

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

| <u>Owner Name</u> | <u>Location</u> | <u>Purpose</u> |
|-------------------|-------------------------------|----------------|
| Leonie Schatz | 89 S. 22 nd Street | Multiple Dogs |

RECEIVED

JAN - 9 2023



ST. HELENS POLICE DEPARTMENT

150 S. 13th Street, St. Helens Oregon 97051
Office (503)397-3333 FAX (503)397-0619

CITY OF ST. HELENS

Brian Greenway
Chief of Police

On Tuesday January 2nd at approximately 12:30 hours, I met with Leonie Schatz at her residence at 89 S 22nd street, St Helens OR 97051 to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premise is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from Garrison Property and casualty Insurance Company () and Rabies certificate for all animals listed on application.

I noticed that Leonie's home is a single-family home in a residential neighborhood. Leonie explained to me that the facility license is to allow her and her partner to have a larger number of dogs at their residence, not to run a shelter or boarding service. Leonie has a total of six English Pointer dogs, all who appeared to be well groomed and in good health.

I saw that the residence had a very spacious backyard that was encircled with a sturdy wooden fence surrounding the house. The wooded fence appeared to be in good condition with no space for dogs to escape. This outdoor space has adequate runoff to prevent water pooling. Leonie told me that the dogs are allowed to be inside and out as they please. The dogs also have a dog gate on the back door of the house that allows them to go out as they please when they are not home.

Leonie then invited me into her home. The dogs all appeared to be well mannered and did not appear to be aggressive. They all had Columbia County Issued dog licenses. The home has working electricity, potable water, and a washing facility to keep the animals clean. The home was a comfortable 70 degree. The food was stored in a sealed plastic container to prevent vermin infestation. The food and water bowls are lifted slightly off the floor and the animals are fed twice a day. Leonie explained to me that the dogs mainly stay in the living room throughout the day and the dogs have clean beds and crates for when they go to bed.

The house and yard were clean and orderly. Leonie told me she cleans up feces regularly, disposing of it into the garbage. Leonie explained to me she does take care of her animals and takes them to veterinary care when needed. Her primary care veterinary clinic is the Columbia Veterinary clinic in St. Helens.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance Violations regarding Leonie or her residence. In my opinion, I think Leonie Schatz and her partner should be granted the Animal Facility License.

Code Enforcement Officer

Everardo Medina

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

| Address at which animal(s) will be kept: | | | | | |
|--|----------------|---------------|--|------------------------------------|-------------------|
| Applicant Information | | | Alternate Contact/In Case of Emergency | | |
| Name: <u>Leonie Schutz</u> | | | Name: <u>Mark Jenkins</u> | | |
| Mailing address: <u>89 S 22nd Street</u> | | | Mailing address: <u>89 S 22nd Street</u> | | |
| City/State/Zip: <u>St. Helens OR 97051</u> | | | City/State/Zip: <u>St. Helens OR 97051</u> | | |
| | | | | | |
| | | | | | |
| List each animal to be kept at the above address (attach additional paper if more than 6 animals) | | | | | |
| Species/Breed | Name | Sex | Age | County Dog License Expiration Date | |
| 1. Dog English Pointer | <u>Skylar</u> | <u>F / Sp</u> | <u>15</u> | <u>540441</u> | <u>11.30.2024</u> |
| 2. Dog English Pointer | <u>Ava</u> | <u>F / Sp</u> | <u>9</u> | <u>34425</u> | <u>10.31.2025</u> |
| 3. Dog English Pointer | <u>Justine</u> | <u>F / Sp</u> | <u>8</u> | <u>39219</u> | <u>12.31.2025</u> |
| 4. Dog English Pointer | <u>Joy</u> | <u>F / Sp</u> | <u>4</u> | <u>4800</u> | <u>1.31.2025</u> |
| 5. Dog English Pointer | <u>Jim</u> | <u>M / N</u> | <u>4</u> | <u>46914</u> | <u>11.30.2024</u> |
| 6. Dog English Pointer | <u>Norman</u> | <u>M / N</u> | <u>2</u> | <u>45915</u> | <u>4.30.2024</u> |
| Veterinarian Information | | | | | |
| Name: <u>Columbia Veterinary Clinic</u> | | | Phone: <u>503.397.1928</u> | | |
| Address: <u>150 N 15th Street</u> | | | City/State/Zip: <u>St. Helens OR 97051</u> | | |
| Liability Insurance Information | | | | | |
| Agent's Name: _____ | | | | | |
| Insurance Company: _____ | | | | | |
| Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s). | | | | | |

AUTHORIZATION

I, Leonie Schutz, understand that I am applying for an animal facility license to keep the above listed animal(s) at 89 S 22nd Street, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Leonie Schutz
Applicant Signature

11.20.2024
Date Signed

FOR OFFICE USE ONLY

| | | |
|---------------------------------------|---|---|
| Date received: <u>12/4/23</u> | Officer assigned: <u>COE Everardo Medina</u> | Date forwarded to City Recorder: <u>1/9/24</u> |
| Received by: <u>Lisa</u> | Date/Time of inspection: <u>1/2/24, 12:30</u> | Council meeting date: <u>1/17/24</u> |
| Receipt No.: <u>7F6Q5G4CL4</u> | Officer recommendation: | <input type="checkbox"/> Approved <input type="checkbox"/> Denied |
| Dated forwarded to PD: <u>12/4/23</u> | <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny | If approved, date license issued: |
| Forwarded by: <u>Lisa</u> | | Expiration date: |

Dog English Pointer

Hope

Female

1 year old

45970

exp

11.30.24