

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
♦ Patricia Hopkins	58929 Alexandra Lane	Multiple Dogs

RECEIVED
FEB - 2 2022
CITY OF ST. HELENS



CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE

On Wednesday, 01.19.2022 at approximately 1600 hours, I met with Patricia Hopkins at her residence at 58929 Alexandra LN in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from Allstate Insurance Company () and information regarding where they seek veterinary care for their animals; Midway Vet, 34453 McGary Ln in Warren, OR

I noticed her home is a single-family home in a residential neighborhood. Patricia explained to me that the animal facility license is to allow her to have a larger number of family dogs and not to run a shelter,

I saw the residence had a spacious back yard encircled with a sturdy 5' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Patricia informed me that the dogs are only allowed outside when they are home. The home has a doggy door that allows the dogs to go outside as needed.

Patricia invited me into her home. The dogs were observant as I was walking around the house. The dogs did not appear to be aggressive. They all have Columbia County Issued dog licenses. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water are served in bowls on a mat sitting on the floor.

The house and yard were clean and orderly. Patricia said she cleans up feces regularly and disposes of it into the garbage. While Patricia does not have a quarantine area for possible diseased animals, she stressed she does take her animals for veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Patricia or her residence. In my opinion I think that Patricia Hopkins should be granted her Animal Facility License.

Thank you,

A handwritten signature in blue ink, appearing to read "Moreno", is written over the typed name.

Code Enforcement Officer Moreno

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Patricia Hopkins</u>	Name: <u>DAVE HOPKINS</u>			
Mailing address: <u>58929 Alexandra Lane</u>	Mailing address: <u>58929 Alexandra Ln</u>			
City/State/Zip: <u>St. Helens, Or 97051</u>	City/State/Zip: <u>St. Helens Or 97051</u>			
Cell	Cell phone:			
Hon	Home phone			
Em:	Day/time of week that works be			
List each animal to be kept at the above address (attach additional paper if mo				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. Dog chihuahua	PENNY	F/spayed	11	Columbia 11/30/24
2. Dog "	Duchess	F/spayed	6	" 4/30/22
3. Dog "	Daisy	F/spayed	x17	" 6/30/22
4. Dog "	MAY	M/Neutered	6	" 8/30/24
5. Dog Pom	WOLF	M/Neutered	3	" 2/28/22
6. Dog - Lab Mix	SCOUT	M/Neutered	13 weeks	N/A To Young →
Veterinarian Information				
Name: <u>Dr. Freeze - Midway Vet</u>		Phone: <u>503-397-6470</u>		
Address: <u>34453 McGowan Ln</u>		City/State/Zip: <u>Warren Or 97053</u>		
Liability Insurance Information				
Agent's Name: <u>Dan Peterson</u>		Phone:		
Insurance Company: <u>Allstate</u>		Policy N		
<i>Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).</i>				

AUTHORIZATION

I, Patricia Hopkins, understand that I am applying for an animal facility license to keep the above listed animal(s) at 58929 Alexandra Ln, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Patricia Hopkins
Applicant Signature

11-26-21
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>11/30/21</u>	Officer assigned: <u>C.O.E. Moreno</u>	Date forwarded to City Recorder: <u>2/2/22</u>
Received by: <u>LS</u>	Date/Time of inspection: <u>1/19/22</u>	Council meeting date: <u>2/16/22</u>
Receipt No.: <u>R00113900</u>	Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	
Dated forwarded to PD: <u>11/30/21</u>	If approved, date license issued:	
Forwarded by: <u>LS</u>	Expiration date:	

Scout was just adopted ~~re~~ we will provide all paperwork
when we receive it.

Thanks

Patricia Hopkins