



PCO #015

Stahl Construction Company  
861 E. Hennepin Avenue, Suite 200  
Minneapolis, Minnesota 55414  
Phone: (952) 931-9300

Project: 4020-10 - St. Francis City Hall & Fire Station-Material  
3740 Bridge Street NW  
St. Francis, Minnesota 55070

### Prime Contract Potential Change Order #015: PR12 Architectural | Fire Protection (Material)

TO:	St. Francis, MN (City of) 23340 Cree Street NW St. Francis, Minnesota 55070	FROM:	Stahl Construction Company 861 E. Hennepin Avenue, Suite 200 Minneapolis, Minnesota 55414
PCO NUMBER/REVISION:	015 / 0	CONTRACT:	4020-10 - St. Francis City Hall & Fire Station-Material
REQUEST RECEIVED FROM:		CREATED BY:	Ryan Byrne (Stahl Construction Company)
STATUS:	Pending - In Review	CREATED DATE:	6/11/2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$11,598.00)

POTENTIAL CHANGE ORDER TITLE: PR12 Architectural | Fire Protection (Material)

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #028 - PR12 Architectural | Fire Protection (Material)

PR12:

Updating the sprinkler system in the apparatus bay from a dry system to wet.  
Omitting backlighting on the East and West elevation of the building

ATTACHMENTS:

[Change order No. 001 SFCH&FS 6-10-24.pdf](#) , [Breth Zen-Zen.pdf](#) , [AJ Moore.pdf](#) , [PR-12 St. Francis.pdf](#)

#	Budget Code	Description	Amount
1	10-1400-__-.S Signage.SUBCONTRACT		\$(9,529.00)
2	26-0000-__-.S Electrical / Low Voltage.SUBCONTRACT		\$(69.00)
3	21-0000-__-.S Fire Suppression.SUBCONTRACT		\$(2,000.00)
<b>Subtotal:</b>			<b>\$(11,598.00)</b>
Fee (0.00% Applies to all line item types.):			\$0.00
<b>Grand Total:</b>			<b>\$(11,598.00)</b>

Ginnie Schneider (Brunton Architects & Engineers, Inc.)

St. Francis, MN (City of)

23340 Cree Street NW  
St. Francis, Minnesota 55070

Stahl Construction Company

861 E. Hennepin Avenue, Suite 200  
Minneapolis, Minnesota 55414

DocuSigned by:

*Virginia Schneider*

6/19/2024 | 11:32 AM CDT

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<b>SIGNATURE</b>	<b>DATE</b>	<b>SIGNATURE</b>	<b>DATE</b>
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**Change Order Request #001 - St. Francis City Hall & Fire Station, St. Francis, MN**  
 Dated 06/10/24 Signation Sign Group, 7624 Boone Avenue N., #100, Brooklyn Park, MN 55428 - Doug Glienke (763) 450-9941  
 Sheet 1 of 1

ITEM	Drawings Dated	Bid/Unit	Qty	Total this Item	Comments / Qualifications
1 West Elevation Letters <b>Deduct</b>		\$6,838	1	\$6,838	Change LED halo illuminated letters to non-illuminated cast aluminum letters. 1 set each: 18" high "CITY OF" & 24" high "ST. FRANCIS"
2 East Elevation Letters <b>Deduct</b>		\$2,691	1	\$2,691	Change LED halo illuminated letters to non-illuminated cast aluminum letters. 1 set: 18" high "ST. FRANCIS FIRE"
s Installation <b>Deduct</b>		\$1,420	1	\$1,420	Installation deduct.

\$75,961 Original Contract dated 10/24/23  
~~\$10,949~~ **Deduct Change Order #1**  
**\$65,012 New Contract Amount**

**General Qualifications**

Price includes shop drawings for approval, manufacturing, installation and tax.

Lead-time: 5-6 weeks from final approval.

Terms: 0 down, net 30 days from completion.

