

TO: Kate Thunstrom, City Administrator
FROM: Colette Baumgardner, Community Development Director
SUBJECT: Planning Commission Appointments
DATE: December 4th, 2023

OVERVIEW:

City code 2-4-2 identifies the establishment and composition of the Planning and Zoning Commission. This group of individual's reviews land use and zoning applications. The responsibility of the Commission is to make recommendations to Council on those issues brought forward.

The Planning Commission consists of seven voting members who are appointed by the City Council. Appointed members serve three-year terms. Members are allowed to serve a maximum of two consecutive terms, unless there are no other applications. Generally, one third of the members are up at a time creating up to three open vacancies.

Three-member terms will end as of December 31, 2023. Two are eligible to seek reappointment and are interested.

Applicants to be considered:

- Dustin Pavek – *Planning Commission existing member, this would be a second term*
- Deb Humman – *Planning Commission existing member, this would be a second term*

ACTION TO BE CONSIDERED:

Council is requested to appoint the two individuals to the Planning Commission for a term of January 1, 2024 to December 31, 2026.

Attachments: none