

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

| <u>Owner Name</u> | <u>Location</u> | <u>Purpose</u> |
|-------------------|-------------------------------|----------------|
| • Mary Foster | 355 S. 2 nd Street | Multiple Dogs |
| • Tamara Lucas | 121 Farmview Drive | Multiple Dogs |

RECEIVED

APR - 1 2022

CITY OF ST. HELENS



**CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE**

On Thursday 03/31/20 22, at approximately 1000 hours, I met with Mary Foster at her residence at 355 S 2nd St, in St. Helens, OR to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from State Farm Insurance Company (Policy) and information regarding where they seek veterinary care for their animals Is Banfield Vet located at 1295 NW 185TH Ave Hillsboro, OR 97006

I noticed her home is a single-family home with a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Mary told me that the dogs are allowed to be inside and out as they please the house has two doggy doors that the dogs can access from inside and outside of the home. Mary also keeps her dogs in separate kennels during the night. She also stated that she cleans the feces regularly

Mary invited me into the home for a walkthrough. The dogs were all well-mannered and did not appear to be aggressive. They all had Columbia County issued dog licenses. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water is served in bowls sitting on a mat on the floor.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Mary or her residence. In my opinion I think that Mary Foster should be granted her Animal Facility License.

Thank you,

A handwritten signature in black ink, appearing to read "Marimar Moreno".

Marimar Moreno
Code Enforcement Officer

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

| Address at which animal(s) will be kept: | | | | |
|---|------------------------|---|--------------|---|
| Applicant Information | | Alternate Contact/In Case of Emergency | | |
| Name: <u>Mary Foster</u> | | Name: <u>Adam Foster</u> | | |
| Mailing address: <u>355 S 2nd St</u> | | Mailing address: <u>Same</u> | | |
| City/State/Zip: <u>St. Helens, OR 97051</u> | | City/State/Zip: | | |
| Cell pho _____ | | | | |
| Home p _____ | | | | |
| Email: _____ | | | | |
| List each animal to be kept at the above address (attach additional paper if more than 6 animals) | | | | |
| Species/Breed | Name | Sex | Age | County Dog License Expiration Date |
| 1. Dog/Schnauzer | <u>Bismarck</u> | <input checked="" type="checkbox"/> Male | <u>8 yrs</u> | <u>36111 8/21/2022</u> |
| 2. Dog/Schnauzer | <u>Otto</u> | <input checked="" type="checkbox"/> Male | <u>8 yrs</u> | <u>36112 8/22/2022</u> |
| 3. Dog/Schnauzer | <u>Matilda Matilda</u> | <input checked="" type="checkbox"/> Female | <u>7 yrs</u> | <u>renewed 3/5/2022 unknown 8/22/2022</u> |
| 4. Dog/Schnauzer | <u>Gunter</u> | <input checked="" type="checkbox"/> Male | <u>5 yrs</u> | <u>38708 9/27/2023</u> |
| 5. Dog/German Wire Hair | <u>Grub</u> | <input checked="" type="checkbox"/> Female | <u>4 yrs</u> | <u>35017 8/22/2024</u> |
| 6. Dog/Pomeranian | <u>Zelda</u> | <input checked="" type="checkbox"/> Female | <u>2 yrs</u> | <u>new 8/22/2023</u> |
| Veterinarian Information | | | | |
| Name: <u>Banfield / Veto</u> | | Phone: <u>Banfield 503-406-2000 / Veto 877-838-7468</u> | | |
| Address: <u>1295 NW 185th Ave</u> | | City/State/Zip: <u>Hillsboro, OR 97006</u> | | |
| Liability Insurance Information | | | | |
| Agent's Name: <u>Kevin Iverson</u> | | Phone: <u>503-397-0860</u> | | |
| Insurance Company: <u>State Farm</u> | | Policy No.: | | |
| <i>Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).</i> | | | | |

AUTHORIZATION

I, Mary Foster, understand that I am applying for an animal facility license to keep the above listed animal(s) at 355 S 2nd St, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Mary Foster
Applicant Signature

8/22/2021
Date Signed

FOR OFFICE USE ONLY

| | | |
|---------------------------------------|---|---|
| Date received: <u>8/23/21</u> | Officer assigned: <u>Officer Moreno</u> | Date forwarded to City Recorder: <u>4/1/22</u> |
| Received by: <u>Lisa</u> | Date/Time of inspection: <u>3/31/22, 10am</u> | Council meeting date: <u>4/20/22</u> |
| Receipt No.: <u>FD53JD3XK4</u> | Officer recommendation: | <input type="checkbox"/> Approved <input type="checkbox"/> Denied |
| Dated forwarded to PD: <u>8/23/21</u> | <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny | If approved, date license issued: |
| Forwarded by: <u>Lisa</u> | | Expiration date: |



CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE

RECEIVED
APR - 8 2022
CITY OF ST. HELENS

On Friday, 04/01/2022 at approximately 1100 hours, I met with Ms. Tamara Lucas at her residence at 121 Farmview Drive, St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance rider information from American Family Insurance Company (Policy) and information regarding where they seek veterinary care for their animals; Norton's Ark Mobile Vet Clinic

I noticed her home is a single family home in a residential neighborhood. Tamara explained that the facility license is to allow her to have a bigger number of dogs for a breeding company for pugs.

I saw the residence had a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Tamara told me that the dogs are allowed to be inside and out as they please the house has two dog doors that the pugs can access from inside and outside of the home.

