



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Todd Schwieger, Police Chief  
**SUBJECT:** Conditional Offer of Employment  
**DATE:** December 18, 2023

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### **OVERVIEW:**

On August 21<sup>st</sup>, 2023 City Council approved the police department to post an employment opportunity to fill the police officer vacancy created by a recent officer termination. On August 22<sup>nd</sup> the police department posted to fill the officer vacancy with a total of four applications received by the September 20<sup>th</sup> deadline. Following interviews a top candidate was determined but ultimately did not successfully complete the background portion of the hiring process. The vacant position was re-posted on November 21<sup>st</sup> which would remain open until the position was filled. Two candidates were interviewed on December 6<sup>th</sup> and top candidate Andrew Humann met with Chief Schwieger on December 7<sup>th</sup> who signed a conditional offer of employment which is contingent upon City Council approval and successful completion of a complete background investigation including a psychological and medical exam. Andrew appears to be a very strong candidate who is very familiar with the City of St. Francis and is eager to begin his law enforcement career with the St. Francis Police Department. Andrew was offered to start at step 1 of the current police officer pay scale.

### **ACTION TO BE CONSIDERED:**

Motion to authorize hiring police officer candidate Andrew Humann at step 1 of the police officer pay scale contingent upon the successful completion of a complete background investigation including a psychological and medical exam.

### **BUDGET IMPLICATION:**

The department has an authorized strength of 12 licensed officers.