





City of St. Helens  
 Department of Public Works – Engineering Division  
 265 Strand Street, St. Helens, OR 97051  
 Phone: 503.397.6272 Fax: 503.366.3782

APPROVED FOR PAYMENT

INIT \_\_\_\_\_ DATE \_\_\_\_\_  
 ACCOUNTS PAYABLE  
 FINANCE  
 SUPERVISOR  
 7-20-21  
 7-20-2021  
 205-000-53019

Payment Request #5 - Final

CONTRACTOR:  
**Emery & Sons Construction Group, LLC**  
 P.O. Box 13069  
 Salem, OR 97309

PROJECT: **N. VERNONIA ROAD SIDEWALK (ST. HELENS)**  
 PROJECT #: R-687  
 DATE: 7/19/2021  
 DEPARTMENT: Public Works Department - Engineering Division

Original Contract Amount .....	\$590,149.50	Previous Contract Payments				
Total Paid in Change Orders .....	\$33,920.00	PR#	Previous Contractor Billing	Retainage Held	Previous Amount Paid	Invoice Date
Adjusted Contract Amount .....	\$624,069.50	1	\$ 123,411.00	\$ 6,170.55	\$ 117,240.45	12/28/2020
Total Earned To-Date .....	\$611,092.50	2	\$ 314,337.71	\$ 15,716.89	\$ 298,620.82	2/9/2021
Total Earned This Month .....	-\$2,926.50	3	\$ 168,479.29	\$ 8,423.96	\$ 160,055.33	4/12/2021
Less 5% Retainage This Month.....	\$0.00	4	\$ 7,791.00	\$ 389.55	\$ 7,401.45	5/3/2021
Not-to-Exceed Contract Amount .....	\$649,164.00					
Amount Remaining on Contract .....	\$12,977.01					
Percent of Project Complete .....	98%	Total Previous Amount Paid		\$ 583,318.05	Total Retainage Held To-Date: \$ 30,700.95	

**PAYMENT DUE (Retainage minus Materials Testing Credit) \$27,774.45**

Contract Bid Items	Item #	Description	Unit	Qty	Unit Price	Contract Price	Work Completed Prior to This Pay Period		Work Completed This Pay Period		Work Remaining On Contract	
							Total Quantity Completed To-Date	Total Contract Earned To-Date	Quantity Completed This Pay Period	Total Contract Earned This Pay Period	Quantity Remaining or Over	Cost Remaining (or Over)
<b>TEMPORARY FEATURES AND APPURTENANCES</b>												
1	MOBILIZATION	LS	1	\$ 49,500.00	\$ 49,500.00	1.00	\$ 49,500.00		\$ -	0	\$ -	
2	TEMPORARY PROTECTION AND DIRECTION OF TRAFFIC	LS	1	\$ 11,000.00	\$ 11,000.00	1.00	\$ 11,000.00		\$ -	0	\$ -	
3	TEMPORARY SIGNS	SF	200	\$ 16.00	\$ 3,200.00	200.00	\$ 3,200.00		\$ -	0	\$ -	
4	TEMPORARY BARRICADES, TYPE III	EA	4	\$ 32.00	\$ 128.00	4.00	\$ 128.00		\$ -	0	\$ -	
5	STRIPE REMOVAL	FT	30	\$ 13.00	\$ 390.00	36.00	\$ 468.00		\$ -	-6	\$ (78.00)	
6	FLAGGERS	HR	750	\$ 60.00	\$ 45,000.00	772.50	\$ 46,350.00		\$ -	-22.5	\$ (1,350.00)	
7	EROSION CONTROL	LS	1	\$ 7,500.00	\$ 7,500.00	1.00	\$ 7,500.00		\$ -	0	\$ -	
8	CHECK DAM, TYPE 3	EA	8	\$ 50.00	\$ 400.00	8.00	\$ 400.00		\$ -	0	\$ -	
9	INLET PROTECTION, TYPE 3	EA	12	\$ 80.00	\$ 960.00	13.00	\$ 1,040.00		\$ -	-1	\$ (80.00)	
10	INLET PROTECTION, TYPE 10	EA	1	\$ 80.00	\$ 80.00	1.00	\$ 80.00		\$ -	0	\$ -	
11	POLLUTION CONTROL PLAN	LS	1	\$ 650.00	\$ 650.00	1.00	\$ 650.00		\$ -	0	\$ -	
<b>ROADWORK</b>												
12	CONSTRUCTION SURVEY WORK	LS	1	\$ 16,000.00	\$ 16,000.00	1.00	\$ 16,000.00		\$ -	0	\$ -	
13	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	\$ 2,300.00	\$ 2,300.00	1.00	\$ 2,300.00		\$ -	0	\$ -	
14	ASPHALT PAVEMENT SAW CUTTING	FT	200	\$ 5.00	\$ 1,000.00	935.00	\$ 4,675.00		\$ -	-735	\$ (3,675.00)	
15	CLEARING AND GRUBBING	LS	1	\$ 11,500.00	\$ 11,500.00	1.00	\$ 11,500.00		\$ -	0	\$ -	
16	GENERAL EXCAVATION	CY	520	\$ 42.00	\$ 21,840.00	913.49	\$ 38,366.58		\$ -	-393.49	\$ (16,526.58)	
<b>DRAINAGE AND SEWER</b>												
17	24 INCH CULVERT PIPE, 5 FT DEPTH	FT	7	\$ 215.00	\$ 1,505.00		\$ -		\$ -	7	\$ 1,505.00	
18	CONCRETE INLETS, TYPE G-2	EA	1	\$ 2,250.00	\$ 2,250.00	2.00	\$ 4,500.00		\$ -	-1	\$ (2,250.00)	
19	ADJUSTING BOXES	EA	21	\$ 130.00	\$ 2,730.00	19.00	\$ 2,470.00		\$ -	2	\$ 260.00	
20	MINOR ADJUSTMENT OF MANHOLES	EA	2	\$ 600.00	\$ 1,200.00	2.00	\$ 1,200.00		\$ -	0	\$ -	
<b>STRUCTURES</b>												
21	SIDEWALK COPING	FT	212	\$ 50.00	\$ 10,600.00	201.00	\$ 10,050.00		\$ -	11	\$ 550.00	
22	WALL # 1	SF	400	\$ 44.00	\$ 17,600.00	342.00	\$ 15,048.00		\$ -	58	\$ 2,552.00	
23	WALL # 2	SF	400	\$ 44.00	\$ 17,600.00	335.00	\$ 14,740.00		\$ -	65	\$ 2,860.00	

### Contract Bid Items

Item #	Description	Unit	Qty	Unit Price	Contract Price	Total Quantity Completed To-Date	Total Contract Earned To-Date	Quantity Completed This Pay Period	Total Contract Earned This Pay Period	Quantity Remaining or Over	Cost Remaining (or Over)
24	WALL # 3	SF	350	\$ 49.00	\$ 17,150.00	235.00	\$ 11,515.00		\$ -	115	\$ 5,635.00
<b>BASES</b>											
25	AGGREGATE BASE	TN	1500	\$ 38.50	\$ 57,750.00	1,415.19	\$ 54,484.82		\$ -	84.81	\$ 3,265.19
<b>WEARING SURFACES</b>											
26	COMMERCIAL ASPHALT CONCRETE PAVEMENT	TN	50	\$ 240.00	\$ 12,000.00	64.00	\$ 15,360.00		\$ -	-14	\$ (3,360.00)
27	18 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SF	43	\$ 24.50	\$ 1,053.50	43.00	\$ 1,053.50		\$ -	0	\$ -
28	EXTRA FOR ASPHALT APPROACHES	EA	2	\$ 550.00	\$ 1,100.00	2.00	\$ 1,100.00		\$ -	0	\$ -
29	CONCRETE CURBS, CURB AND GUTTER	FT	200	\$ 53.50	\$ 10,700.00	152.00	\$ 8,132.00		\$ -	48	\$ 2,568.00
30	CONCRETE CURBS, STANDARD CURB	FT	80	\$ 35.00	\$ 2,800.00		\$ -		\$ -	80	\$ 2,800.00
31	CONCRETE DRIVEWAYS	SF	900	\$ 12.25	\$ 11,025.00	1,290.00	\$ 15,802.50		\$ -	-390	\$ (4,777.50)
32	CONCRETE WALKS	SF	18200	\$ 7.40	\$ 134,680.00	16,044.00	\$ 118,725.60		\$ -	2156	\$ 15,954.40
33	EXTRA FOR CURB RAMPS	EA	22	\$ 700.00	\$ 15,400.00	18.00	\$ 12,600.00		\$ -	4	\$ 2,800.00
34	TRUNCATED DOMES ON NEW SURFACES	SF	264	\$ 35.00	\$ 9,240.00	216.00	\$ 7,560.00		\$ -	48	\$ 1,680.00
<b>PERMANENT TRAFFIC SAFETY AND GUIDANCE DEVICES</b>											
35	PAVEMENT BAR, TYPE B-HS	SF	48	\$ 13.00	\$ 624.00	81.00	\$ 1,053.00		\$ -	-33	\$ (429.00)
36	RECTANGULAR RAPID FLASHING BEACON	LS	1	\$ 19,300.00	\$ 19,300.00	1.00	\$ 19,300.00		\$ -	0	\$ -
37	SPEED DISPLAY SIGN ASSEMBLY	EA	2	\$ 13,200.00	\$ 26,400.00	2.00	\$ 26,400.00		\$ -	0	\$ -
<b>RIGHT OF WAY DEVELOPMENT AND CONTROL</b>											
38	PERMANENT SEEDING	AC	0.1	\$ 13,500.00	\$ 1,350.00	0.10	\$ 1,350.00		\$ -	0	\$ -
39	SOIL CONDITIONER	CY	25	\$ 53.00	\$ 1,325.00	25.00	\$ 1,325.00		\$ -	0	\$ -
40	DECIDUOUS TREES, 2.5 INCH CALIPER	EA	26	\$ 725.00	\$ 18,850.00	26.00	\$ 18,850.00		\$ -	0	\$ -
41	WOOD CHIP MULCH	CY	26	\$ 53.00	\$ 1,378.00	8.00	\$ 424.00		\$ -	18	\$ 954.00
42	COMPOST MULCH	CY	8	\$ 53.00	\$ 424.00	26.00	\$ 1,378.00		\$ -	-18	\$ (954.00)
43	BOULDERS	EA	10	\$ 275.00	\$ 2,750.00	10.00	\$ 2,750.00		\$ -	0	\$ -
44	ROOT BARRIER	FT	840	\$ 10.00	\$ 8,400.00	840.00	\$ 8,400.00		\$ -	0.00	\$ -
45	CL-4R CHAIN LINK FENCE	FT	212	\$ 28.50	\$ 6,042.00	220.00	\$ 6,270.00		\$ -	-8	\$ (228.00)
46	SINGLE MAILBOX SUPPORTS	EA	4	\$ 275.00	\$ 1,100.00	4.00	\$ 1,100.00		\$ -	0	\$ -
47	MULTIPLE MAILBOX SUPPORTS	EA	5	\$ 450.00	\$ 2,250.00	8.00	\$ 3,600.00		\$ -	-3	\$ (1,350.00)
48	MAILBOX CONCRETE COLLARS	EA	5	\$ 50.00	\$ 250.00	8.00	\$ 400.00		\$ -	-3	\$ (150.00)
<b>WATER SUPPLY SYSTEMS</b>											
49	RELOCATE 1-INCH WATER METER ASSEMBLY	EA	1	\$ 1,875.00	\$ 1,875.00		\$ -		\$ -	1	\$ 1,875.00
					<b>Totals:</b>	\$ 590,149.50	\$ 580,099.00		\$ -		\$ 10,050.51

