

City of St. Helens
Consent Agenda for Approval

CITY COUNCIL MINUTES

Presented for approval on this 6th day of January, 2021 are the following Council minutes:

2020

- Work Session, Executive Session, Public Hearing, and Regular Session Minutes dated December 16, 2020

After Approval of Council Minutes:

- Scan as PDF Searchable
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COUNCIL WORK SESSION

Wednesday, December 16, 2020

DRAFT MINUTES

MEMBERS PRESENT

Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke
Councilor Ginny Carlson
Councilor Stephen R. Topaz

STAFF PRESENT

John Walsh, City Administrator
Matt Brown, Assistant City Administrator
Kathy Payne, City Recorder
Lisa Scholl, Deputy City Recorder
Mouhamad Zaher, Public Works Director
Sue Nelson, City Engineer
Rachael Barry, Government Affairs &
Project Support Specialist

Crystal King, Communications Officer
Margaret Jeffries, Library Director
Jenny Dimsho, Associate Planner
Bill Monahan, City Attorney
Shanna Duggan, Recreation Manager
Jennifer Johnson, Accountant
Melanie Payne, Municipal Court Clerk

OTHERS

Dana Pricher	Howard Blumenthal	Lynne Pettit
Angela Wayman	Dean Kampfer	Art Leskowich
Jerry Belcher	Carmin Dunn	

CALL WORK SESSION TO ORDER – 1:00 p.m.

FAREWELL TO COUNCILOR LOCKE & COUNCILOR CARLSON

Councilor Topaz expressed his appreciation of suggestions made by Councilor Locke when he began serving. It was very helpful.

Public Works Director Mouhamad Zaher thanked Councilor Locke and Councilor Carlson. He wishes he had the opportunity to spend more time with them. They have been great from the day he met them. Farewell and best wishes!

Recreation Manager Shanna Duggan thanked Councilor Locke and Councilor Carlson. They have been amazing advocates, especially for youth. She has enjoyed working with them.

City Recorder Kathy Payne has been here almost 20 years, almost as long as Councilor Locke. He is leaving an indelible mark on his service. He has done so much for the community in more ways than what people can see. Councilor Carlson has been a tireless leader in making things inclusive. She is appreciative of that and has learned a lot from her. She wants everyone to be involved and feel loved. Payne thanked her for the impact she made on her life.

Councilor Topaz shared that he has learned a lot from Councilor Carlson about people who need extra care. He thanked her.

Assistant City Administrator Matt Brown thanked Councilor Locke and Councilor Carlson. Their guidance and historical knowledge have been very helpful. He will miss seeing them. He will miss the conversations with Councilor Carlson after meetings. He appreciates their time and effort.

Councilor Carlson expressed that the loss of Councilor Locke is huge to the Council and community. He has worked tirelessly to make sure no one is left behind. His voice and calm will be missed.

Library Director Margaret Jeffries always appreciated Councilor Carlson's insights. She had a strength of gleaning ideas from other jurisdictions and bringing them to our community. Jeffries appreciated that and the interest Councilor Carlson had in the library. Jeffries had the opportunity of having Councilor Locke as a liaison early on. She thanked him for his leadership. Her parting thought is, "Role Tide!"

Council President Morten first met Councilor Locke around 2002. Council President Morten was racing on a sailboat and ran out of gas. He was welcomed by Councilor Locke at St. Helens Marina. He was so warm and inviting. He thanked Councilor Locke for always being an ambassador for the City.

An unnamed participant said hi to Councilor Carlson and Councilor Locke.

Brown shared a video from St. Helens Youth Council thanking Councilor Locke and Councilor Carlson for their service and leadership.

Howard Blumenthal thanked Councilor Locke and Councilor Carlson for their support of parks, trails, and neighborhoods. He also thanked Councilor Locke for his hard work on the Bicycle & Pedestrian Commission.

VISITOR COMMENTS

None.

