

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Public Hearing for Charter Commission Amendments
DATE: March 16, 2026

OVERVIEW:

On February 8th the Charter Commission met and discussed four separate changes to the Charter Commission. The process to update the City Charter requires several steps and the public hearing is one of those steps.

Items will be voted on separately through the resolution process – this step is specific to the public hearing only.

The changes proposed that are open for public comment include:

1. Vacancies in office, Section 2.05. This item relates to vacancies in City Council. Through the use of technology, Charter recommended to Council reducing the time number of days from 30 days down to 14 calendar days.
2. Changes to when ordinances take effect, Section 3.09. This item updates the length of days after a second reading in which public comment is collected.
3. General Provisions of the Filing Fee, Section 5.01. This item update the filing fee from \$5 to \$15. This will not be effective for the 2026 filing season due to the time requirements to update the Charter document.
4. Improvements & Levy Assessments, Section 8.01. This will update the single word “shall” to “may” when Council is addressing road improvements.

Timeline for Information purposes:

March 16 – Public Hearing

March 16 – First Reading

April 6 – Second Reading

April 10 – Public Notice in Anoka Union Herald

July 9 - Effective

ACTION TO BE CONSIDERED:

Council to hold the public hearing for comments regarding the proposed amendments to the City Charter.

Attachments:

- none