



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and City Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Shared Space User Agreement with the Rum River Fire District  
**DATE:** December 15, 2025

---

### **OVERVIEW:**

As part of the Joint Powers Agreement (JPA) establishing the Rum River Fire District, the City agreed to donate the use of the St. Francis Fire Station and the real property upon which it is located. The JPA references the joint facility as being subject to a lease agreement. As part of the JPA, the Fire District will be responsible for the financial costs and management of any maintenance, alterations, or improvements. This obligation will be accomplished through a Share Space User Agreement as attached.

All documents are subject to Attorney approval to form.

### **REQUESTED COUNCIL ACTION:**

Motion, Second to adopt Resolution 2025-63 regarding entering into Shared Space User Agreement.

#### Attachments:

- Resolution 2025-63
- Shared Space User Agreement