### Contract Change Orders

Item #	Description	Unit	Qty	Unit Price	Contract Price	Total Quantity Completed To-Date	Total Contract Earned To-Date	Quantity Completed This Pay Period	Total Contract Earned This Pay Period	Quantity Remaining or Over	Cost Remaining (or Over)
C1-1	Install 18" Dia N12 Storm Drain Pipe, 0' to 5' Depth	LF	150	\$ 128.00	\$ 19,200.00	190.00	\$ 24,320.00		\$ -	-40.00	\$ (5,120.00)
C1-2	Install 6" Dia DI Storm Drain Pipe, 0' to 5' Depth	LF	40	\$ 240.00	\$ 9,600.00	40.00	\$ 9,600.00		\$ -	0.00	\$ -
C1-3	Rock Excavation	CY	0	\$ 250.00	\$ -		\$ -		\$ -	0.00	\$ -
CTC	Concrete Testing Credit for 3 Conc. Pours which Contractor did not testing on.	LS	1	-\$2,926.50	\$ (2,926.50)	0.00	\$ -	1.00	\$ (2,926.50)	0.00	\$ -
<b>Totals:</b>					\$ 25,873.50		\$ 33,920.00		\$ (2,926.50)		\$ (5,120.00)

## Contractor's Application for Payment No.

5

	Application Period: <b>Final</b>	Application Date: <b>15-Jul-2021</b>
To (Owner): <b>City of St Helens</b>	From (Contractor): <b>Emery &amp; Sons Construction Group</b>	Via (Engineer):
Project: <b>N. Vernonia Rd Sidewalk</b>	Contract:	
Owner's Contract No.: <b>R-687</b>	Contractor's Project No.: <b>74435</b>	Engineer's Project No.:

**APPLICATION FOR PAYMENT**

Change Order Summary							
<b>Approved Change Orders</b>			<b>1. ORIGINAL CONTRACT PRICE</b>	\$ 590,149.50			
Number	Additions	Deductions	<b>2. Net change by Change Orders</b>	\$25,873.50			
C1-1	\$19,200.00		<b>3. CURRENT CONTRACT PRICE (Line 1 ± 2)</b>	\$ 616,023.00			
C1-2	\$9,600.00		<b>4. TOTAL COMPLETED AND STORED TO DATE</b>				
Concrete Testing Credit	-\$2,926.50		(From Paymaster Spreadsheet)	\$ 611,092.50			
			<b>5. RETAINAGE:</b>				
			a. Retainage Bond Submitted - NA	N/A			
			b. 0% x \$0.00 - Stored Material	N/A			
			c. Total Retainage (5%)	\$ 30,554.62			
			<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)</b>	\$ 611,092.50			
<b>Totals</b>	<b>\$25,873.50</b>	<b>\$0.00</b>	<b>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) (From Paymaster Spreadsheet)</b>	\$ 583,318.05			
Net Changes by Change Orders	\$25,873.50		<b>8. AMOUNT DUE THIS APPLICATION</b>	\$ 27,774.45			
			<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>				
			(From Paymaster Spreadsheet + Line 5 above)	\$ 35,485.13			
<p><b>CONTRACTOR'S CERTIFICATION</b></p> <p>The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>			Payment of:	\$27,774.45			
					(Line 8 or other - attach explanation of other amount)		
			is recommended by:			(Project Manager)	(Date)
			Payment of:			\$ 27,774.45	
				(Line 8 or other - attach explanation of other amount)			
is approved by:			(Owner)	(Date)			

By:

Date: **7/15/2021**

Work Order No: **R-687** Estimate No: **5**  
 Name: **N. Vernonia Rd Sidewalk** Pay Period: **Final**

