



CITY COUNCIL AGENDA REPORT

TO: St. Francis City Council
FROM: Beth Richmond, Planner
SUBJECT: 2025 Code Revisions – First Reading
DATE: December 1, 2025

OVERVIEW:

The City adopted an updated zoning code in April 2021. Following this update, Staff's practice has been to make necessary housekeeping revisions on an annual basis. These revisions typically reflect current concerns, state legislative directives, changes to modern or best practices, or issues and/or clarifications that Staff has identified as needed over the past year.

This year, Staff is proposing several revisions the Zoning Code (Chapter 10 of the City Code). Each requested revision is explained in more detail in the attached Planning Commission memo.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission reviewed the proposed Zoning Code amendments at their meeting on November 19, 2025 and held a public hearing. No members of the public spoke for or against the proposed amendments. Following the public hearing, Commissioners unanimously recommended approval of the Zoning Code amendments as presented by Staff.

ACTION TO BE CONSIDERED:

Given the Planning Commission's recommendation for approval, draft approval documents have been prepared for your consideration.

Suggested Motion:

1. Move to approve the 1st reading of Ordinance 352 approving housekeeping amendments to Divisions 2, 4, 5, 6, 7, 8, and 9 of the Zoning Code.

ATTACHMENTS:

- Draft Ordinance 352 (1st Reading) – Chapter 10 Zoning
- Planning Commission Memo for November 19, 2025 Meeting