

**City of St. Helens**  
*Consent Agenda for Approval*

**ANIMAL FACILITIES**

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
Jessica & Christopher Lundgren	474 S. 16 <sup>th</sup> Street	Multiple Dogs



## ST. HELENS POLICE DEPARTMENT

150 S. 13<sup>th</sup> Street, St. Helens Oregon 97051  
Office (503)397-3333 FAX (503)397-0619

RECEIVED

Brian Greenway  
Chief of Police

APR - 6 2023

### CITY OF ST. HELENS

On Thursday March 23<sup>rd</sup> at approximately 16:30 hours, I met with Jessica Lundgren at her residence at 474 S 16<sup>th</sup> St, St Helens OR 97051 to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premise is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with their application was the liability insurance information from Allstate Insurance (Policy ) and Rabies certificate for all animals listed on application.

When I arrived, I noticed that Jessica's home is a single-family home in a residential neighborhood. Jessica explained to me that the facility license is to allow them and her husband to have a larger number of dogs at their residence, not to run a shelter or boarding service. Jessica and Christopher Lundgren have a total of five family dogs, all who appeared to be well groomed and in good health with no issues that I observed.

Jessica invited me into her home. The dogs all appeared to be well mannered with no signs of aggression towards me or Jessica. The dogs all had Columbia County issued dog licenses. I noticed that the home has working electricity, potable water, and a washing station to keep the animals clean. The house was at a comfortable 70 degrees Fahrenheit, and I saw no issues inside the house. Jessica showed me she keeps the animals' food stored in a sealed plastic container to keep food fresh and to prevent vermin infestation. The food and water bowls are placed in the kitchen slightly lifted off the ground and the animals are fed daily. Jessica explained to me that her dogs normally stay in the living room area but are free to roam the house when they are home.

I saw the residence had a very spacious backyard that was encircled with a sturdy fence surrounding the house. The fence appeared in good condition with no space for dogs to escape. This outdoor space has adequate runoff to prevent water pooling. Jessica told me that the dogs are allowed to be inside and out as they please.

The house and yard were clean and orderly. Jessica told me they clean up feces regularly, putting it into the garbage and disposing of it correctly. Jessica also explained to me that they take care of their animals and take them to veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance Violations regarding the Lundgren's household or their residence. In my opinion, Jessica and Christopher Lundgren should be granted an Animal Facility License.

Code Enforcement Officer

Everardo Medina

# City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

## Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

**Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance.** You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

### Address at which animal(s) will be kept:

#### Applicant Information

Name: Jessica & Christopher Lundgren  
Mailing address: 474 S. 16<sup>th</sup> St  
City/State/Zip: St Helens, OR 97051

#### Alternate Contact/In Case of Emergency

Name: Christopher Lundgren  
Mailing address: Same  
City/State/Zip: Same

### List each animal to be kept at the above address (attach additional paper if more than 6 animals)

Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. Dog/dachshund	Tula Belle	F/S	6	2/24
2. dog/dachshund	Hannah	F/S	5	2/24
3. dog/dachshund	Solo	F	5	2/24
4. dog/dachshund	Journey	M	9 mos	2/24
5. dog/herder collie	Riker	M/N	11	2/24
6.				

#### Veterinarian Information

Name: Midway Vet Phone: 503-397-6470  
Address: 34453 McGary Lane City/State/Zip: Warren, OR 97053

#### Liability Insurance Information

Agent's Name: \_\_\_\_\_  
Insurance Com: \_\_\_\_\_

Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).

### AUTHORIZATION

I, Jessica Lundgren, understand that I am applying for an animal facility license to keep the above listed animal(s) at 474 S. 16<sup>th</sup> St. St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Jessica Lundgren  
Applicant Signature

3/2/23  
Date Signed

### FOR OFFICE USE ONLY

Date received: <u>3/2/23</u>	Officer assigned: <u>C.E.O. Medina</u>	Date forwarded to City Recorder: <u>4/6/23</u>
Received by: <u>LS</u>	Date/Time of inspection: <u>3/23/23</u>	Council meeting date: <u>5/3/23</u>
Receipt No.: <u>R00187023</u>	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>3/8/23</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>LS</u>		Expiration date: