

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Chief of Police
SUBJECT: Stericycle Contract
DATE: June 3, 2024

OVERVIEW:

Through normal operations including evidence collection, the police department accumulates small amounts of items which are considered hazardous waste. These items may consist of sharps, clothing containing bodily fluids amongst other items which need to be safely discarded. The department has been utilizing Stericycle for the safe disposal of hazardous waste items and would like to extend its contract with Stericycle. The term of the contract is 60 months, and the City would be able to terminate the contract with 60 days' notice.

ACTION TO BE CONSIDERED:

City Council approval to extend a service contract with Stericycle for hazardous waste disposal.

BUDGET IMPLICATION:

Hazardous waste disposal has an annual cost of \$500.00 and is accounted for in the 2024 police department budget and the 2025 proposed budget.