DISCUSSION TOPICS

1. Employee Length of Service Awards

1:19 p.m.

Three employees have reached a milestone in their employment with the City of St. Helens. The following individuals will receive a certificate and pin.

15 Years

Melanie Payne started her career at St. Helens on December 12, 2005 as a part-time Deputy Court Clerk. Five years later, she was promoted to a full-time Legal Assistant to the Prosecuting Attorney. In July of 2013, her title was changed to Municipal Court Assistant to the City Prosecutor, and then again in 2016, it was changed to Legal Assistant. Most recently, in April of 2019, she was transferred to Municipal Court Clerk where she currently serves the citizens of St. Helens.

10 Years

Jennifer Johnson was hired in December of 2010 as a Utility Billing Specialist. In 2016, she was promoted to Accounting Assistant. Just this year, her title changed to Accountant.

Shanna Duggan was hired in December of 2010 as a Utility Billing Specialist. The position was reclassified in 2017 to Utility, Banking, & Court Specialist. In 2018, the City developed a new Recreation Program. Shanna was offered the part-time Recreation Coordinator position, so, she worked part-time as a Utility, Banking, & Court Specialist and part-time as the Recreation Coordinator. In July of 2019, the Recreation Coordinator position was changed to Recreation Manager.

Congratulations, Melanie, Jennifer, and Shanna, and thank you for your service!

Council thanked them for their service in the office and in the community.

Brown talked about the work they each do and thanked them.

2. Scappoose Bay Watershed Council Update - Dana Pricher, SBWC

1:24 p.m.

Scappoose Bay Watershed Council Coordinator Dana Pricher reviewed her report. A copy is included in the archive packet for this meeting.

A few of the projects over the next year will be:

- Focus attention on treating primary limiting factors affecting Coho and Steelhead based on 2012 Limiting Factor Analysis
- Work with partners to prioritize and implement multi-agency restoration projects
- Expand noxious weed survey and control efforts on both public and private lands
- Offer educational opportunities for all age groups on watershed health
- Shade Our Streams program

Councilor Topaz talked about the report mentioning that they are not meeting goals for E. Coli in lower Scappoose Creek (East of Highway 30), Scappoose Bay, and Milton Creek. He asked if freshwater clams could help clean it? Dana is not aware of that.

Council President Morten reported that steelhead are spawning on N. Milton creek near Firlok Park, which was the norm when he was a child. There are native species coming back to that area. His uncle used to trap fish near Morten Drive in the early 1900s.

Mayor Scholl talked about his experience with fish growing up in St. Helens. He would like to see creeks stocked with fish that no longer have fish and enhance the runs.

Councilor President Morten pointed out the Gateway sculptures on Milton Creek. Those images celebrate the salmon life cycle in our creeks.

Councilor Carlson suggested Dana publicly share the work she does. People may not know what they can do with wetlands and streams.

Scappoose Bay Watershed Council is completely grant funded. They do not receive tax money. Dana talked about how COVID has reduced the number of volunteers and funds. They have partnered with the City of Scappoose to maintain and improve streamside natural areas in parks and watershed properties. She would like to have the same partnership with St. Helens.

Councilor Carlson suggested a family backyard habitat program that could be done through the Recreation Program. Dana said that is actually something they are working on. They do need more members on their Board if anyone is interested.

3. Discussion Regarding Urban Trail - Council President Morten & PTC Chair Carmin Dunn

2:13 p.m.

Council President Morten introduced Parks & Trails Commission Chair Carmin Dunn. The presentation is a pre-cursor to a resolution that he would like to adopt tonight. He thanked Dana Pricher for her work and suggestion of 'friends' groups for our parks.

Carmin reviewed the St. Helens Urban Trail/Pathway report. A copy is included in the archive packet for this meeting. She reviewed the suggested route and the need.

