

TO: Mayor and Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Ordinance Amendment – Chapter 2-9-1 Fee Schedule, 2nd Reading
DATE: November 17, 2025

OVERVIEW:

Fee Schedule changes for the 2026 calendar year are as follows:

- Fire District – to identify the district liaisons will be compensated from the District and not from the City.
- Fingerprints – add a fee for service
- Liquor Compliance violations – add compliance fee's
- Building Permit – several updates were made for clarification and housekeeping
- Community Development Fees – Update of escrows that are utilized to pay for city consulting teams. City fee corrections to ensure fees charged are justified.
- Ball Park Use – add damage deposit
- Warming House- add damage deposit and key return fees, updated that fee is refundable.
- Community Center – remove fee structure as Cree street building no longer available.
- Utility Fees' – correct spelling errors and add clarification
- Sewer Rates – update rate schedule
- Stormwater – remove annual fee structure
- Water Rates – update rate schedule.

TIMELINE:

1st Reading: November 3, 2025

2nd Reading: November 17, 2025

30-day public Comment: November 21, 2025

Effective: December 22, 2025

ACTION TO BE CONSIDERED:

Council to review and approve the first reading of the ordinance amendment to 2-9-1 Fee Schedule as presented.

Attachments:

- Ordinance 351- Amending Chapter 2, Section 9 Fee Schedule – Red Line Version
- 2026 Fee Schedule – Clean Version
- Resolution 2025-55 – Summary Publication of Ordinance 351