Emery & Sons Construction Group		PROPOSED BID FROM CONTRACTOR FOR WORK TO BE COMPLETED				CO TOTAL	PREVIOUS WORK COMPLETED BY CONTRACTOR		WORK COMPLETED THIS MONTH BY CONTRACTOR		TOTAL WORK COMPLETED AND STORED BY CONTRACTOR		
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	\$ TOTAL		UNITS COMPLETE	\$ COMPLETE	UNITS COMPLETE	Net Paid to Contractor This Month	UNITS COMPLETE	\$ TOTAL COMPLETE	Percent Complete
1	MOBILIZATION	1	LS	\$ 49,500.00	\$ 49,500.00		1.00	\$ 49,500.00		\$ -	1.00	\$ 49,500.00	100.00%
2	TEMPORARY PROTECTION AND DIRECTION OF TRAFFIC	1	LS	\$ 11,000.00	\$ 11,000.00		1.00	\$ 11,000.00		\$ -	1.00	\$ 11,000.00	100.00%
3	TEMPORARY SIGNS	200	SF	\$ 16.00	\$ 3,200.00		200.00	\$ 3,200.00		\$ -	200.00	\$ 3,200.00	100.00%
4	TEMPORARY BARRICADES, TYPE III	4	EA	\$ 32.00	\$ 128.00		4.00	\$ 128.00		\$ -	4.00	\$ 128.00	100.00%
5	STRIPE REMOVAL	30	FT	\$ 13.00	\$ 390.00		36.00	\$ 468.00		\$ -	36.00	\$ 468.00	120.00%
6	FLAGGERS	750	HR	\$ 60.00	\$ 45,000.00		772.50	\$ 46,350.00		\$ -	772.50	\$ 46,350.00	103.00%
7	EROSION CONTROL	1	LS	\$ 7,500.00	\$ 7,500.00		1.00	\$ 7,500.00		\$ -	1.00	\$ 7,500.00	100.00%
8	CHECK DAM, TYPE 3	8	EA	\$ 50.00	\$ 400.00		8.00	\$ 400.00		\$ -	8.00	\$ 400.00	100.00%
9	INLET PROTECTION, TYPE 3	12	EA	\$ 80.00	\$ 960.00		13.00	\$ 1,040.00		\$ -	13.00	\$ 1,040.00	108.33%
10	INLET PROTECTION, TYPE 10	1	EA	\$ 80.00	\$ 80.00		1.00	\$ 80.00		\$ -	1.00	\$ 80.00	100.00%
11	POLLUTION CONTROL PLAN	1	LS	\$ 650.00	\$ 650.00		1.00	\$ 650.00		\$ -	1.00	\$ 650.00	100.00%
12	CONSTRUCTION SURVEY WORK	1	LS	\$ 16,000.00	\$ 16,000.00		1.00	\$ 16,000.00		\$ -	1.00	\$ 16,000.00	100.00%
13	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	\$ 2,300.00	\$ 2,300.00		1.00	\$ 2,300.00		\$ -	1.00	\$ 2,300.00	100.00%
14	ASPHALT PAVEMENT SAW CUTTING	200	FT	\$ 5.00	\$ 1,000.00		935.00	\$ 4,675.00		\$ -	935.00	\$ 4,675.00	467.50%
15	CLEARING AND GRUBBING	1	LS	\$ 11,500.00	\$ 11,500.00		1.00	\$ 11,500.00		\$ -	1.00	\$ 11,500.00	100.00%
16	GENERAL EXCAVATION	520	CY	\$ 42.00	\$ 21,840.00		913.49	\$ 38,366.58		\$ -	913.49	\$ 38,366.58	175.67%
17	24 INCH CULVER PIPE, 5FT DEPTH	7	FT	\$ 215.00	\$ 1,505.00			\$ -		\$ -	0.00	\$ -	0.00%
18	CONCRETE INLETS, TYPE G-2	1	EA	\$ 2,250.00	\$ 2,250.00		2.00	\$ 4,500.00		\$ -	2.00	\$ 4,500.00	200.00%
19	ADJUSTING BOXES	21	EA	\$ 130.00	\$ 2,730.00		19.00	\$ 2,470.00		\$ -	19.00	\$ 2,470.00	90.48%
20	MINOR ADJUSTMENT OF MANHOLES	2	EA	\$ 600.00	\$ 1,200.00		2.00	\$ 1,200.00		\$ -	2.00	\$ 1,200.00	100.00%
21	SIDEWALK COPING	212	FT	\$ 50.00	\$ 10,600.00		201.00	\$ 10,050.00		\$ -	201.00	\$ 10,050.00	94.81%
22	Wall #1	400	SF	\$ 44.00	\$ 17,600.00		342.00	\$ 15,048.00		\$ -	342.00	\$ 15,048.00	85.50%
23	Wall #2	400	SF	\$ 44.00	\$ 17,600.00		335.00	\$ 14,740.00		\$ -	335.00	\$ 14,740.00	83.75%
24	Wall #3	350	SF	\$ 49.00	\$ 17,150.00		235.00	\$ 11,515.00		\$ -	235.00	\$ 11,515.00	67.14%
25	AGGREGATE BASE	1500	TN	\$ 38.50	\$ 57,750.00		1415.19	\$ 54,484.82		\$ -	1415.19	\$ 54,484.82	94.35%
26	COMMERCIAL ASPHALT CONCRETE PAVEMENT	50	TN	\$ 240.00	\$ 12,000.00		64.00	\$ 15,360.00		\$ -	64.00	\$ 15,360.00	128.00%
27	18 INCH ASPHALT CONCRETE PAVEMENT REPAIR	43	SF	\$ 24.50	\$ 1,053.50		43.00	\$ 1,053.50		\$ -	43.00	\$ 1,053.50	100.00%
28	EXTRA FOR ASPHALT APPROACHES	2	EA	\$ 550.00	\$ 1,100.00		2.00	\$ 1,100.00		\$ -	2.00	\$ 1,100.00	100.00%
29	CONCRETE CURBS, CURB AND GUTTER	200	FT	\$ 53.50	\$ 10,700.00		152.00	\$ 8,132.00		\$ -	152.00	\$ 8,132.00	76.00%
30	CONCRETE CURBS, STANDARD CURB	80	FT	\$ 35.00	\$ 2,800.00			\$ -		\$ -	0.00	\$ -	0.00%
31	CONCRETE DRIVEWAYS	900	SF	\$ 12.25	\$ 11,025.00		1290.00	\$ 15,802.50		\$ -	1290.00	\$ 15,802.50	143.33%
32	CONCRETE WALKS	18200	SF	\$ 7.40	\$ 134,680.00		16044.00	\$ 118,725.60		\$ -	16044.00	\$ 118,725.60	88.15%
33	EXTRA FOR CURB RAMPS	22	EA	\$ 700.00	\$ 15,400.00		18.00	\$ 12,600.00		\$ -	18.00	\$ 12,600.00	81.82%
34	TRUNCATED DOMES ON NEW SURFACES	264	SF	\$ 35.00	\$ 9,240.00		216.00	\$ 7,560.00		\$ -	216.00	\$ 7,560.00	81.82%
35	PAVEMENT BAR, TYPE B-HS	48	SF	\$ 13.00	\$ 624.00		81.00	\$ 1,053.00		\$ -	81.00	\$ 1,053.00	168.75%
36	RECTANGULAR RAPID FLASHING BEACON	1	LS	\$ 19,300.00	\$ 19,300.00		1.00	\$ 19,300.00		\$ -	1.00	\$ 19,300.00	100.00%
37	SPEED DISPLAY SIGN ASSEMBLY	2	EA	\$ 13,200.00	\$ 26,400.00		2.00	\$ 26,400.00		\$ -	2.00	\$ 26,400.00	100.00%
38	PERMANENT SEEDING	0.1	AC	\$ 13,500.00	\$ 1,350.00		0.10	\$ 1,350.00		\$ -	0.10	\$ 1,350.00	100.00%
39	SOIL CONDITIONER	25	CY	\$ 53.00	\$ 1,325.00		25.00	\$ 1,325.00		\$ -	25.00	\$ 1,325.00	100.00%
40	DECIDUOUS TREES, 2.5 INCH CALIPER	26	EA	\$ 725.00	\$ 18,850.00		26.00	\$ 18,850.00		\$ -	26.00	\$ 18,850.00	100.00%
41	WOOD CHIP MULCH	26	CY	\$ 53.00	\$ 1,378.00		8.00	\$ 424.00		\$ -	8.00	\$ 424.00	30.77%
42	COMPOST MULCH	8	CY	\$ 53.00	\$ 424.00		26.00	\$ 1,378.00		\$ -	26.00	\$ 1,378.00	325.00%
43	BOULDERS	10	EA	\$ 275.00	\$ 2,750.00		10.00	\$ 2,750.00		\$ -	10.00	\$ 2,750.00	100.00%
44	ROOT BARRIER	840	FT	\$ 10.00	\$ 8,400.00		840.00	\$ 8,400.00		\$ -	840.00	\$ 8,400.00	100.00%

Work Order No: **R-687** Estimate No: **5**  
 Name: **N. Vernonia Rd Sidewalk** Pay Period: **Final**

Emery & Sons Construction Group		PROPOSED BID FROM CONTRACTOR FOR WORK TO BE COMPLETED					PREVIOUS WORK COMPLETED BY CONTRACTOR		WORK COMPLETED THIS MONTH BY CONTRACTOR		TOTAL WORK COMPLETED AND STORED BY CONTRACTOR		
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	\$ TOTAL	CO TOTAL	UNITS COMPLETE	\$ COMPLETE	UNITS COMPLETE	Net Paid to Contractor This Month	UNITS COMPLETE	\$ TOTAL COMPLETE	Percent Complete
45	CL-4R CHAIN LINK FENCE	212	FT	\$ 28.50	\$ 6,042.00		220.00	\$ 6,270.00		\$ -	220.00	\$ 6,270.00	103.77%
46	SINGLE MAILBOX SUPPORTS	4	EA	\$ 275.00	\$ 1,100.00		4.00	\$ 1,100.00		\$ -	4.00	\$ 1,100.00	100.00%
47	MULTIPLE MAILBOX SUPPORTS	5	EA	\$ 450.00	\$ 2,250.00		8.00	\$ 3,600.00		\$ -	8.00	\$ 3,600.00	160.00%
48	MAILBOX CONCRETE COLLARS	5	EA	\$ 50.00	\$ 250.00		8.00	\$ 400.00		\$ -	8.00	\$ 400.00	160.00%
49	RELOCATE 1-INCH WATER METER ASSEMBLY	1	EA	\$ 1,875.00	\$ 1,875.00			\$ -		\$ -	0.00	\$ -	0.00%
Change Orders													
C1-1	INSTALL 18" DIAMETER N12 STORM DRAIN PIPE, 0' TO 5' DEPTH	150	LF	\$ 128.00		\$ 19,200.00	190.00	\$ 24,320.00		\$ -	190.00	\$ 24,320.00	126.67%
C1-2	INSTALL 6" DIAMETER DI STORM DRAIN PIPE, 0' TO 5' DEPTH	40	LF	\$ 240.00		\$ 9,600.00	40.00	\$ 9,600.00		\$ -	40.00	\$ 9,600.00	100.00%
CREDIT	Concrete Testing Credit	-6	EA	\$ 487.75		\$ (2,926.50)		\$ -	-6.00	\$ (2,926.50)	-6.00	\$ (2,926.50)	100.00%
<b>TOTALS</b>					\$ 590,149.50	\$ 25,873.50		\$ 614,019.00		\$ (2,926.50)		\$ 611,092.50	
Reference Inspector Ticket # 487865													
<b>PREVIOUS PAYMENTS (less Retainage)</b>													
<b>TOTAL AMOUNT COMPLETE TO DATE</b>		\$ 611,092.50						<b>AMOUNT</b>		<b>Comments</b>			
<b>LESS PREVIOUS PAYMENT</b>		\$ 583,318.05						Payment 1	\$ 117,240.45	Comments			
<b>Outstanding Retainage</b>		\$30,554.62						Payment 2	\$ 298,620.82	Comments			
<b>DUE THIS ESTIMATE</b>		\$ 27,774.45						Payment 3	\$ 160,055.33	Comments			
<b>PERCENT OF PROJECT COMPLETE</b>		99.20%						Payment 4	\$ 7,401.45	Comments			

KP



A Division of Pacific Northern Environmental LLC  
1121 Columbia Blvd. Longview, Wa 98632  
Main 360-423-2245 / Fax 360-423-2272 / Toll Free 800-533-2867  
www.pneco.com

# Invoice 212943

Bill to:  City of St. Helens 265 Strand St jenniferj@ci.st-helens.or.us St. Helens, OR 97051	Job: 4521054PW  St. Helens-H2o SCADA UP 1215 Forth Street guydavis@ci.st-helens.or.us Columbia City, OR 97018  <i>W-471</i>
---	--