Jerry Belcher talked about the overlooks they want at Nob Hill Nature Park and Wyeth Street. Councilor Locke's background appears to be the overlook at Wyeth Street. He received a request for a bench at Wyeth Street. The trail's uniqueness will help the community and give regional recognition.

Councilor Carlson expressed her excitement of the trail. It will improve the livability for people in the community. She encouraged adding benches for people to rest while walking. She appreciates their efforts.

Mayor Scholl appreciates that it is inclusive. The trail near Wyeth Street is very well walked. He would like to see some kind of wire or cable added so people do not fall over the edge.

Howard Blumenthal added that boaters are often looking for areas to walk as well. He suggested adding stencils to direct people where to walk until signage can be installed.

Council President Morten acknowledged how great the Parks & Trails Commission members are.

Carmin thanked Council members, Parks & Trails Commission members, and staff for their support.

4. Discussion Regarding Renewal of Drop Box Franchise - *John*

2:35 p.m.

City Administrator Walsh reported that the request is for a renewal of a 10-year agreement. Dean Kampfer is available if there are any questions. He will bring back an Ordinance to the next meeting for approval.

5. Review New City Engineer Job Description - *Mouhamad*

2:38 p.m.

Public Works Director Zaher thanked City Engineer Sue Nelson for her role, hard work, and support at the City. She is a great asset and has been a great role model. He requested Council approve her modified job description. A copy is included in the archive packet for this meeting. It is on tonight's agenda for approval.

Councilor Topaz commented on some of the things listed on the job description, they were more appropriate in the 1850s. It mentions word processing and spreadsheets. There is no mention about AutoCAD or... The level of description appears to be more for an Engineering Tech and not a Chief Engineer.

Zaher explained that the job description does not list all duties and tools. They can amend it if Council desires. Councilor Topaz would like to see it updated.

Council President Morten pointed out that the job description could go on forever if it lists everything. Councilor Topaz disagreed. They are much further technologically. The wording should be updated. Zaher added that the job description was reviewed by staff and Lane Council of Governments. If there is a particular tool he wants to see, it can be added. Councilor Topaz just wants to see it general.

Councilor Carlson noted how impressed she is by how much Zaher has already done after only being here a month.

6. Strategic Action Plan Updates

2:45 p.m.

Assistant City Administrator Brown reviewed the following:

- The final Public Safety Facility meeting was held last night. They will present their recommendation in January. No matter what is decided, there will be a public engagement process. They are working behind the scenes on what that will look like. They are continuing to work with McKenzie, who has done a lot of the initial planning. They have contracted with them to do additional work because the building is in a flood zone. They will be working with the City Planner, the State, and FEMA on ways to mitigate that risk. Council can contact him, City Administrator Walsh, Government Affairs & Project Support Specialist Barry, or Police Chief Greenway if there are questions.

- Leah Tillotson will not be seeking reappointment on the Budget Committee. He talked about the way members are appointed on that Committee. Rather than an application and interview process, like the other Boards and Commissions, Budget Committee members are designated by one Council member representing their position. Brown is requesting the process be changed to be consistent with the other Boards and Commissions.

Discussion ensued. It is slightly different because there is not a Board or Commission to make a recommendation to Council for an appointment. Council would make the final decision.

Mayor Scholl suggested an interview process and make a recommendation. It can be done during a public meeting with Council and staff.

Councilor Carlson talked about the way we are recruiting for open Board and Commission positions and it not attracting very many applicants. She suggested that we accept new applications all year to use during vacancies. Members should represent all citizens.

7. City Administrator Report

3:01 p.m.

- The change with the Budget Committee promotes openness and transparency and encourages involvement.
- The regular session agenda includes two bid contracts:
 - McCormick Park playground equipment
 - Received a recommendation from the Parks & Trails Commission
 - Columbia Pacific Food Bank renovation
 - City sponsored with a Community Development Block Grant (CDBG)

City Engineering Nelson reviewed the McCormick Park proposals. A copy is included in the archive packet for this meeting. The Parks & Trails Commission met on Monday and reviewed the proposals. They recommended the Play & Park Structures, which is the second proposal listed in the evening packet. The proposal does exceed the budget by more than \$40,000. They could remove features if they need to. Councilor Carlson suggested contacting civic organizations for donations. Many want to give back to the community. Nelson and Brown said that SDC funds could also be used for this project.

