcoming year.

- \$55,000 Property Tax Anticipation
- \$105,000 Appropriated to Contingency.

Nothing spent this year so far showing a zero on the expenditure side.

Review and Discussion of 2019-2020 Proposed Budget

Motion: Upon Eagle's motion and Barry's second, the Committee unanimously approved the expenditures for FY 2019/2020 in the amount of \$105,000 and to establish the maximum expenditures as shown on the FY 2019/2020 Proposed Budget. [Ayes: Eagle, Locke, Carlson, Barry, Lines, Tillotson, Vaerewyck, Topaz; Nays: None]

11) **Adjournment** - 8:07 p.m.

Respectfully submitted by Jennifer Johnson, Budget Committee Secretary

ATTEST:

Keith Locke, Chair

Matt Brown, Assistant City Administrator