Invoice #: 212943 Date: 06/25/21 Payment Terms: Net 30 Customer Code: SAI02	Contract Number: Guy Davis Salesperson:
--	--

Remarks: Progress Billing No.1

Quantity	Description	U/M	Unit Price	Extension
0.680	Water Filtration SCADA Upgrade		146,940.00	99,919.20
			<b>Subtotal:</b>	<b>99,919.20</b>
			<b>Total:</b>	<b>99,919.20</b>

Progress Billing No.1  
68% of job complete

**PLEASE PAY FROM**  
 ACCOUNT # \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED FOR PAYMENT  
 \_\_\_\_\_  
 ACCOUNTS PAYABLE  
 \_\_\_\_\_  
 FINANCE  
 \_\_\_\_\_  
 SUPERVISOR  
 \_\_\_\_\_

601-000-53001

*FY 20/21*



245 Commercial St SE, Suite 210  
Salem, OR 97301  
(503) 364-2002

July 6, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 211530 – St Helens - Stormwater Master Plan**

*P-511*

City of St Helens:

Please find attached invoice in the amount of \$9,607.99 for project number 220060-001. During the month of May, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- TAC #2 meeting, minutes, and agenda
- Amendment 1 for Mercury TMDL
- Draft report sections
- Report reviews, redlines and revisions
- Figures review

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

*Peter Olsen*

Peter Olsen, P.E.  
Project Manager

*FY 20/21*

**APPROVED FOR PAYMENT**

<u>INIT</u>	<u>ACCOUNTS PAYABLE</u>	<u>DATE</u>
<i>MZ</i>	FINANCE	<i>7-26-21</i>
<i>SA</i>	SUPERVISOR	<i>1-23-2021</i>

*304-000-52019*



245 Commercial St SE, Suite 210  
 Salem, OR 97301  
 (503) 364-2002

City of St Helens  
 Attn: City Administrator  
 265 Strand St  
 St Helens, OR 97051

June 17, 2021  
 Project No: 220060-001  
 Invoice No: 0211530

Project 220060-001 St Helens - Stormwater Master Plan  
 Project Manager: *[Signature]*  
**Professional Services from May 1, 2021 to May 31, 2021**

---

Task	001	Project Management & Meetings	
<b>Fee</b>			
Total Fee		23,715.00	
Percent Complete	60.00	Total Earned	14,229.00
		Previous Fee Billing	10,908.90
		Current Fee Billing	3,320.10
		<b>Total Fee</b>	<b>3,320.10</b>
		<b>Total this Task</b>	<b>\$3,320.10</b>

---

Task	002	Data Acquisition & Surveying	
Task 2A: Data Acquisition / Review			
<b>Fee</b>			
Total Fee		32,448.00	
Percent Complete	100.00	Total Earned	32,448.00
		Previous Fee Billing	32,448.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 2B: Survey / Field Work			
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	10,000.00	10,000.00
Limit			10,000.00
		<b>Total this Task</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	003	Technical Analysis		
<b>Fee</b>				
Total Fee	48,047.00			
Percent Complete	87.00	Total Earned	41,800.89	
		Previous Fee Billing	38,918.07	
		Current Fee Billing	2,882.82	
		<b>Total Fee</b>		<b>2,882.82</b>
			<b>Total this Task</b>	<b>\$2,882.82</b>

Task	004	Engineering Standards and Comprehensive		
<b>Fee</b>				
Total Fee	5,110.00			
Percent Complete	56.00	Total Earned	2,861.60	
		Previous Fee Billing	1,533.00	
		Current Fee Billing	1,328.60	
		<b>Total Fee</b>		<b>1,328.60</b>
			<b>Total this Task</b>	<b>\$1,328.60</b>

Task	005	Staffing Level Analysis		
<b>Fee</b>				
Total Fee	3,745.00			
Percent Complete	22.00	Total Earned	823.90	
		Previous Fee Billing	823.90	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

Task	006	Capital Improvement Plan		
<b>Fee</b>				
Total Fee	18,877.00			
Percent Complete	11.00	Total Earned	2,076.47	
		Previous Fee Billing	0.00	
		Current Fee Billing	2,076.47	
		<b>Total Fee</b>		<b>2,076.47</b>
			<b>Total this Task</b>	<b>\$2,076.47</b>

Task	007	Final Plan Documentation and Public Meetings		
<b>Fee</b>				
Total Fee	13,137.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

**Total this Invoice** \$9,607.99

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0211357	5/25/2021	6,094.38
		<b>6,094.38</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	9,607.99	84,631.87	94,239.86
Consultant	0.00	10,000.00	10,000.00
<b>Totals</b>	<b>9,607.99</b>	<b>94,631.87</b>	<b>104,239.86</b>



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

July 23, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 211998 – St Helens - Stormwater Master Plan** *P-511*

City of St Helens:

Please find attached invoice in the amount of \$15,494.45 for project number 220060-001. During the month of June, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- Section 2 city comments revisions, regulatory discussion
- Alternatives evaluation
- Future system evaluation
- Geotech coordination on seismic
- Review/comment on standards
- Cost estimating
- Update/draft report sections

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

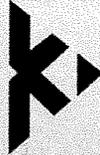
Peter Olsen, P.E.  
Project Manager

*FY 20/21*

**APPROVED FOR PAYMENT**

<u>INIT</u>		<u>DATE</u>
<i>MZ</i>	ACCOUNTS PAYABLE	<i>7-26-2021</i>
<i>GR</i>	FINANCE	<i>7-23-2021</i>
	SUPERVISOR	

*304-000-52019*



City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

July 19, 2021  
Project No: 220060-001  
Invoice No: 0211998

Project: 220060-001 St Helens - Stormwater Master Plan  
Project Manager: *[Signature]*  
**Professional Services from June 1, 2021 to June 30, 2021**

Task	001	Project Management & Meetings	
<b>Fee</b>			
Total Fee	23,715.00		
Percent Complete	62.00	Total Earned	14,703.30
		Previous Fee Billing	14,229.00
		Current Fee Billing	474.30
		<b>Total Fee</b>	<b>474.30</b>
		<b>Total this Task</b>	<b>\$474.30</b>

Task	002	Data Acquisition & Surveying	
Task 2A: Data Acquisition / Review			
<b>Fee</b>			
Total Fee	32,448.00		
Percent Complete	100.00	Total Earned	32,448.00
		Previous Fee Billing	32,448.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 2B: Survey / Field Work

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	0.00	10,000.00	10,000.00	
Limit			10,000.00	
		<b>Total this Task</b>	<b>0.00</b>	
		<b>Total this Task</b>	<b>0.00</b>	

Task	003	Technical Analysis	
<b>Fee</b>			
Total Fee	48,047.00		
Percent Complete	100.00	Total Earned	48,047.00
		Previous Fee Billing	41,800.89
		Current Fee Billing	6,246.11
		<b>Total Fee</b>	<b>6,246.11</b>
		<b>Total this Task</b>	<b>\$6,246.11</b>

Project	220060-001	St Helens - Stormwater Master Plan	Invoice	0211998
Task	004	Engineering Standards and Comprehensive		
<b>Fee</b>				
Total Fee		5,110.00		
Percent Complete		100.00	Total Earned	5,110.00
			Previous Fee Billing	2,861.60
			Current Fee Billing	2,248.40
			<b>Total Fee</b>	<b>2,248.40</b>
			<b>Total this Task</b>	<b>\$2,248.40</b>
-----				
Task	005	Staffing Level Analysis		
<b>Fee</b>				
Total Fee		3,745.00		
Percent Complete		22.00	Total Earned	823.90
			Previous Fee Billing	823.90
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>
-----				
Task	006	Capital Improvement Plan		
<b>Fee</b>				
Total Fee		18,877.00		
Percent Complete		43.00	Total Earned	8,117.11
			Previous Fee Billing	2,076.47
			Current Fee Billing	6,040.64
			<b>Total Fee</b>	<b>6,040.64</b>
			<b>Total this Task</b>	<b>\$6,040.64</b>
-----				
Task	007	Final Plan Documentation and Public Meetings		
<b>Fee</b>				
Total Fee		13,137.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>
-----				
Task	008	TMDL Implementation Plan		
<b>Fee</b>				
Total Fee		9,700.00		
Percent Complete		5.00	Total Earned	485.00
			Previous Fee Billing	0.00
			Current Fee Billing	485.00
			<b>Total Fee</b>	<b>485.00</b>
			<b>Total this Task</b>	<b>\$485.00</b>
			<b>Total this Invoice</b>	<b><u>\$15,494.45</u></b>

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Project	220060-001	St Helens - Stormwater Master Plan	Invoice	0211998
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**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0211530	6/17/2021	9,607.99
		<b>9,607.99</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	15,494.45	94,239.86	109,734.31
Consultant	0.00	10,000.00	10,000.00
<b>Totals</b>	<b>15,494.45</b>	<b>104,239.86</b>	<b>119,734.31</b>

---



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

July 6, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 211531 – St Helens – Sanitary Sewer Master Plan** P-511

City of St Helens:

Please find attached invoice in the amount of \$12,141.90 for project number 220060-002. During the month of May, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- TAC #2 meeting, minutes, and agenda
- Future growth analysis
- Model calibration
- Draft report, reviews, redlines and revisions
- System evaluation
- Figures updates
- I/I write up
- Review and implement City staff review comments