Councilor Topaz asked about the water supply to hose it down. Nelson responded that there is a hose bib at the adjacent covered shelter.

Nelson hopes this can be approved tonight. Prices will increase between 3-5% next year.

If approved, the company could begin manufacturing end of January, deliver middle of March, and install end of March and April. It will take about a month to install. It is exciting!

- The last meeting in December is a time of feel good, appreciation. He will save his farewell remarks for tonight.
- Projects in 2021
 - Food bank
 - Play equipment
 - Public safety facility
 - Waterfront
 - Riverwalk
 - Street and utility extensions
 - St. Helens Industrial Business Park
 - Utilities
 - Parcelization

- Communications is being leaned on more. There is a need for more than what Communications Officer Crystal King can do on her own. He is proposing to add a half-time communications person for the next six months. Funding would come from the Community Development Funds. Mayor Scholl agreed with the idea. They have to keep people informed. Council President Morten voiced his support. Brown will add it tonight's agenda for approval.

OTHER BUSINESS

3:25pm

Councilor Topaz talked about the toxic waste in the river in front of the mill and the cleanup process. He read articles in the Vernonia Voice about how timber has treated this part of Oregon. The timber industry has not been kind to Oregon. They have taken our trees but left terrible legacies of what they have done. Another article he read said the timber industry has not given any money to schools. The company who owns the mill are working with DEQ on how to handle the toxic cleanup. There is a possibility they could lose the Waterfront. He wants Walsh to explain to Council how bad the situation could get.

Walsh reported that they are educating themselves on the issue.

ADJOURNMENT – 3:28 p.m.

EXECUTIVE SESSION

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor

City of St. Helens
CITY COUNCIL

Executive Session Summary

December 16, 2020

This meeting was held electronically via Zoom.

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Keith Locke, Councilor
Ginny Carlson, Councilor
Stephen R. Topaz, Councilor

Staff Present: John Walsh, City Administrator
Matt Brown, Assistant City Administrator
Kathy Payne, City Recorder
Bill Monahan, City Attorney with Jordan Ramis PC

Others: None



At 3:36 p.m., Mayor Scholl opened the Executive Session pursuant to the ORS numbers listed below and then gave Council roll call.

- **Real Property Transactions, under ORS 192.660(2)(e)**
 - Update on potential purchase of property on Gable Road
 - Update on St. Helens Industrial Business Park Tenant Operations Waterway Lease

The Executive Session was adjourned at 3:56 p.m.



ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor



COUNCIL PUBLIC HEARING

Wednesday, December 16, 2020

DRAFT MINUTES

MEMBERS PRESENT

Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke (arrived at 6:41 p.m.)
Councilor Ginny Carlson
Councilor Stephen R. Topaz

STAFF PRESENT

John Walsh, City Administrator
Matt Brown, Assistant City Administrator
Kathy Payne, City Recorder
Sue Nelson, City Engineer
Jenny Dimsho, Associate Planner

OTHERS

Howard Blumenthal

OPEN PUBLIC HEARING – 6:16 p.m.

TOPIC

1. Street Vacation - Part of S. 2nd Street Right-of-Way (Zender)

Associate Planner Dimsho presented the staff report. A copy is included in the archive packet for this meeting. Based upon the facts and findings, staff recommends Council only grant the street vacation petition along Lot 22 with the provisions that:

1. The S. 2nd street ROW abutting the adjusted Lot 21 shall remain public right-of-way.
2. The legal description and exhibit from a private surveyor be provided within one year from the date Council approves the vacation request.
3. Lot Line Adjustment (LLA.2.20) shall be recorded within one year from the date Council approved the vacation request.
4. Conditions two and three are required prior to the ordinance that completes this right-of-way vacation.

