

**CONTRACT PAYMENTS**

City Council Meeting  
February 3, 2021

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**Keller Associates**

Project: R-679 Columbia Blvd. Sidewalk (Inv#480929)	\$	130.34
Project: R-687 N. Vernonia Road Sidewalks (Inv#480928)	\$	<u>4,569.93</u>
<b>Total</b>	<b>\$</b>	<b>47,000.27</b>

LS



**DAVID EVANS  
AND ASSOCIATES INC.**

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

Invoice Number 480929  
Invoice Date January 20, 2021  
PO Number  
Page 1 of 1

Work Beginning 11/29/2020 through 12/26/2020

Manager: Paul Tappana

Project STHN0000-0002: Columbia Boulevard Sidewalk and Safety Improvements

		Current Hours	Rate	Current Amount
<b>Contract Work Performed</b>				
Office/Clerical	Lori Hicks	0.10	99.20	9.92
Project Coordinator III	Lara Abrams	1.30	92.63	120.42
<b>Subtotal</b>	<b>Contract Work Performed</b>	<b>1.40</b>		<b>130.34</b>

**Invoice Total**

**\$130.34**

Invoiced by: Lara Abrams

APPROVED FOR PAYMENT

INIT	DATE
<u>MP</u>	<u>1-22-2024</u>
<u>GA</u>	<u>1-22-2021</u>
ACCOUNTS PAYABLE	
FINANCE	
SUPERVISOR	

301-000-53001 \$65.32  
205-000-53002 \$65.32

Aged Receivables as of 1/14/2021

<u>0 To 30 Days</u>	<u>31 To 60 Days</u>	<u>61 To 90 Days</u>	<u>Over 90 Days</u>	<u>Total Outstanding</u>
\$252.39	\$0.00	\$0.00	\$0.00	\$252.39

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

**DAVID EVANS AND ASSOCIATES, INC.**

**Project Billing Budget Summary (by WBS)**

Project: STHN00000002

Period Ending: 2021-03 (1/30/2021)

Project: STHN00000002

As of Period: 202103

Phase	WBS Description	Contract Amount	Billed This Period	Previously Billed	Billed To Date	Remaining Contract	% Billed	% Completed
00101	Project Administration	4,278.00	130.34	4,678.82	4,809.16	(531.16)	112%	55%
00102	Kick-Off Meeting	986.00	-	867.40	867.40	118.60	88%	100%
00103	Quality Assurance and Quality Control	1,290.00	-	-	-	1,290.00	-	-
00201	Collect, Compile and Evaluate Data	329.00	-	143.63	143.63	185.37	44%	50%
00202	Survey and mapping	329.00	-	143.62	143.62	185.38	44%	100%
00301	Preliminary (60%) Design	16,473.00	-	6,523.57	6,523.57	9,949.43	40%	40%
00302	Advance (95%) Design	13,080.00	-	-	-	13,080.00	-	-
00303	Final (100%) Design	4,408.00	-	-	-	4,408.00	-	-
00401	Community Outreach	1,972.00	-	-	-	1,972.00	-	-
00501	Utility Relocations	5,785.00	-	-	-	5,785.00	-	-
SUBKL	KLS Surveying	8,800.00	-	8,795.00	8,795.00	5.00	100%	100%
		<b>57,730.00</b>	<b>130.34</b>	<b>21,152.04</b>	<b>21,282.38</b>	<b>36,447.62</b>	<b>37%</b>	



# **Columbia Boulevard Sidewalk and Safety Improvements: R-679**

## **Progress Report No. 9**

**For the period:  
November 29, 2020 through December 26, 2020**

**January 20, 2021**

**Submitted via email to:**

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

**Prepared by:**

David Evans and Associates, Inc.  
530 Center Street NE, Suite 605  
Salem, Oregon 97301

## **PROGRESS REPORT NO. 9**

**For the period November 29, 2020 through December 26, 2020**

### **Columbia Boulevard Sidewalk and Safety Improvements: R-687**

**Contract NTP: February 22, 2019**

**Contract End: December 31, 2020**

#### **Contract Values:**

Current Contract NTE: \$57,730.00

Previously Billed: \$21,152.04

Current Billing: \$130.34

Remaining \$36,447.62

#### **Work Performed in Reporting Period:**

- Project coordination and invoicing

#### **Anticipated Upcoming Work**

- Coordinate the potential for the culvert replacement
- Resume sidewalk design



DAVID EVANS  
AND ASSOCIATES INC.