Tamara invited me into the home for a walkthrough. The dogs were all well-mannered and did not appear to be aggressive. They all have Columbia County issued dog licenses. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water is served in bowls sitting on the floor. Tamara also stated that she puts the pugs in their own individual kennel for feedings to ensure the dogs all get the portion needed. Tamara has 10 adult pugs, 5 French Dogs and in another half of the home she has a litter of puppies all less than 2 months – The litter includes 3 pugs.

The house and yard were clean and orderly. Tamara said she cleans up feces regularly, and disposes of them in the garbage. While Tamara does not have a quarantine area for possible diseased animals, she stressed she does take her animals for veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Tamara or her residence. In my opinion I think that Tamara Lucas should be granted her Animal Facility License.

Thank you,

A handwritten signature in black ink, appearing to read "Marimar Moreno".

Marimar Moreno
Code Enforcement Officer

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

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- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

| Address at which animal(s) will be kept: | | | | |
|---|--------------------------------|---|-----|------------------------------------|
| Applicant Information | | Alternate Contact/In Case of Emergency | | |
| Name: <u>Tamara Lucas</u> | Name: <u>Dylan Lucas (son)</u> | | | |
| Mailing address: <u>121 Farmview Dr.</u> | Mailing address: <u>Same</u> | | | |
| City/State/Zip: <u>St. Helens OR 97051</u> | City/State/Zip: _____ | | | |
| Cell p _____ | | | | |
| Home _____ | | | | |
| Email _____ | | | | |
| List each animal to be kept at the above address (attach additional paper if more than 6 animals) | | | | |
| Species/Breed | Name | Sex | Age | County Dog License Expiration Date |
| 1. <u>see attached</u> | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| Veterinarian Information | | | | |
| Name: <u>Newberg Vet</u> | | Phone: <u>503-538-8303</u> | | |
| Address: <u>3716 Portland Rd</u> | | City/State/Zip: <u>Newberg OR 97132</u> | | |
| Liability Insurance Information | | | | |
| Agent's Name: <u>Aaron Stoker</u> | | Phone: <u>800-692-6326 503-543-3500</u> | | |
| Insurance Company: <u>American Family</u> | | Policy No.: _____ | | |
| <i>Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).</i> | | | | |

AUTHORIZATION

I, Tamara Lucas, understand that I am applying for an animal facility license to keep the above listed animal(s) at 121 Farmview Dr., St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

 Applicant Signature

1/25/2022
 Date Signed

| FOR OFFICE USE ONLY | | |
|---------------------------------------|--|---|
| Date received: <u>1/25/22</u> | Officer assigned: <u>C.O.E. Moreno</u> | Date forwarded to City Recorder: <u>4/8/22</u> |
| Received by: <u>Lisa</u> | Date/Time of inspection: <u>4/1/22, 11am</u> | Council meeting date: <u>4/20/22</u> |
| Receipt No.: <u>R00122572</u> | Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny | <input type="checkbox"/> Approved <input type="checkbox"/> Denied |
| Dated forwarded to PD: <u>1/26/22</u> | | If approved, date license issued: _____ |
| Forwarded by: <u>Lisa</u> | | Expiration date: _____ |

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APR - 4 2022

Owner Detail

Owner 17023

CITY OF ST. HELENS

Name: LUCAS, TAMARA
Senior Citizen: FALSE
Kennel: **Inspection Date:** **Expiration Date:** **Limit:**

Street Address: **Mailing Address:**
121 FARMVIEW
ST HELENS, OR 97051

Phone:

Driver's License/ID#

Notes:

Adoption Notes: **Disallow Adoption:**

Animals:

| ID | Name | Breed | Color | License | Issue Date | Exp. Date |
|-------|-------------|----------------|---------|---------|------------|-----------|
| 33268 | VELVET | PUG | BLACK | 40552 | 4/4/2020 | 3/30/2021 |
| 31276 | LIL TIPSY | PUG | BLACK | 38077 | 9/29/2021 | 9/30/2022 |
| 35731 | ALLY | FRENCH BULLDOG | FAWN | 42458 | 9/29/2021 | 9/30/2022 |
| 35732 | HARRY | PUG | FAWN | 42459 | 9/29/2021 | 8/30/2022 |
| 35733 | CHARLOTTE | FRENCH BULLDOG | CREAM | 42460 | 9/29/2021 | 8/30/2022 |
| 33267 | MOONSHINE | PUG | BLACK | 40551 | 9/29/2021 | 8/30/2022 |
| 31275 | FUCHI | FRENCH BULLDOG | FAWN | 38075 | 9/29/2021 | 8/30/2022 |
| 33266 | HARDIE | PUG | BLACK | 40550 | 9/29/2021 | 8/30/2022 |
| 21004 | SIMONE | FRENCH BULLDOG | WHITE | SH05661 | 1/25/2022 | 3/30/2023 |
| 36363 | ROMEO | PUG | FAWN | 43812 | 2/25/2022 | 2/28/2023 |
| 36364 | LUCY | PUG | FAWN | 43813 | 2/25/2022 | 2/28/2023 |
| 36365 | READY | FRENCH BULLDOG | BRINDLE | 43814 | 2/25/2022 | 2/28/2023 |
| 36650 | GIN FIZZ | PUG | FAWN | 43769 | 4/1/2022 | 3/31/2023 |
| 36651 | LITTLE BIT | PUG | FAWN | 43770 | 4/1/2022 | 3/31/2023 |
| 36652 | TWISTED TEA | PUG | BLACK | 43771 | 4/1/2022 | 3/31/2023 |