Councilor Topaz asked if the owner can still access the property even without the vacation of the little triangle. Dimsho confirmed they can because it is public. The purpose of vacating it was for a bigger front yard and contiguous access. Councilor Topaz talked about the piece going down the cliff. Could anything be built there other than a stairway? Dimsho will not say, "no," but it is very steep. It does not meet buildable lot size for a structure.

Council President Morten asked if citizens would lose anything by vacating the small triangle. How would that benefit the builder? Dimsho responded that the builder would gain control over what happens on that little parcel. The trees would not be publicly protected and could be cut. Council President Morten asked about a deck. Dimsho said they would have to comply with setbacks.

Council President Morten asked if the Planning Commission discussed transportation issues. Are there issues with turning around at the end? Dimsho responded that their main focus was preserving public views. She had to do a four-point turn to get out of there. It is a dead-end site with topography challenges.

Council President Morten suggested looking at that site for a future trail and viewing platform.

TESTIMONY

- ◆ Howard Blumenthal. He voiced his concern about giving up control of the beautiful oak trees in that area.

Councilor Carlson asked if there is anything in the Code to protect the stability of the bluff. Dimsho responded that when a lot is more than 15% in grade, they have to obtain a Sensitive Lands Permit. Building Official Mike De Roia also has authority to require a geotechnical report to determine if the land is buildable and suitable for the proposed development. Councilor Carlson wants to be extra careful about vegetation on a hillside.

Council President Morten pointed out that the ground is solid basalt. The first thing he did on his property was to get a geotechnical report to find out if it was buildable. It gives reassurance.

Keith Locke arrived at 6:41 p.m.

Discussion ensued.

CLOSE PUBLIC HEARING – 6:43 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor



COUNCIL REGULAR SESSION

Wednesday, December 16, 2020

DRAFT MINUTES

MEMBERS PRESENT

Mayor Rick Scholl
Council President Doug Morten
Councilor Keith Locke
Councilor Ginny Carlson
Councilor Stephen R. Topaz

STAFF PRESENT

John Walsh, City Administrator
Matt Brown, Assistant City Administrator
Kathy Payne, City Recorder
Mouhamad Zaher, Public Works Director
Sue Nelson, City Engineer
Jenny Dimsho, Associate Planner
Christina Sullivan, Community Development Administrative Assistant

OTHERS

Howard Blumenthal Carmin Dunn
Scott Keith Brady Preheim
Patrick Birkle

CALL REGULAR SESSION TO ORDER – 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Scholl said the Pledge of Allegiance.

FAREWELL TO COUNCILOR LOCKE & COUNCILOR CARLSON

Christina Sullivan thanked Councilor Locke for his commitment to the community. She is grateful to have met him through St. Helens Community Foundation and receive his mentorship with 13 Nights on the River. His presence at local events brought a sense of connection to the community and the Council. She appreciates that he is around and available. She enjoyed seeing him walking his dogs and visiting with residents. His creative mind was and still is refreshing. His dedication to making sure the Flying Eagle Canoe had a place and purpose was admirable. She hopes to see a permanent home for it, possibly at the Library. He has a way of exciting others to get involved. His support will be truly missed. Councilor Carlson is the heartbeat and important piece to the community. Her willingness to speak up and include everyone is amazing. She is thankful to have met her through community events and their mutual friend, Laura. It takes a very special person to be a caregiver. Councilor Carlson wears her heart on her sleeve and has a way of making people feel important and needed. That is a quality that every city needs in a council member. She is thankful this is not goodbye but a new adventure. She cannot wait to see what mischief she will get in to next. To both of the councilors, change is good and important for moving forward. She thanked them both for all they gave.