January 20, 2021

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

**SUBJECT: Columbia Boulevard Sidewalk and Safety Improvements  
Invoice and Progress Report No. 9**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 9 for Preliminary Engineering (PE) Services for the Columbia Boulevard Sidewalk and Safety Improvements Project. This information covers the period of November 29, 2020 through December 26, 2020.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

**DAVID EVANS AND ASSOCIATES, INC.**

Paul Tappana  
Project Manager

PDT:leab  
Enclosures

LS



**DAVID EVANS  
AND ASSOCIATES INC.**

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

Invoice Number 480928  
Invoice Date January 20, 2021  
PO Number  
Page 1 of 1

Work Beginning 11/29/2020 through 12/26/2020

Manager: Paul Tappana

Project STHN0000-0001: N. Vernonia Rd. Sidewalks

Contract End Date: 12/31/2020

FINAL INVOICE

		Current Hours	Rate	Current Amount
<b>Contract Work Performed</b>				
Construction Inspector III	Eric Bortvedt	24.00	110.48	2,651.52
Project Coordinator III	Lara Abrams	1.40	92.63	129.69
Project Engineer	Taisei Imamura	13.10	129.52	1,696.71
<b>Subtotal</b>	<b>Contract Work Performed</b>	<b>38.50</b>		<b>4,477.92</b>

**Other Direct Charges**

Mileage 12/12/2020	112.00	0.575	64.41
Mileage 12/19/2020	48.00	0.575	27.60

**Subtotal Other Direct Charges** **92.01**

**Invoice Total**

APPROVED FOR PAYMENT

INIT DATE

ACCOUNTS PAYABLE

FINANCE 1-22-21

SUPERVISOR 1-22-2021

**\$4,569.93**

Invoiced by: Lara Abrams

205-000-53019

Aged Receivables as of 1/14/2021

0 To 30 Days	31 To 60 Days	61 To 90 Days	Over 90 Days	Total Outstanding
\$4,875.07	\$0.00	\$0.00	\$0.00	\$4,875.07

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340



**DAVID EVANS AND ASSOCIATES, INC.**

**Project Billing Budget Summary (by WBS)**

Project: STHN00000001

Period Ending: 2021-03 (1/30/2021)

Project: STHN00000001  
As of Period: 202103

Phase	WBS Description	Contract Amount	Billed This Period	Previously Billed	Billed To Date	Remaining Contract	% Billed	% Completed
00	AR	-	-	-	-	-	N/A	
00101	Project Management	9,175.00	129.69	12,191.28	12,320.97	(3,145.97)	134%	100%
00204	Topographic Data	298.00	-	-	-	298.00	-	100%
00301	Wetland Memo	1,879.00	-	2,333.38	2,333.38	(454.38)	124%	100%
00401	Public Meeting	2,283.00	-	673.47	673.47	1,609.53	29%	100%
00402	Residents Meeting	2,254.00	-	-	-	2,254.00	-	100%
00501	Utility Relocations	4,929.00	-	2,487.91	2,487.91	2,441.09	50%	100%
00601	Concept (30%) Sidewalk Design	25,292.00	-	28,340.83	28,340.83	(3,048.83)	112%	100%
00602	Concept (30%) Cost Estimate	4,968.00	-	2,513.32	2,513.32	2,454.68	51%	100%
00701	Final (100%) Sidewalk Design	26,449.00	4,348.23	25,510.43	29,858.66	(3,409.66)	113%	100%
00702	Final (100%) Cost Estimate	3,519.00	-	217.20	217.20	3,301.80	6%	100%
00703	Final (100%) Specifications	5,590.00	-	2,743.33	2,743.33	2,846.67	49%	100%
00801	Bid Support	1,222.00	-	520.44	520.44	701.56	43%	100%
EXP	Expenses	619.00	92.01	378.41	470.42	148.58	76%	100%
SUBKLS	Sub: KLS Surveying	11,410.00	-	11,410.00	11,410.00	-	100%	100%
		<b>99,887.00</b>	<b>4,569.93</b>	<b>89,320.00</b>	<b>93,889.93</b>	<b>5,997.07</b>	<b>94%</b>	





## **N. Vernonia Rd. Sidewalks: R-687**

### **Progress Report No. 18**

**For the period:**

**November 29, 2020 through December 26, 2020**

**January 20, 2021**

**Submitted via email to:**

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

**Prepared by:**

David Evans and Associates, Inc.  
530 Center Street NE, Suite 605  
Salem, Oregon 97301

**PROGRESS REPORT NO. 18**  
**For the period November 29, 2020 through December 26, 2020**

**N. Vernonia R. Sidewalks: R-687**

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**Contract NTP: February 22, 2019**

**Contract End: December 31, 2020**

**Contract Values:**

Current Contract NTE: \$99,887.00

Previously Billed: \$89,320.00

Current Billing: \$4,569.93

Remaining \$5,997.07

**Work Performed in Reporting Period:**

1. Invoicing
2. Submittal review
3. Field inspection

**Anticipated Upcoming Work**

1. Complete contract



Print Date 1/8/2021 7:51:42 PM

## Mileage Report

[illegible]



DAVID EVANS  
AND ASSOCIATES INC.

January 20, 2021

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

**SUBJECT: N. Vernonia Rd. Sidewalks, R-687  
Invoice and Progress Report No. 18**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 18 for Preliminary Engineering (PE) Services for the N. Vernonia Rd. Sidewalks (R-687) Project. This information covers the period of November 29, 2020 through December 26, 2020.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

**DAVID EVANS AND ASSOCIATES, INC.**

Paul Tappana  
Project Manager

PDT:leab  
Enclosures