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

Peter Olsen, PE  
Project Manager

FY 20/21

APPROVED FOR PAYMENT

INIT	ACCOUNTS PAYABLE	DATE
<u>ME</u>	FINANCE	<u>7-26-21</u>
<u>GN</u>	SUPERVISOR	<u>7-23-21</u>

303-000-52019



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

June 17, 2021  
Project No: 220060-002  
Invoice No: 0211531

Project 220060-002 St Helens - Sanitary Sewer Master Plan

Project Manager: *[Signature]*

**Professional Services from May 1, 2021 to May 31, 2021**

Task 001 Project Management & Meetings

**Fee**

Total Fee	23,715.00		
Percent Complete	60.00	Total Earned	14,229.00
		Previous Fee Billing	10,908.90
		Current Fee Billing	3,320.10
		<b>Total Fee</b>	<b>3,320.10</b>
		<b>Total this Task</b>	<b>\$3,320.10</b>

Task 002 Data / Survey

Task 2A: Data Gathering / Review / I&I Evaluation

**Fee**

Total Fee	47,483.00		
Percent Complete	94.00	Total Earned	44,634.02
		Previous Fee Billing	44,634.02
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 2B: Survey / Field Work

**Billing Limits**

	Current	Prior	To-Date
Total Billings	0.00	5,000.00	5,000.00
Limit			5,000.00
		<b>Total this Task</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	003	Technical Analysis		
<b>Fee</b>				
Total Fee	46,852.00			
Percent Complete	75.00	Total Earned	35,139.00	
		Previous Fee Billing	29,985.28	
		Current Fee Billing	5,153.72	
		<b>Total Fee</b>		<b>5,153.72</b>
			<b>Total this Task</b>	<b>\$5,153.72</b>

Task	004	Engineering Standards and Comprehensive Plan		
<b>Fee</b>				
Total Fee	5,110.00			
Percent Complete	56.00	Total Earned	2,861.60	
		Previous Fee Billing	1,533.00	
		Current Fee Billing	1,328.60	
		<b>Total Fee</b>		<b>1,328.60</b>
			<b>Total this Task</b>	<b>\$1,328.60</b>

Task	005	Staffing Level Analysis		
<b>Fee</b>				
Total Fee	3,745.00			
Percent Complete	22.00	Total Earned	823.90	
		Previous Fee Billing	823.90	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

Task	006	Capital Improvement Plan		
<b>Fee</b>				
Total Fee	21,268.00			
Percent Complete	11.00	Total Earned	2,339.48	
		Previous Fee Billing	0.00	
		Current Fee Billing	2,339.48	
		<b>Total Fee</b>		<b>2,339.48</b>
			<b>Total this Task</b>	<b>\$2,339.48</b>

Task	007	Final Plan Documentation and Public Meetings		
<b>Fee</b>				
Total Fee	13,138.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

**Total this Invoice** \$12,141.90

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0211358	5/25/2021	7,423.94
		<b>7,423.94</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	12,141.90	87,885.10	100,027.00
Consultant	0.00	5,000.00	5,000.00
<b>Totals</b>	<b>12,141.90</b>	<b>92,885.10</b>	<b>105,027.00</b>

---



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

July 23, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 211999 – St Helens – Sanitary Sewer Master Plan P-511**

City of St Helens:

Please find attached invoice in the amount of \$24,515.80 for project number 220060-002. During the month of June, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- Review and implement City staff review comments
- Model updates/revision and QA/QC
- Pump station
- Alternatives evaluation
- Sump pump evaluation
- Geotechnical coordination for seismic
- Review/comment on standards
- Cost estimating
- Update/draft report sections

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

Peter Olsen, PE  
Project Manager

FY 20/21

APPROVED FOR PAYMENT

INIT	ACCOUNTS PAYABLE	DATE
<u>MZ</u>	FINANCE	<u>7-26-21</u>
<u>gm</u>	SUPERVISOR	<u>7-23-21</u>

303-000-52019



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

July 19, 2021  
Project No: 220060-002  
Invoice No: 0211999

Project 220060-002 St Helens - Sanitary Sewer Master Plan

Project Manager: *[Signature]*

**Professional Services from June 1, 2021 to June 30, 2021**

Task	001	Project Management & Meetings	
<b>Fee</b>			
Total Fee		23,715.00	
Percent Complete	62.00	Total Earned	14,703.30
		Previous Fee Billing	14,229.00
		Current Fee Billing	474.30
		<b>Total Fee</b>	<b>474.30</b>
		<b>Total this Task</b>	<b>\$474.30</b>

Task	002	Data / Survey	
Task 2A: Data Gathering / Review / I&I Evaluation			
<b>Fee</b>			
Total Fee		47,483.00	
Percent Complete	100.00	Total Earned	47,483.00
		Previous Fee Billing	44,634.02
		Current Fee Billing	2,848.98
		<b>Total Fee</b>	<b>2,848.98</b>
		<b>Total this Task</b>	<b>\$2,848.98</b>

Task 2B: Survey / Field Work

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	5,000.00	5,000.00
Limit			5,000.00
		<b>Total this Task</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>\$2,848.98</b>

Task	003	Technical Analysis	
<b>Fee</b>			
Total Fee		46,852.00	
Percent Complete	100.00	Total Earned	46,852.00
		Previous Fee Billing	35,139.00
		Current Fee Billing	11,713.00
		<b>Total Fee</b>	<b>11,713.00</b>
		<b>Total this Task</b>	<b>\$11,713.00</b>

Project	220060-002	St Helens - Sanitary Sewer Master Plan	Invoice	0211999
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Task	004	Engineering Standards and Comprehensive Plan
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**Fee**

Total Fee	5,110.00		
Percent Complete	100.00	Total Earned	5,110.00
		Previous Fee Billing	2,861.60
		Current Fee Billing	2,248.40
		<b>Total Fee</b>	<b>2,248.40</b>
		<b>Total this Task</b>	<b>\$2,248.40</b>

Task	005	Staffing Level Analysis
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**Fee**

Total Fee	3,745.00		
Percent Complete	22.00	Total Earned	823.90
		Previous Fee Billing	823.90
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	006	Capital Improvement Plan
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**Fee**

Total Fee	21,268.00		
Percent Complete	45.00	Total Earned	9,570.60
		Previous Fee Billing	2,339.48
		Current Fee Billing	7,231.12
		<b>Total Fee</b>	<b>7,231.12</b>
		<b>Total this Task</b>	<b>\$7,231.12</b>

Task	007	Final Plan Documentation and Public Meetings
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**Fee**

Total Fee	13,138.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

**Total this Invoice** \$24,515.80

**Outstanding Invoices**

Number	Date	Balance
0211531	6/17/2021	12,141.90
		<b>12,141.90</b>

**Billings to Date**

	Current	Prior	Total
Fee	24,515.80	100,027.00	124,542.80
Consultant	0.00	5,000.00	5,000.00
<b>Totals</b>	<b>24,515.80</b>	<b>105,027.00</b>	<b>129,542.80</b>



FY 20/21

Progress Report

July 23, 2021

Sue Nelson, PE  
City Engineer  
265 Strand Street  
St. Helens, OR 97051

APPROVED FOR PAYMENT

INIT

DATE

MZ  
SM

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

7-26-2021

7-26-2021

202-723-52019

RE: **Otak Project No. 019823.000**  
**S. 1<sup>st</sup> and Strand Streets, Road and Utility Extensions** P-525  
**Design, Construction, and Permit Documents**  
**Invoice No. 000007210267**

Dear Sue:

Enclosed is Otak's invoice for the **S. 1<sup>st</sup> and Strand Streets, Road and Utility Extensions**, for the period starting June 12, 2021 and ending June 30, 2021 (Fiscal year 2020-2021). Note that due to timing of subconsultant invoices, some work on this invoice extends back to late April. The total fee for work completed during this time period is **\$54,691.42**.

The following is a summary of the activities performed under each phase activities:

Phase 110 Project Management and Administration

- Day-to-day project management and coordination.
- Prepared Invoice and progress reporting.

Phase 120 Project Coordination, Meetings, Schedule

- Coordination of meeting agendas and setup.

Phase 210 Topographic Survey

- Survey of requested utility information
- Coordination from subconsultant on additional requested information

Phase 220 Geotechnical

- Drafting of geotechnical investigation report
- Coordination from subconsultant on locations for borings

Phase 230 Environmental Investigation

- Attended project coordination meetings.

I:\project\19800\19823\accounting\attachments\4-19823 progress report june fy 2021.docx

- Begin coordination of environmental investigation based on preferred alignment.

#### Phase 310 Planning Code-Zoning Requirements

- None.

#### Phase 320 Alignment Alternatives

- Attendance at weekly meetings by subconsultants.
- Internal reviews and discussions on location of alignment alternatives from subconsultants.
- Reviewed gateway concepts for 1<sup>st</sup> and Strand intersection.
- Reviewed pedestrian route interaction with Riverwalk.

#### Phase 330 Concept Development Plan

- Subconsultant provided input to prepare up landscape / streetscape exhibits for the two alternatives.
- Prepared exhibits for City Council meeting.

#### Phase 340 Scoring Criteria/Worksession

- Prepare for and attend one (1) City Council meeting / worksession to present the alignment alternatives and concept development plans. This presentation will include the recommendation from the staff advisory committee, and a clear list of pros and cons for the two options.