Patrick Birkle thanked Councilor Carlson and Councilor Locke for their years of service. As an incoming Council member, he is excited to build on the foundation they have built. He agreed with Christina's sentiments. Councilor Carlson has a great heart to include community members who are often overlooked. How can he fill Councilor Locke's position after 20 years? He thanked him for his 20 years of dedication. He has helped this town become a safe harbor, tourist destination, and a place of great jobs for our citizens.

Mayor Scholl talked about Councilor Carlson's big heart. The inclusivity she brought to Council is going to be missed. He loves her sense of humor and their talks. She has a unique relationship between Council members. To Councilor Locke, 20 years is a long time! He brought in a lot of history. He usually had the answer or researched it and knew a lot about it. Some of the projects he has worked on has been the canoe, taking care of Sand Island, fireworks, and 13 Nights on the River. Councilor Locke has a big heart. It has been an honor to serve with them both. Watching the Youth Council members talk about them brought a tear to his eye. Youth Council will survive. Civic engagement is part of what makes America, America. He thanked them both.

Councilor Carlson said she is not leaving town but will see less of Councilor Locke. In the last eight years, she has buried her mom, survived cancer twice, and had her husband walk out of her life. Councilor Locke has taught her kids to drive, held her hand for cancer, and reached out to her in many ways. It was not because of politics but because of the guy he is. There is still good stewardship on the Council to move the City on in a forward way.

Council President Morten talked about how Councilor Carlson has brought statesmanship to the Council. He is astounded at how she can put meaningful words together and respond effectively to issues. She is a phenomenal speaker. The first time he heard her speak was back when they were doing the Gateway project. She spoke so well and was so effective. She was behind the imagination and creativity of getting those kinds of things going in the city. She stands for "habitat." Not just Habitat for Humanity, but also habitat for the environment that is inclusive to St. Helens. She is an icon. He will miss her dearly on the Council. He talked earlier about Councilor Locke and his overwhelming ambassadorship to the city. All the work he has done in the last 20 years has been astounding. It is interesting that he is going out during a pandemic. When he came on the Council in 2000, it was Y2K. Those are two worldwide issues that are phenomenal. He listed several noted accomplishments.

- Served 20 years as Councilor
- Prior to Council, he served from 1995 – 1996 on the Riverfront Committee
- Council liaison for:
 - Planning, two years
 - Public Works, two years
 - Police, 15 years
 - Library, 2 years
 - Building and Community Development, 13 years
 - Tourism, 10 years
 - Youth Council, 6 years
 - Representative for Paper Mill property, 5 years
 - Regional Organized Crime Narcotics (ROCN), 6 years
 - Columbia Emergency Planning Associations (CEPA), 13 years
 - Economic Development
 - St. Helens Merchants Association, 2 years,
 - Columbia Pacific Economic District (COLPAC), 2003 – 2010
 - St. Helens Economic Development Committee (SHEDCO), 2007 – 2010
 - Columbia County Economic Team (CCET), 2007 – 2011

- Chamber of Commerce Liaison, 1999 – 2006
- St. Helens Community Federal Credit Union Board, 1998 – 2004
- Some of his projects included:
 - Grey Cliffs Park
 - Sand Island Park
 - Columbia View Park amphitheater, 2005 – 2016
 - Lewis & Clark 150 Year Celebration Campfire & Canoes, 2006
 - Flying Eagle Canoe, 15 years
 - 13 Nights on the River, 8 years
 - Friday Night Movies, 2008 – 2010
 - 4th of July fireworks, 1985 – 2017
 - Christmas Ships, Captains Dinner, Santa, and Tree Celebration, 11 years
 - Tourism & Spirit of Halloweentown, 2001 – 2009
 - FORD Leadership, Crown Zellerbach Trail, Scappoose, 2006 – 2007
 - Sand Island Shuttle – 2010
- Service organizations:
 - Community Action Team (CAT) Board Officer, 10 years
 - Kiwanis Noon Club, 10 years
 - Kiwanis Parade Committee Chair, 3 years
 - Citizens Emergency Response Team (CERT), 2005
 - St. Helens Community Foundation, 8 years
 - Teen Center Ad-hoc Committee, 2 years
 - Columbia Center Foundation Board Technology, 1996 – present
 - Police Board Committee
 - Chamber award, 2011
 - Police Department First Citizen Award, 2020
 - United Food and Shelter Subcommittee, 9 years

This is just a portion of Councilor Locke's involvement over the last 20 years. Thank you, Councilor Locke.

