



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** **Job Description Update**  
**DATE:** September 3, 2024

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### **OVERVIEW:**

Staff has been reviewing job descriptions at Public Works. One of the job descriptions is the Water/Wastewater System Operation Specialist Supervisor, this job description has evolved significantly over the last 12 years and needs to be updated.

### **ACTION TO BE CONSIDERED:**

Council to review and approve the revised job description as proposed.

### **BUDGET IMPLICATION:**

N/A

Attachments:

- Water/Wastewater System Operation Specialist Supervisor Job Position Description