#### Phase 410 30% Roll-Map Plans

- Began to prepare 30% design level plans that show the roadway horizontal (1"=20') and vertical alignments (1"=5') on the topographic survey basemap.
- Began to prepare typical sections for 1st and Strand Streets.
- Otak will establish communication with public utilities and private utility companies to notify them of this project and timeline, identify existing infrastructure in the project limits, and develop a composite list of potential utility conflicts and necessary demolition.
- Began development of background data request and review of data, including wet-weather and dry weather flow records.
- Began development of preliminary layout of utilities, including coordination with Otak on storm and other dry utilities.
- Began plan sheet set up, light fixture selection, photometric analysis.

#### Phase 420 Stormwater Management

- Began to prepare preliminary Stormwater Management Report for the project, including evaluation of regional stormwater facility option versus multiple smaller facilities within project limits.
- Began stormwater analysis. Stormwater analysis includes conveyance, water quality treatment, and stormwater outfall to the Columbia River.

Phase 430 Lift Station Relocation Analysis

- Began development of background data request and review of data, including wet-weather and dry weather flow records.

Phase 440 30% Cost Est/Construct Review

- None

Phase 510 90% and Final PS&E

- None

Phase 520 Stormwater Management

- None

Phase 530 Lift Station Design Documents

- None

Phase 610 Lift Station – DEQ

- None

Phase 620 1200-C Erosion Control DEQ

- None

Phase 630 Grading Permit – City

- None

Phase 640 Building Permit – City

- None

Issues that may affect the schedule:

- *None at this time.*

If you have any questions, please do not hesitate to call me at 503.415.2337.

Sincerely,

Otak, Inc.

Keith Buisman, PE  
Senior Project Manager



**INVOICE**

Remit Payment to:  
Otak Inc  
P.O. Box 894448  
Los Angeles, CA 90189-4448

Sue Nelson  
City of St. Helens  
265 Strand Street  
St. Helens, OR 97051

July 23, 2021  
Project No: 019823.000  
Invoice No: 000007210267

Project 019823.000 City of St. Helens - 1st and Strand Streets

**For Professional Services Ending June 30, 2021**

Phase 110 Project Management and Admin

**Professional Personnel**

	Hours	Rate	Amount	
Civil Engineer VIII Buisman, Keith	6.00	173.00	1,038.00	
Project Administrative Assistant Gutierrez, Kayla	.75	83.00	62.25	
Sr. PIC/Sr. PM Civil Peebles, Michael	.50	240.00	120.00	
Totals	7.25		1,220.25	
<b>Total Labor</b>				<b>1,220.25</b>
		<b>Total this Phase</b>		<b>\$1,220.25</b>

Phase 120 Project Coord, Mtgs, Schedule

**Professional Personnel**

	Hours	Rate	Amount	
Civil Engineer IV Hollen, Daniel	2.50	128.00	320.00	
Civil Engineer VIII Buisman, Keith	3.50	173.00	605.50	
Construction Manager VI Williams, Michael	3.00	202.00	606.00	
CM Documentation Specialist III Flett, Amanda	5.50	120.00	660.00	
Totals	14.50		2,191.50	
<b>Total Labor</b>				<b>2,191.50</b>
		<b>Total this Phase</b>		<b>\$2,191.50</b>

Phase 210 Topographic Survey

**Professional Personnel**

	Hours	Rate	Amount
PIC/PLS Sr. Manager Yamashita, Jon	3.00	220.00	660.00

A finance charge will be assessed to all overdue accounts.

Project	019823.000	City of St. Helens - 1st and Strand Sts.	Invoice	000007210267
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Professional Land Surveyor III					
Conklin, David	3.50	150.00	525.00		
Survey Crew Chief II					
Hawes, Robert	3.00	103.00	309.00		
Totals	9.50		1,494.00		
<b>Total Labor</b>					<b>1,494.00</b>

**Consultants**

Direct Cost Subconsultants					
6/17/2021	Leeway Engineering Solutions	346		1,473.50	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>1,473.50</b>	<b>1,547.18</b>
				<b>Total this Phase</b>	<b>\$3,041.18</b>

-----  
Phase 220 Geotechnical

**Consultants**

Direct Cost Subconsultants					
6/17/2021	Leeway Engineering Solutions	346		537.49	
Geotechnical Consultants					
6/30/2021	NV5	220672		4,054.00	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>4,591.49</b>	<b>4,821.06</b>
				<b>Total this Phase</b>	<b>\$4,821.06</b>

-----  
Phase 230 Environmental Investigation

**Consultants**

Geotechnical Consultants					
6/30/2021	NV5	220385		2,304.75	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>2,304.75</b>	<b>2,419.99</b>
				<b>Total this Phase</b>	<b>\$2,419.99</b>

-----  
Phase 320 Alignment Alternatives

**Consultants**

Direct Cost Subconsultants					
6/17/2021	Leeway Engineering Solutions	346		3,035.01	
6/30/2021	Mayer Reed	12842		6,197.00	
Traffic Consultants					
6/15/2021	DKS Associates, Inc.	0077724		1,640.00	
6/30/2021	DKS Associates, Inc.	0077906		1,100.00	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>11,972.01</b>	<b>12,570.61</b>
				<b>Total this Phase</b>	<b>\$12,570.61</b>

-----  
Phase 330 Concept Development Plan

**Consultants**

Direct Cost Subconsultants

6/30/2021	Mayer Reed	12842		3,490.50	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>3,490.50</b>	<b>3,665.03</b>
<b>Total this Phase</b>					<b>\$3,665.03</b>

Phase 340 Scoring Criteria / Worksession

**Professional Personnel**

	Hours	Rate	Amount	
Landscape Architect IV North, Kaitlin	3.00	128.00	384.00	
Sr. PIC/Sr. PM LA/Master Planner Hanson, Donald	3.00	240.00	720.00	
Totals	6.00		1,104.00	
<b>Total Labor</b>				<b>1,104.00</b>
<b>Total this Phase</b>				<b>\$1,104.00</b>

Phase 410 30% Roll-map Plans

**Professional Personnel**

	Hours	Rate	Amount	
Civil Engineer IV Hollen, Daniel	30.00	128.00	3,840.00	
Civil Engineer IX Ballou, Kristen	1.75	193.00	337.75	
Civil Engineer VIII Buisman, Keith	35.50	173.00	6,141.50	
Engineering Designer IV Sibert, Hailey	33.75	112.00	3,780.00	
Engineering Technician IV Bornsheuer, Jeff	3.00	101.00	303.00	
Engineering Technician V Haynes, Michael	8.00	120.00	960.00	
CM Documentation Specialist III Flett, Amanda	2.00	120.00	240.00	
Totals	114.00		15,602.25	
<b>Total Labor</b>				<b>15,602.25</b>

**Consultants**

Direct Cost Subconsultants

6/17/2021	Leeway Engineering Solutions	346		1,950.04	
Traffic Consultants					
6/30/2021	DKS Associates, Inc.	0077906		3,417.50	
<b>Total Consultants</b>			<b>1.05 times</b>	<b>5,367.54</b>	<b>5,635.92</b>
<b>Total this Phase</b>					<b>\$21,238.17</b>

Phase 420 Stormwater Management

**Professional Personnel**

	Hours	Rate	Amount	
Civil Engineer IV Kenyon, Philip	.50	128.00	64.00	
Civil Engineer VI Horton, Rose	3.50	149.00	521.50	
Engineering Designer III Tiffany, Roger	2.00	98.00	196.00	
Totals	6.00		781.50	
<b>Total Labor</b>				<b>781.50</b>
		<b>Total this Phase</b>		<b>\$781.50</b>

Phase 430 Lift Station Relocation Analysis

**Consultants**

Direct Cost Subconsultants				
6/17/2021 Leeway Engineering Solutions	346		1,504.99	
<b>Total Consultants</b>		<b>1.05 times</b>	<b>1,504.99</b>	<b>1,580.24</b>
		<b>Total this Phase</b>		<b>\$1,580.24</b>

Phase 900 Direct Expenses

**Consultants**

Geotechnical Consultants				
6/30/2021 NV5	220672		55.13	
<b>Total Consultants</b>		<b>1.05 times</b>	<b>55.13</b>	<b>57.89</b>
		<b>Total this Phase</b>		<b>\$57.89</b>
		<b>Total this Invoice</b>		<b>\$54,691.42</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Project Management and Admin	51,506.00	7,532.50	1,220.25	8,752.75	42,753.25
Project Coord, Mtgs, Schedule	30,405.00	7,650.25	2,191.50	9,841.75	20,563.25
Topographic Survey	74,788.00	66,867.50	3,041.18	69,908.68	4,879.32
Geotechnical	16,916.00	12,020.40	4,821.06	16,841.46	74.54
Environmental Investigation	21,023.00	1,282.06	2,419.99	3,702.05	17,320.95
Planning Code-Zoning Requiremnts	2,653.00	2,527.50	0.00	2,527.50	125.50
Alignment Alternatives	53,333.00	37,836.81	12,570.61	50,407.42	2,925.58
Concept Development Plan	29,942.00	25,395.25	3,665.03	29,060.28	881.72
Scoring Criteria / Worksession	16,214.00	8,673.00	1,104.00	9,777.00	6,437.00
30% Roll-map Plans	172,464.00	0.00	21,238.17	21,238.17	151,225.83

