

TO: Kate Thunstrom, City Administrator
FROM: Paul Carpenter, Public Works Director
SUBJECT: Stormwater Pollution Prevention Plan for Large Sites Code Amendment-
Second Reading
DATE: July 21, 2025

OVERVIEW:

The City of St. Francis is required to amend the current code regarding off-site stormwater infiltration treatments for structural BMPs, Best Management Practices, required by the MS4 Permit through the Minnesota Pollution Control Agency.

ACTION TO BE CONSIDERED:

The City Council reviewed and approved the 1st reading of Ordinance 348 at their July 7, 2025 meeting. Based on this approval, Staff has prepared a 2nd reading of Ordinance 348 and a summary resolution allowing for publication by summary for Council's review. The following timeline will apply:

- July 7 - 1st Reading
- July 21 – 2nd Reading
- July 24 – Published for comment
- August 24 – Effective

Suggested Motion

1. Move to approve the 2nd reading of Ordinance 348 approving the Zoning Code amendments pertaining to stormwater prevention plan for large sites as presented by Staff.
2. Move to approve Summary Resolution 2025-35 authorizing summary publication of ordinance 348.

Attachments:

- Draft Stormwater Pollution Prevention Plan for Large Sites Ordinance 348 – 2nd Reading
- Draft Resolution 2025-35 authorizing summary publication or ordinance 348