
TO: City Administrator, Kate Thunstrom
FROM: Public Works Director; Paul Carpenter
SUBJECT: **Rink Management Agreement**
DATE: November 3, 2025

OVERVIEW:

We would like to again partner with the St Francis Home Run Club to manage our ice-skating facilities.

Our goals continue to be:

1. Follow Council direction to stay within our operation and maintenance budget for our parks.
2. Continue to manage overtime while maintaining the highest quality standard for snow and ice removal on our City streets.

The St Francis Home Run Club, an Insured Local Non-Profit Charitable Organization would like to manage the warming house again this season. They provide rink attendants, care for the rinks/facility, provide snow removal for the facility for a fee and provide snack vending with a small portion of the proceeds coming back to the City to cover any additional cost we may incur. Our Public Works Team will work with the organization to flood and maintain the ice. We are proposing a 51-day season (closed Christmas Day). This will run from 12-19-2025 through 2-08-2026, weather permitting. The time selected for this season will allow ice making to happen during what should be the “optimum weather period”, thus further reducing the amount of man hours it will take to make and maintain the ice. Of course, only if the weather permits.

ACTION TO BE CONSIDERED:

A motion to authorize the Mayor to sign the Rink Management Agreement entering the City into a contract with The St Francis Home Run Club to manage the outdoor Ice-skating Facility.

BUDGET IMPLICATION:

The payment the Home Run Club would receive is approximately \$8,364.00 weather permitting. This is based on a 51-day season (12-19-2025 thru 2-08-2026). This is a budgeted item and would be paid out of our Parks operation and maintenance budget.

Attachments:

- Rink Management Agreement