Project	019823.000	City of St. Helens - 1st and Strand Sts.			Invoice	000007210267
Stormwater Management	17,370.00	2,293.50	781.50	3,075.00	14,295.00	
Lift Station Relocation Analysis	14,453.00	0.00	1,580.24	1,580.24	12,872.76	
30% Cost Est/Construct Review	14,284.00	0.00	0.00	0.00	14,284.00	
90% and Final PS&E	438,297.00	0.00	0.00	0.00	438,297.00	
Stormwater Mgmt Design and Report	28,640.00	0.00	0.00	0.00	28,640.00	
Lift Station Design Documents	7,212.00	0.00	0.00	0.00	7,212.00	
Lift Station - DEQ	10,451.00	0.00	0.00	0.00	10,451.00	
1200-C Erosion Control - DEQ	12,083.00	0.00	0.00	0.00	12,083.00	
Grading Permit - City	7,940.00	0.00	0.00	0.00	7,940.00	
Building Permit - City	3,501.00	0.00	0.00	0.00	3,501.00	
Direct Expenses	115,345.00	16,510.76	57.89	16,568.65	98,776.35	
	Total	1,138,820.00	188,589.53	54,691.42	243,280.95	895,539.05



**INVOICE**

720 SW Washington St., Suite 500  
Portland, OR 97205  
503.243.3500  
www.dksassociates.com

Mike Peebles  
OTAK, Inc  
Attn: Accounts Payable  
808 SW 3rd Avenue, Suite 800  
Portland, OR 97204

June 15, 2021  
Project No: 21058-000  
Invoice No: 0077724

Project 21058-000 City of St Helens 1st and Strand Streets Road and Utility Extensions  
City of St. Helens: 1st and Strand Streets: **Otak Project 019823.000**, NTP Effective 3-23-21; Prime agreement expiration 12/31/2023.

**Professional Services for Period May 1, 2021 Through May 31, 2021**

Phase 001 3.2 Alignment Alternatives (10%)

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Grade 16				
Anganis, George	3.00	130.00	390.00	
Grade 18				
Fleskes, Kayla	2.75	140.00	385.00	
Grade 30				
Boice, Steven	4.00	200.00	800.00	
Tech T				
Norwood, Eva	.50	130.00	65.00	
<b>Totals</b>	<b>10.25</b>		<b>1,640.00</b>	
<b>Total Labor</b>				<b>1,640.00</b>
				<b>Total this Phase</b>
				<b>\$1,640.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	1,640.00	1,540.00	3,180.00
Limit			91,751.00
Remaining			88,571.00
			<b>Total this Invoice</b>
			<b><u>\$1,640.00</u></b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0077374	5/14/2021	1,540.00
<b>Total</b>		<b>1,540.00</b>

## PROGRESS REPORT

City of St Helens 1st and Strand Streets Road and Utility Extensions  
 Otak Project 019823.000, subconsultant agreement NTP effective 3-23-21  
 Contract Begin (NTP) 3/23/31; Expires: 3/15/2023

DKS Inv #: 0077724  
 Period: 5/1/21 through 5/31/21  
 DKS Project #: 21058-000  
 DKS PM: Steve Boice



Task Number / Name	Budget	Invoiced This Period	Previously Billed	Billed to Date	Remaining Budget	Est. % Complete	Percent Billed
3.2 Alignment Alternatives (10%)	\$ 4,310.00	\$ 1,640.00	\$ 1,540.00	\$ 3,180.00	\$ 1,130.00	74%	74%
4.1 Development of 40% Roll-map Plans	\$ 42,435.00	\$ -	\$ -	\$ -	\$ 42,435.00	0%	0%
4.4 30% Cost Estimate/Constructability Review	\$ 1,610.00	\$ -	\$ -	\$ -	\$ 1,610.00	0%	0%
5.1 90% and Final PS&E	\$ 41,650.00	\$ -	\$ -	\$ -	\$ 41,650.00	0%	0%
Direct Expenses	\$ 1,746.00	\$ -	\$ -	\$ -	\$ 1,746.00	0%	0%
		\$ -	\$ -	\$ -	\$ -	0%	0%
<b>PROJECT TOTAL:</b>	<b>\$91,751.00</b>	<b>\$1,640.00</b>	<b>\$1,540.00</b>	<b>\$3,180.00</b>	<b>\$88,571.00</b>	<b>3%</b>	<b>3%</b>

Authorized Budget: \$ 91,751.00  
 Authorized Amount Remaining: \$ 88,571.00

Amount This Invoice: \$ 1,640.00  
 Amount Previously Invoiced: \$ 1,540.00  
 Total Billed to Date: \$ 3,180.00

Activity This Period	
<b>Task 3:</b>	Attendance at weekly meetings, input on alignment alternatives



**INVOICE**

720 SW Washington St., Suite 500  
Portland, OR 97205  
503.243.3500  
www.dksassociates.com

Mike Peebles  
OTAK, Inc  
Attn: Accounts Payable  
808 SW 3rd Avenue, Suite 800  
Portland, OR 97204

July 8, 2021  
Project No: 21058-000  
Invoice No: 0077906

Project 21058-000 City of St Helens 1st and Strand Streets Road and Utility Extensions  
City of St. Helens: 1st and Strand Streets: **Otak Project 019823.000**, NTP Effective 3-23-21; Prime agreement expiration 12/31/2023.

**Professional Services for Period June 1, 2021 Through June 30, 2021**

Phase	001	3.2 Alignment Alternatives (10%)		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Grade 16				
Anganis, George		2.00	130.00	260.00
Grade 18				
Fleskes, Kayla		6.00	140.00	840.00
	Totals	8.00		1,100.00
	<b>Total Labor</b>			<b>1,100.00</b>
			<b>Total this Phase</b>	<b>\$1,100.00</b>

Phase	002	4.1 Development of 40% Roll-map Plans		
Task	002	4.1.2 Traffic Analysis & Memo		
<b>Professional Personnel</b>				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Grade 13				
Suwandhaputra, Kezia		2.50	115.00	287.50
Grade 16				
Anganis, George		6.50	130.00	845.00
Grade 18				
Fleskes, Kayla		5.25	140.00	735.00
Grade 30				
Boice, Steven		7.75	200.00	1,550.00
	Totals	22.00		3,417.50
	<b>Total Labor</b>			<b>3,417.50</b>
			<b>Total this Task</b>	<b>\$3,417.50</b>
			<b>Total this Phase</b>	<b>\$3,417.50</b>

Billing Limits	Current	Prior	To-Date
Total Billings	4,517.50	3,180.00	7,697.50
Limit			91,751.00
Remaining			84,053.50

TERMS: Net 30 Days  
Remit To: 720 SW Washington St. #500  
Portland, OR 97205

<b>Total this Invoice</b>	<b><u>\$4,517.50</u></b>
---------------------------	--------------------------

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
0077374	5/14/2021	1,540.00
0077724	6/15/2021	1,640.00
<b>Total</b>		<b>3,180.00</b>

## PROGRESS REPORT

City of St Helens 1st and Strand Streets Road and Utility Extensions  
 Otak Project 019823.000, subconsultant agreement NTP effective 3-23-21  
 Contract Begin (NTP) 3/23/31; Expires: 3/15/2023

DKS Inv #: 0077906  
 Period: 6/1/21 through 6/30/21  
 DKS Project #: 21058-000  
 DKS PM: Steve Boice



Task Number / Name	Budget	Invoiced This Period	Previously Billed	Billed to Date	Remaining Budget	Est. % Complete	Percent Billed
3.2 Alignment Alternatives (10%)	\$ 4,310.00	\$ 1,100.00	\$ 3,180.00	\$ 4,280.00	\$ 30.00	100%	99%
4.1 Development of 40% Roll-map Plans	\$ 42,435.00	\$ 3,417.50	\$ -	\$ 3,417.50	\$ 39,017.50	8%	8%
4.4 30% Cost Estimate/Constructability Review	\$ 1,610.00	\$ -	\$ -	\$ -	\$ 1,610.00	0%	0%
5.1 90% and Final PS&E	\$ 41,650.00	\$ -	\$ -	\$ -	\$ 41,650.00	0%	0%
Direct Expenses	\$ 1,746.00	\$ -	\$ -	\$ -	\$ 1,746.00	0%	0%
		\$ -	\$ -	\$ -	\$ -	0%	0%
<b>PROJECT TOTAL:</b>	<b>\$91,751.00</b>	<b>\$4,517.50</b>	<b>\$3,180.00</b>	<b>\$7,697.50</b>	<b>\$84,053.50</b>	<b>8%</b>	<b>8%</b>

Authorized Budget: \$ 91,751.00  
 Authorized Amount Remaining: \$ 84,053.50

Amount This Invoice: \$ 4,517.50  
 Amount Previously Invoiced: \$ 3,180.00  
 Total Billed to Date: \$ 7,697.50

Activity This Period	
<b>Task 3:</b>	Attendance at weekly meetings, input on alignment alternatives
<b>Task 4:</b>	Plan sheet set up, light fixture selection, photometric analysis



"Providing the freedom to act and change"

## INVOICE

### Leeway Engineering Solutions LLC

12597 NW Majestic Sequoia Way  
Portland, Oregon 97229  
Ph: (503) 828-7542

#### Mr Mike Peebles, PE

OTAK, Inc.  
808 SW Third Avenue  
Portland, OR 97204-2426

**Project:** St Helens 1st/Strand Street (P-525 PSA)  
**Client Project Number:** 019823.000  
**Leeway Project Number:** 134.21  
**Invoice Number:** 346  
**Project Invoice:** 1  
**Invoice Date:** 6/17/2021

