

# MONTHLY REPORT TO COUNCIL



Meeting Date: December 17, 2025  
Prepared by: Shanna Duggan  
Department: Administration  
Division: Administration  
Reporting Period: September 2025-December 2025  
CC: City Administrator John Walsh

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## 1. General Operations

- Started year three of operating the 21<sup>st</sup> CCLC Learning Centers. Operating three after-school programs with a total of 106 students each day.
- Started year seven of S.H.A.R.P Paid afterschool program.
- Grant reporting for year three of the 21<sup>st</sup> Century Community Learning Center [21<sup>st</sup> CCLC Information](#)
- Summer partnership with the St. Helens School District (SHSD) reporting and reimbursement
- Planning for Spring/Summer 2026
- Daily managing and opening the St. Helens Community Center for indoor play space
- Winter basketball league creation

## 2. Staffing & Personnel

- Completed Fall Oregon ASK Afterschool Training in November
- Continuing work with the SHSD on credit program with student workers
- Working on credentials through the Oregon Registry

## 3. Projects & Initiatives

### A. Ongoing Key Projects

- Building afterschool programing for year three FY2025/2026 and year four FY2026/2027
- Expanding program spaces in partnership with the SHSD and other key community partners
- Investigating grant opportunities
- Building sustainable funding streams to support current programs and expanding
- Community connector for programs, grant opportunity and partnerships
- Quarterly community SWAP
- GRO Navigation Team
- Col. Co.- Early Learning Advisory Council
- Columbia County Health Coalition
- Columbia County Child Care Collaboration

### B. Upcoming Projects

- Forming an advisory committee in accordance with the 21<sup>st</sup> CCLC Grant program
- Columbia County Childcare taskforce meetings working on a plan for Columbia County to build sustainability and infrastructure for the needs of St. Helens.

#### **4. Upcoming Events & Important Dates**

- Opening day youth basketball January 10<sup>th</sup> looking for volunteers for the scoreboards on the weekends