



## CITY COUNCIL AGENDA REPORT

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**TO:** Mayor and City Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Fiscal Agent Agreement with the Rum River Fire District  
**DATE:** December 15, 2025

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### **OVERVIEW:**

In order to achieve efficiency in operation, the Fire District will purchase certain financial services from the City of St. Francis. This will be accomplished through a Fiscal Agent Agreement as attached. The City will charge the Fire District \$24,000.00 per year.

As we continue to transition the Fire District, the attached documents are necessary for the fiscal agent responsibilities that will be undertaken by the City and the responsibilities that the city will maintain on the district's behalf. This agreement sets in place processes, terms, fees and payment expectations.

The attached documents address the ongoing service that the City of St. Francis will provide.

All documents are subject to Attorney approval to form.

### **REQUESTED COUNCIL ACTION:**

Motion, Second to adopt Resolution 2025-62 regarding entering into Fiscal Agent Agreement

#### Attachments:

- Resolution 2025-62 A resolution entering into a Fiscal Agent Agreement with the Rum River Fire District and Granting Signatory Authority
- Fiscal Agent Agreement between the City of St. Francis and the Rum River Fire District