

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** MS4 – Annual Opportunity for Public Input  
**DATE:** November 17, 2025

---

**OVERVIEW:**

The Storm Water Pollution Prevention Program (SWPPP) is required by the National Pollutant Discharge Elimination System (NPDES) General Permit for discharges of stormwater associated with small Municipal Separate Storm Sewer Systems (MS4), which is collectively referred to as the MS4 permit. The MS4 permit authorizes the City to discharge stormwater into the public water system. The SWPPP does not discuss stormwater or utility fees. The purpose of the required annual SWPPP meeting is to gather public comments on the SWPPP.

The goal of the SWPPP is to reduce the discharge of pollutants into receiving waters to the maximum extent practicable. There are six components of the SWPPP, each called a Minimum Control Measure (MCM). The MCMs and selected requirements for each are shown in the table below.

**Minimum Control Measures**

- |  |  |
|--|--|
| 1) Public Education and Outreach               | <ul style="list-style-type: none"><li>○ Distribute educational materials</li><li>○ Develop measurable goals</li></ul>  |
| 2) Public Participation/Involvement            | <ul style="list-style-type: none"><li>○ Provide 1 opportunity annually for public comment</li><li>○ Provide access to SWPPP document upon request</li></ul>                  |
| 3) Illicit Discharge Detection and Elimination | <ul style="list-style-type: none"><li>○ Regulatory mechanism prohibiting non-stormwater discharges</li><li>○ Training all field staff in recognition and reporting</li></ul> |
| 4) Construction Site Stormwater Runoff Control | <ul style="list-style-type: none"><li>○ Regulatory mechanism for erosion and sediment control</li><li>○ Site plan review and site inspections</li></ul>                      |
| 5) Post-Construction Stormwater Management     | <ul style="list-style-type: none"><li>○ Regulatory mechanism for new and redevelopment regarding volume control and long-term maintenance</li></ul>                          |

- 6) Pollution Prevention/Good Housekeeping for Municipal Operations
  - Facilities inventory
  - Pond assessment procedures and schedule
  - Employee training

**ACTION TO BE CONSIDERED:**

Allow opportunity for public input/comment on the adequacy of our Storm Water Pollution Prevention Plan. Open the meeting to accept any input/comment from the public. If no public comments are received, this agenda item can be closed and the City Council may move on to the next item of business.

**BUDGET IMPLICATION:**

None