

TO: Mayor and Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Accept Resignation– Community Development Director
DATE: May 6, 2024

OVERVIEW:

Effective May 16, 2024 Community Development Director, Colette Baumgarder has issued a resignation from the City of St. Francis.

Staff recommends temporarily adjusting the Community Development Specialist position with an increase of \$4.00 per hour starting May 20th until the position has been filled.

Staff requests to post the position immediately.

ACTION TO BE CONSIDERED:

Motion to accept the resignation of Colette Baumgarder, approve a temporary adjustment to the Community Development Specialist and post to rehire for the Community Development Director position.

Attachments:

- Resignation Letter