

TO: Mayor and Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Fire Services Study
DATE: March 4, 2024

OVERVIEW:

In December the City of St. Francis and the City of Bethel released an RFP for a joint fire services study. Three proposals were received.

1. MissionCIT - \$52,000
2. Matrix Group - \$50,000, plus travel and related expenses at actual cost
3. Triad Paradigm - \$49,900
 - a. This cost includes the additional fee to complete the Strategic Plan, advise on organizational change process and JPA creation.

\$40,000 of these expenses are covered by a grant from the State Fire Marshall Office. The balance will be split between the two cities to cover our grant match requirements.

ACTION TO BE CONSIDERED:

Council to accept RFP proposals and approve the agreement with Triad Paradigm.

Attachments:

- Professional Services Agreement with Triad Paradigm, LLC