Approved x \_\_\_\_\_  
 Date x \_\_\_\_\_

Thank you, Doug Glienke  
 Ph: 763-450-9941  
 Fx: 763-561-1004  
 Email: dglienke@ssgix.com  
 Web: www.ssgix.com



**MANKATO**  
225 BELGRADE AVE  
NORTH MANKATO, MN 56003

**MINNEAPOLIS**  
1040 SIXTH ST SOUTH  
HOPKINS, MN 55343

**ROPOSAL REQUEST 12 (PR-12)**

**ISSUE DATE:** 6-11-2024

**PROJECT NAME:** St. Francis Fire & City Hall

**PROJECT NUMBER:** 22455-1

**ARCHITECT:** Brunton Architects & Engineers  
225 Belgrade Avenue  
North Mankato, MN 56003

**CONSTRUCTION  
MANAGER:** Stahl Construction  
861 Hennepin Avenue  
Suite 200  
Minneapolis, MN 55414

**OWNER:** City of St. Francis  
23340 Cree St. NW  
St. Francis, MN 55070

**DESCRIPTION**

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within fourteen (14) calendar days or notify the Owner and Architect in writing of the anticipated date of submission.

**1. CHANGES TO SPECIFICATIONS**

- A. Section 21 0500 – Common Work Results for Fire Suppression
  - 1. 1.01 A Revise note to read: Wet Sprinkler system to serve all areas of building.
  - 2. 1.01 B Remove note related to dry sprinkler system.
- B. Section 21 1330 – Fire Suppression Sprinklers
  - 1. 1.01 B Remove note related to dry-pipe sprinkler system.
  - 2. 2.02 A Revise note 1 to read: Provide wet type sprinklers in the entire building.
  - 3. 2.03 D Remove note related to dry sprinklers.
  - 4. 2.04 B Remove paragraph related to dry pipe sprinkler alarm valve.

**2. CHANGES TO ARCHITECTURAL DOCUMENTS**

A. Sheet A2-11 Exterior Elevations

1. Detail 5, "CITY OF ST. FRANCIS" sign, remove note "halo lit with white LED's".
2. Detail 6, "ST. FRANCIS FIRE" sign, remove note "halo lit with red LED's".

**3. CHANGES TO ELECTRICAL DOCUMENTS**

A. Sheet E1-22 Second Floor Plan - Lighting

1. Remove keynotes 2 and 3, and associated J-boxes, for lit signage to be removed at west entry and east apparatus bay walls.

**END OF PROPOSAL REQUEST 12 (PR-12)**



PH: 507.386.7996 FAX: 507.386.7992

[bruntonarchitects.com](http://bruntonarchitects.com)



PCO #016

Stahl Construction Company  
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Phone: (952) 931-9300

Project: 4020-10 - St. Francis City Hall & Fire Station-Material  
3740 Bridge Street NW  
St. Francis, Minnesota 55070

### Prime Contract Potential Change Order #016: Temporary Disconnect (Material)

TO:	St. Francis, MN (City of) 23340 Cree Street NW St. Francis, Minnesota 55070	FROM:	Stahl Construction Company 861 E. Hennepin Avenue, Suite 200 Minneapolis, Minnesota 55414
PCO NUMBER/REVISION:	016 / 0	CONTRACT:	4020-10 - St. Francis City Hall & Fire Station-Material
REQUEST RECEIVED FROM:		CREATED BY:	Ryan Byrne (Stahl Construction Company)
STATUS:	Pending - In Review	CREATED DATE:	6/19/2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$11,256.45

POTENTIAL CHANGE ORDER TITLE: Temporary Disconnect (Material)

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #027 - Temporary Disconnects for Building

Supply and install temporary disconnects for the building due to the delay in the permanent disconnects.