Keith Locke expressed that he could not have done this without the support of his wife, Kathy. Second, he thanked the staff. There are only a few remaining from when he first began. Looking back at some of the projects he did, he wonders what they were doing letting him do it. It is really rough out there and sometimes you have to press the limits to get things done. He learned how to do that over the years. Most everything has worked out well. His biggest advice to councilors is that if you get an idea, try to get a few people to buy into it so you are not alone. Do not be afraid to talk to each other and throw ideas off each other. Do not be afraid to dream and act on your dream.

Councilor Topaz asked how many years he shepherded the fireworks. Councilor Locke did it off and on for 33 years. When he was at the Mill, he hung out with Steve Young, who oversaw the fireworks. Mayor Scholl added that Ed Lokken was the main fireworks organizer.

Councilor Locke thanked the staff. It has been fun and a very rewarding experience.

Councilor Topaz first met Councilor Carlson on SHEDCO. She can go help them again now that she has spare time.

Assistant City Administrator Brown read a comment that was on Facebook from Jeanne Crawford, as she was unable to access the Zoom meeting, "Ginny and Keith have been a very positive force for the community, pro small business, and very supportive of our youth. As a former business owner, she appreciates the support shown. Her daughter joined Youth Council from the suggestion from them both. I love you both."

Brown displayed a slideshow with memories of them both.

Councilor Locke thanked staff for the thoughtful card, beautiful plaque, and gift certificates for a couple of his favorite restaurants.

Brady Preheim thanked them both for their years of service. He appreciates all they have done for the City. They will be missed.

City Administrator Walsh acknowledged the honor and privilege to work with them both. Councilor Carlson has been a wonderful councilor. She brought her own voice and a unique perspective. He has a lot of memories with Councilor Locke. Watching all that history walk out the door is a little bit emotional, but it is an opportunity for new voices and new perspectives. They will be missed.

Mayor Scholl expressed that being a councilor is all about networking. They will do their best to get the new councilors plugged in. They are moving forward full speed.

Deliberations - Street Vacation - Part of S. 2nd Street Right-of-Way (Zender)

Motion: Motion made by Councilor Topaz and second by Council President Morten to approve the street vacation as recommended. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

VISITOR COMMENTS

No visitor comments.

RESOLUTIONS

- 1. Resolution No. 1907:** A Resolution of the Common Council of the City of St. Helens, Oregon, Amending Resolution No. 1889, the City Employee Compensation Plan, to Change the Public Works Engineering Director Title to City Engineer

Mayor Scholl read Resolution No. 1907 by title. Motion made by Councilor Locke and seconded by Council President Morten to adopt Resolution No. 1907. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

- 2. Resolution No. 1908:** A Resolution of the St. Helens City Council to Honor Citizen Engagement and Promote Community Health and Livability

Council President Morten expressed how important this resolution is to citizens and visitors. It gives the Parks & Trails Commission flexibility to continue their endeavors with trail connectivity and parks.

Mayor Scholl read Resolution No. 1908 by title. Motion made by Councilor Carlson and seconded by Councilor Topaz to adopt Resolution No. 1908. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

AWARD BID/CONTRACT

3. McCormick Park Playground Equipment (*see packet materials*)
4. Columbia Pacific Food Bank Renovation Project to JH Kelly for \$1,615,777

Walsh clarified that the staff recommendation is to award the McCormick Park Playground project to Wildwood Playgrounds Northwest.