#### Invoice for activity between 4/19/2021 through 5/28/2021

Leeway Project Manager: Robert Lee

#### Labor, Subconsultants and Other Expenses Summary (per attached Billing Support Schedule)

Labor	\$2,691.00
Subconsultants and Other Expenses	\$5,810.03

<b>Invoice Total</b>	<b>\$8,501.03</b>
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#### Summary of Account

Previous Balance	\$0.00	Invoiced to Date	\$8,501.03
Payments Since Last Invoice	\$0.00	Payments to Date	\$0.00
<b>Balance Forward</b>	<b>\$0.00</b>	<b>Total Balance Due</b>	<b>\$8,501.03</b>
		Total Project Budget	\$233,214.00
		<b>Remaining Budget</b>	<b>\$224,712.97</b>

Please remit payment to Leeway Engineering Solutions LLC



"Providing the freedom to act and change"

**INVOICE**

**Leeway Engineering Solutions LLC**

12597 NW Majestic Sequoia Way  
Portland, Oregon 97229  
Ph: (503) 828-7542

**Mr Mike Peebles, PE**  
OTAK, Inc.  
808 SW Third Avenue  
Portland, OR 97204-2426

**Project:** St Helens 1st/Strand Street (P-525 PSA)  
**Client Project Number:** 019823.000  
**Leeway Project Number:** 134.21  
**Invoice Number:** 346  
**Project Invoice:** 1  
**Invoice Date:** 6/17/2021

Invoice for activity between 4/19/2021 through 5/28/2021

**Billing Support Schedule**

**Phase 2 Topographic Survey and Geotechnical / Environmental Investigation**

**Labor**

Staff	Role	Rate	Hours	Cost
Robert Lee	Principal Engineer	\$234.00	4	\$936.00
<b>Subtotal</b>			<b>4</b>	<b>\$936.00</b>

**Subconsultants and Other Expenses**

Description	Unit Cost	Quantity	Unit	Cost
Grayling Engineers Invoice #303 (May 31, 2021) Topographic Survey and Geotechnical	\$1,023.80	1.05	multiplier	\$1,074.99
<b>Subtotal</b>				<b>\$1,074.99</b>
<b>Phase 2 Subtotal</b>				<b>\$2,010.99</b>

Please remit payment to Leeway Engineering Solutions LLC



"Providing the freedom to act and change"

**INVOICE**

**Leeway Engineering Solutions LLC**

12597 NW Majestic Sequoia Way  
Portland, Oregon 97229  
Ph: (503) 828-7542

**Mr Mike Peebles, PE**  
OTAK, Inc.  
808 SW Third Avenue  
Portland, OR 97204-2426

**Project:** St Helens 1st/Strand Street (P-525 PSA)  
**Client Project Number:** 019823.000  
**Leeway Project Number:** 134.21  
**Invoice Number:** 346  
**Project Invoice:** 1  
**Invoice Date:** 6/17/2021

**Invoice for activity between 4/19/2021 through 5/28/2021**

**Phase 3 Alignment Alternatives/Concept Development Plans**

**Labor**

Staff	Role	Rate	Hours	Cost
Robert Lee	Principal Engineer	\$234.00	7.5	\$1,755.00
<b>Subtotal</b>			<b>7.5</b>	<b>\$1,755.00</b>

**Subconsultants and Other Expenses**

Description	Unit Cost	Quantity	Unit	Cost
Grayling Engineers Invoice #303 (May 31, 2021) Alignment Alternatives Engineering and CAD	\$1,219.06	1.05	multiplier	\$1,280.01
<b>Subtotal</b>				<b>\$1,280.01</b>

**Phase 3 Subtotal \$3,035.01**

**Phase 4 Road and Utility Extensions: Preliminary Design (30%)**

**Subconsultants and Other Expenses**

Description	Unit Cost	Quantity	Unit	Cost
Grayling Engineers Invoice #303 (May 31, 2021) 30% Plans and Lift Station Relocation Analysis	\$3,290.50	1.05	multiplier	\$3,455.03
<b>Subtotal</b>				<b>\$3,455.03</b>

**Phase 4 Subtotal \$3,455.03**

**Invoice Total \$8,501.03**

Please remit payment to Leeway Engineering Solutions LLC

**Grayling Engineers**  
654 Officers Row  
Vancouver, WA 98661 US  
360.347.6399  
billing@graylingeng.com  
www.graylingeng.com



# INVOICE

**BILL TO**

Leeway Engineering Solutions,  
LLC  
12597 NW Majestic Sequoia  
Way  
Portland, OR 97229

**INVOICE #** 303

**DATE** 05/31/2021

**DUE DATE** 06/30/2021

**TERMS** Net 30

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CATEGORY	DESCRIPTION	QTY	RATE	AMOUNT
Service	2.1 Topographic Survey, Senior Engineer	2.50	204.76	511.90
Service	2.2 Geotechnical, Senior Engineer	2.50	204.76	511.90
Service	3.2 Alignment Alternatives (2) (10%), Senior Engineer	2	204.76	409.52
Service	3.2 Alignment Alternatives (2) (10%), CAD/ GIS Technician	8.50	95.24	809.54
Service	4.1 Development of 30% Roll-map Plans, CAD/ GIS Technician	19.50	95.24	1,857.18
Service	4.3 Lift Station Relocation Analysis, Senior Engineer	7	204.76	1,433.32

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1st and Strand Streets, Road and Utility Extensions; weekly meetings,  
coordination with survey and geotechnical, develop 10% roll plots,  
evaluate lift station location.

**BALANCE DUE**

**\$5,533.36**

## I N V O I C E

OTAK  
808 SW Third Avenue, Suite 300  
Portland, OR 97204

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**INVOICE NUMBER:** 12842  
**INVOICE DATE:** 06/30/2021  
**PROJECT:** SHS-21014 City of St. Helens - 1st and Strand Street  
Professional services through 06/30/2021

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	<b>HOURS/ UNITS</b>	<b>RATE</b>	<b>BILLED</b>
<b>Task 3 Alignment Alternatives</b>			
Principal	4.50	\$210.00	\$945.00
Principal	0.25	\$210.00	\$52.50
Landscape Designer	57.00	\$100.00	\$5,700.00
Project Manager	26.00	\$115.00	\$2,990.00
<b>Subtotal:</b>			<b>\$9,687.50</b>

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**TOTAL THIS INVOICE:** **\$9,687.50**

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<b>MAXIMUM FEE:</b>	<b>AMOUNT BILLED TO DATE:</b>
\$94,675.00	\$20,063.75

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**INVOICE**

Federal Tax ID# 91-1780825



GeoDesign, Inc., DBA NV5

**Remittance Address Change:**

GeoDesign, Inc., DBA NV5  
PO Box 74008680  
Chicago, IL 60674-8680

**Remittance ACH Transfer Change:**

ABA Routing Number 063100277  
Account Number 898052466590

*Email ACH/Wire remittance details to RemittanceNotifications@nv5.com*

**Remittance Wire Transfers Change:**

ABA Routing Number 026009593  
Account Number 898052466590  
Swift Code INTL. BOFAUS3N

Project Manager: Colby Hunt

Otak, Inc.  
808 SW Third Avenue, Suite 800  
Portland, OR 97204

July 7, 2021  
Project No: 124221-1000017.02  
Invoice No: 220385  
Due Date: August 6, 2021

Project 124221-1000017.02 StHelens-3-02 S. 1st and Strand Streets

**Professional Services through June 30, 2021**

Phase 01 Environmental Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Principal	4.50	224.00	1,008.00
Project Assistant	.25	90.00	22.50
Project Manager I	6.25	154.00	962.50
Senior Technician	1.25	101.00	126.25
Senior CAD Technician	.25	112.00	28.00
Technical Editor	1.75	90.00	157.50
Totals	14.25		2,304.75
<b>Total Labor</b>			<b>2,304.75</b>
		<b>Total this Phase</b>	<b>\$2,304.75</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,304.75	1,221.00	3,525.75
Limit			62,222.00
Remaining			58,696.25
		<b>Total this Invoice</b>	<b>\$2,304.75</b>

Questions? Call 503.968.8787 or email orwil-projectadministrators@nv5.com

INVOICE

Federal Tax ID# 91-1780825



GeoDesign, Inc., DBA NV5

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GeoDesign, Inc., DBA NV5
PO Box 74008680
Chicago, IL 60674-8680

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Remittance Wire Transfers Change:

ABA Routing Number 026009593
Account Number 898052466590
Swift Code INTL. BOFAUS3N

Project Manager: Shawn Dimke

Otak, Inc.
808 SW Third Avenue, Suite 800
Portland, OR 97204

July 07, 2021
Project No: 124121-1000062.01
Invoice No: 220672
Due Date: August 06, 2021

Project 124121-1000062.01 StHelens-3-01 City of St. Helens - 1st and Strand Streets

Professional Services through June 30, 2021

Phase 01 Geotechnical Engineering Services

Professional Personnel

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Engineering/Geological Staff III, Principal, Project Assistant, Senior Technician, Scheduler, Technical Editor, Senior Technical Editor, and Totals. Total Labor is 4,054.00.

Consultants

Table with 4 columns: Description, Hours, Rate, Amount. Row includes ACS Testing Inc 6/30/2021 ACS Testing Inc Inv 40102. Total Consultants is 55.13. Total this Phase is \$4,109.13.

Billing Limits

Table with 4 columns: Description, Current, Prior, To-Date. Rows include Total Billings, Limit, Remaining. Total this Invoice is \$4,109.13.

Questions? Call 503.968.8787 or email orwil-projectadministrators@nv5.com