



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Fees to Amend Rum River Bluffs Preliminary Plat  
**DATE:** June 16, 2025

---

### **OVERVIEW:**

When a Preliminary Plat application is received by the city, the fees collected are expected to cover a staff administrative fee as well as a major portion of consultant fees. Once a preliminary plat is approved, the applicant then submits another set of fees for the next step.

The Preliminary plat for Rum River Bluffs collected fees of roughly \$53,000 by the developer that was moving the initial project through. Council approved the preliminary and they could move to finalize what was put in place. That developer has moved on and is not platting the final step.

A new developer has come forward; however, they are looking to make changes on the Preliminary Plat that will require an amendment. This will require time for engineering and planning to review changes and the land use process. That said, it should be at a reduced time which equates to reduced cost. If the costs exceed those collected, the property is billed and if not paid assessed. The city has a guarantee of payment if the process goes over anticipated.

### **ACTION TO BE CONSIDERED:**

Staff recommends Council to approve a fee of \$10,400 for a Preliminary Plat Amendment.

Attachments: none