Motion made by Councilor Carlson and seconded by Councilor Topaz to approve '3' and '4' above, as recommended by staff. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

5. Extension of Agreement with Pauly, Rogers, & Co. PC for Auditing Services
6. Statement of Work for Professional Services with David Evans & Associates for N. Vernonia Road Sidewalks Project

7. Contract Payments
8. Master Services Agreement with NW Regional Education Service District for Library Services

Motion made by Councilor Carlson and seconded by Councilor Topaz to approve '5' through '8' above. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

APPOINTMENTS TO CITY BOARDS & COMMISSIONS

9. Reappoint Jerry Belcher & Carmin Dunn to Parks & Trails Commission

Motion made by Councilor Locke and seconded by Council President Morten to approve '9' above. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

CONSENT AGENDA FOR ACCEPTANCE

10. Planning Commission Minutes dated November 10, 2020

Motion made by Councilor Carlson and seconded by Councilor Topaz to approve '10' above. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

CONSENT AGENDA FOR APPROVAL

11. Council Work Session, Executive Session, and Regular Session Minutes dated December 2, 2020
12. New City Engineer Job Description
13. Accounts Payable Bill Lists

Motion made by Councilor Carlson and seconded by Council President Morten to approve '11' through '13' above. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

WORK SESSION ACTION ITEMS

1st Item:

Request to hire a part-time communications staff member through June 30.

Motion: Motion made by Councilor Locke and seconded by Council President Morten to approve hiring a part-time communications staff member through June 30. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

2nd Item:

Align Budget Committee application and appointment process to be consistent with other boards and commissions recruitment. The interview process will be public in front of Council.

Motion: Motion made by Councilor Topaz and seconded by Councilor Locke for the recruitment of Budget Committee members to be consistent with other boards and commissions. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz

MAYOR SCHOLL REPORTS

- Christmas Ships was a wonderful event. It looked like everyone did a good job at social distancing. The weather held out.
- Continuing to move forward. A lot of stuff is going on. He is looking forward to getting back to the basics with new Council members coming on. He has not forgotten why he signed up to do this.
- Merry Christmas! Be safe. Hopefully, 2021 will be a better year than 2020. There was a lot of resilience in the community. Everything is okay. They are in it together.
- Happy New Year!

COUNCIL MEMBER REPORTS

Council President Morten reported...

- There is a light at the end of the pandemic tunnel. Hopefully, getting back will create good health and a good economy.
- He thanked Government Affairs & Project Support Specialist Rachael Barry for her work creating Resolution No. 1908. It is great for the community.
- Have a great holiday! See you next year.

Councilor Locke reported...

- Thank you to Council, staff, and the community. There are a lot of huge projects happening right now. There are towns 10 times our size that do not have half the projects going on.
- The new proposed police station is important to our police force and the community. Let's make this happen.

Councilor Carlson reported...

- Thanked staff and Council for their patience, understanding, and being there to answer her questions.
- The Planning Commission will be interviewing next week. A recommendation will come to the Council in January. They have a very diverse population, and she would like to see our government reflect that.
- She would like to see that the investigation not fall through the cracks. People need to be able to work and volunteer in a safe environment.
- This little squirrel is going to take her nutty ideas somewhere else.

Councilor Topaz reported...

- Library staff and Library Board have done an incredible job of changing directions to continue serving the community without letting them into the Library. It also gave the Library a chance to redo a number of things within the building. The Library and Recreation Program have coordinated to create projects in the parks. He hopes these things continue, even after the pandemic is over.
- The Library is reviewing operating rules for updates.
- Unfortunately, the Library cannot be used as a warm place for the homeless.
- There is an investigation about the waste products from the mill. He is requesting that Walsh continuing monitoring and updating Council on the status.

OTHER BUSINESS

Council President Morten welcomed the new Council members. They have tough boots to fill.

ADJOURN – 8:07 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor