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**TO:** Mayor and Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Ordinance Amendment – Chapter 2-9-1 Fee Schedule, 1<sup>st</sup> Reading  
**DATE:** November 18, 2024

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**OVERVIEW:**

Fee Schedule changes for the 2025 calendar year are as follows:

- Dance – clarify it also includes special event permits
- Investigative fee – due to increased costs, increasing fee
- Taxicab – remove no longer licensing
- Returned Check fee – due to increased costs, increasing fee
- Golf Cart Permit- approved for permitting to match snowmobile permits when city opened access to greater areas in the City
- Liquor and Tobacco – update to include Ordinance identified and existing fees for tobacco, CBD/THC fees for registration, violations and renewal -set by the OCM.
- Environmental Review/EAW, identify that this item includes the EAW and increase escrow to anticipated maximum cost of documentation
- Community Center – Defined fees are specific to 23340 Cree Street Community room. Removal of waiver of damage deposit will provide funds in the event of room damage, spills and cleaning above normal use

**TIMELINE:**

1<sup>st</sup> Reading: November 18, 2024

2<sup>nd</sup> Reading: December 2, 2024

30-day public Comment: December 6, 2024

Effective: January 6, 2025

**ACTION TO BE CONSIDERED:**

Council to review and approve the first reading of the ordinance amendment to 2-9-1 Fee Schedule as presented.

Attachments:

- Ordinance Amendment 337 to Chapter 2, Section 9 Fee Schedule – Red Line Version