

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Embedded Systems Contract Renewal
DATE: November 6, 2023

OVERVIEW:

Embedded Systems, Inc. provides warning siren maintenance for three outdoor warning sirens within the City of St. Francis located at Roanoke St/Ambassador Blvd, 23248 Woodbine St. and Edgewild Park at 1800 242nd Ave. The maintenance contract consists of repairing and maintaining the electronic/communication side of the sirens. Embedded Systems performs daily communication testing to assure the sirens are operating properly. The contract also includes decoder battery replacement every 3 years.

ACTION TO BE CONSIDERED:

The renewal of the contract with Embedded Systems, Inc. to continue to provide outdoor warning siren maintenance for the City of St. Francis in 2024.

BUDGET IMPLICATION:

The Embedded Systems, Inc. monthly maintenance fee of \$49.97 per siren per month (\$1,798.92 annually) is a slight increase over the previous year per siren rate of \$48.43 for a total annual increase of \$55.44. Siren maintenance fees are paid for out of the police department budget.

Attachments:

- Embedded Systems Contract Renewal

Embedded Systems, Inc.

Tel. (763) 757-3696
www.embedsys.com

11931 Hwy 65 NE, Minneapolis, MN 55434

Fax: (763) 767-2817
btorkelson@embedsys.com

Contract Renewal

October 13, 2023

City of St. Francis
Accounts Payable
23340 Cree Street NW
St. Francis, MN 55070

We are at the end of another tornado season. Embedded Systems, Inc. has provided our best service toward maintaining the tornado sirens for your city for the past several years. We would be very pleased to continue to provide Tornado Siren Maintenance for your city.

The Monthly Siren Maintenance Fee for 2024 will be **\$49.97** per siren, per month.

The decoder batteries for your city were replaced in 2023 for preventive maintenance. Battery replacement will occur once every 2 years for Hennepin County and once every three years for Anoka County for all units maintained by Embedded Systems under the original maintenance agreement, including those batteries which may have been replaced since the last scheduled replacement because of failure.

We are asking that you please sign and return this contract renewal to us before **November 25, 2023** to enable us to continue to provide our best service through the end of 2024. Feel free to fax the signed contract renewal to (763) 767-2817 or email it to phowe@embedsys.com.

Thank you for your business and we look forward to servicing your needs through the next year. If you have any questions, feel free to contact me directly.

Thank you,

Peggy Howe
Embedded Systems, Inc.

Contract terms accepted:

Signature _____

Date _____

Phone _____

Email _____

For continuation of services through the end of the year 2024