

Ashley D. Preiss
23146 Flintwood St NW
Saint Francis, MN 55070

12 April 2024

Fire Chief David Schmidt
St. Francis Fire Department
23340 Cree St NW
Saint Francis, MN 55070

Dear Chief Schmidt,

Please accept this letter as a formal notice of my resignation from my position as a firefighter with the St. Francis Fire Department.

My last working day will be April 26th, 2024. It is my intention to continue to respond to calls during this two week timeframe.

I would like to use this opportunity to thank you for the mentorship and support you have provided me while working at the St. Francis Fire Department. I wish you and the organization continued success.

Respectfully,

Ashley Preiss