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**TO:** St. Francis City Council  
**FROM:** Beth Richmond, Planner  
**SUBJECT:** Zoning Code Amendment – Accessory Structure Size – 2<sup>nd</sup> Reading  
**APPLICANT:** Alena and Mark Puzenkou  
**DATE:** July 21, 2025

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### **OVERVIEW**

The City has received a request from the property owners at 900 237<sup>th</sup> Ave NW to amend the City Code to increase the maximum total square footage for detached accessory structures allowed on lots between 2.5 and 5 acres in size. The City Council reviewed and approved the 1<sup>st</sup> reading of the requested amendment on July 7, 2025.

### **ACTION TO BE CONSIDERED**

Because Council approved the 1<sup>st</sup> reading of Ordinance 347 at the July 7, 2025 meeting, Staff has prepared a 2<sup>nd</sup> reading of the ordinance and a summary resolution allowing for publication by summary for Council's review. The following timeline will apply:

- July 7 – 1<sup>st</sup> Reading
- July 21 – 2<sup>nd</sup> Reading
- July 25 – Published for Comment
- August 25 – Effective

### **Suggested Motions:**

1. Move to approve the 2<sup>nd</sup> reading of Ordinance 347 amending Section 10-68-04 of the City Code to allow 2,500 square feet of total detached accessory structure square footage on lots 2.5 to 5 acres in size as requested.
2. Move to approve Summary Resolution 2025-34 allowing publication of Ordinance 347 by summary.

### **ATTACHMENTS**

- Draft Ordinance 347 – 2<sup>nd</sup> Reading
- Draft Summary Resolution 2025-34