

PROJECT ACTION PLAN

This Project Action Plan is intended as a tool for planning and monitoring how management staff will achieve the goals and objectives set by the City Council in the 2020-2022 Strategic Workplan. Management staff will complete this form for each Council project, it will be updated periodically and shared during scheduled Council department reports. This information is public, posted on the city's website and used to ensure accountability and share with our community .

Lead Department:	Community Development
City Council Goal / Tactic:	Economic Development / Create an Industrial Park Development Plan
Project Summary:	St. Helens Industrial Business Park Master Plan – Parcelization Plan & Infrastructure Funding Plan
Estimated Completion:	January 2021

ACTION PLAN

1. Background of Project:

- Department of Land Conservation & Development (DLCD) awarded the City with a \$50,000 technical assistance grant in December 2019. Due to the COVID-19 pandemic, the grant was reduced to \$41,156 on September 18, 2020. The grant award was to create a St. Helens Industrial Business Park Master Plan, which includes two main components a Parcelization Plan and an Infrastructure Funding Plan. The Parcelization Plan included a Market Update which was to inform the City of the ideal parcel size and potential users for redevelopment of the site. The Infrastructure Funding Plan includes a phased infrastructure funding plan with estimated costs for street and utility development. It looks at existing revenue sources and makes recommendations for how and when to fund the infrastructure incrementally.

2. Current Status of Project:

- The Parcelization Plan is complete.
- The Infrastructure Funding Plan is complete.
- Both plans were adopted January 20, 2021 unanimously by Council.

3. Strategic Steps to Accomplish Project:

- None at this time.

4. Estimated Cost of Project:

- The hard cost to the City went from \$0 to \$8,844 due to the budget shortfall at DLCD.

5. Barriers to Complete:

- There are no barriers to complete this project.

Updated by JD 04/08/21.