

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: Towing Memorandum of Understanding
DATE: December 18, 2023

OVERVIEW:

The St. Francis Police Department has a long standing working relationship with Ark Towing and Recovery who continues to provide tow services to the police department. The St. Francis Police Department would like to continue using Ark Towing and Recovery for its towing needs and the Memorandum of Understanding includes updated language and fees associated with the services of Ark Towing and Recovery.

ACTION TO BE CONSIDERED:

City Council approval of the Memorandum of Understanding between the St. Francis Police Department and Ark Towing and Recovery to tow vehicles on behalf of the St. Francis Police Department in accordance with the terms of the agreement. The Memorandum of Understanding will be reviewed and approved on an annual basis.

BUDGET IMPLICATION:

With the exception of a motor vehicle towed to the St. Francis Police Department for forfeiture procedures Ark Towing and Recovery acknowledges that the St. Francis Police Department is not responsible for the payment or collection of any towing or storage fee.

Attachments:

- Towing Memorandum of Understanding