ATTACHMENTS:

[CO#11 Disconnect house power material list.pdf](#) , [\\_AJ Moore.pdf](#) , [\\_AJ Moore Backup.pdf](#)

#	Budget Code	Description	Amount
1	26-0000- .S Electrical / Low Voltage.SUBCONTRACT		\$11,145.00
<b>Subtotal:</b>			<b>\$11,145.00</b>
Fee (1.00% Applies to all line item types.):			\$111.45
<b>Grand Total:</b>			<b>\$11,256.45</b>

Ginnie Schneider (Brunton Architects & Engineers, Inc.)

St. Francis, MN (City of)

23340 Cree Street NW

St. Francis, Minnesota 55070

Stahl Construction Company

861 E. Hennepin Avenue, Suite 200

Minneapolis, Minnesota 55414

DocuSigned by:

*Virginia Schneider*

6/19/2024 | 11:33 AM CDT

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SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



**Change Order Request #001 - St. Francis City Hall & Fire Station, St. Francis, MN**  
**Dated 06/10/24 Signation Sign Group, 7624 Boone Avenue N., #100, Brooklyn Park, MN 55428 - Doug Glienke (763) 450-9941**

Sheet 1 of 1

ITEM	Drawings Dated	Bid/Unit	Qty	Total this Item	Comments / Qualifications
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2 East Elevation Letters <b>Deduct</b>		\$2,691	1	\$2,691	Change LED halo illuminated letters to non-illuminated cast aluminum letters. 1 set: 18" high "ST. FRANCIS FIRE"
s Installation <b>Deduct</b>		\$1,420	1	\$1,420	Installation deduct.

\$75,961 Original Contract dated 10/24/23  
~~\$10,949~~ **Deduct Change Order #1**  
**\$65,012 New Contract Amount**

**General Qualifications**

Price includes shop drawings for approval, manufacturing, installation and tax.

Lead-time: 5-6 weeks from final approval.

Terms: 0 down, net 30 days from completion.

Approved x \_\_\_\_\_  
 Date x \_\_\_\_\_

Thank you, Doug Glienke  
 Ph: 763-450-9941  
 Fx: 763-561-1004  
 Email: dglienke@ssgix.com  
 Web: www.ssgix.com



PCO #018

Stahl Construction Company  
861 E. Hennepin Avenue, Suite 200  
Minneapolis, Minnesota 55414  
Phone: (952) 931-9300

Project: 4020 - St. Francis City Hall & Fire Station  
3740 Bridge St NW  
St. Francis, Minnesota 55070

### Prime Contract Potential Change Order #018: Temporary Disconnect (Labor)

<b>TO:</b>	St. Francis, MN (City of) 23340 Cree Street NW St. Francis, Minnesota 55070	<b>FROM:</b>	Stahl Construction Company 861 E. Hennepin Avenue, Suite 200 Minneapolis, Minnesota 55414
<b>PCO NUMBER/REVISION:</b>	018 / 0	<b>CONTRACT:</b>	4020 - - St. Francis City Hall & Fire Station
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Ryan Byrne (Stahl Construction Company)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	6/19/2024
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$4,397.40

POTENTIAL CHANGE ORDER TITLE: Temporary Disconnect (Labor)

CHANGE REASON: Allowance

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #035 - Temporary Disconnects for Building

Supply and install temporary disconnects for the building due to the delay in the permanent disconnects.

ATTACHMENTS:

[AJ Moore Backup.pdf](#) , [AJ Moore.pdf](#)

#	Budget Code	Description	Amount
1	26-0000-__-S DEMO.Electrical/Low Voltage.SUBCONTRACT	Temporary Disconnect Labor	\$4,188.00
<b>Subtotal:</b>			<b>\$4,188.00</b>
GC Fee 5% (5.00% Applies to all line item types.):			\$209.40
<b>Grand Total:</b>			<b>\$4,397.40</b>

Ginnie Schneider (Brunton Architects & Engineers, Inc.)

St. Francis, MN (City of)

Stahl Construction Company

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St. Francis, Minnesota 55070

Minneapolis, Minnesota 55414

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*Virginia Schneider*

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