

TO: Kate Thunstrom, City Administrator
FROM: Paul Carpenter, Public Works Director
SUBJECT: Community Park Grant Assistance and Environmental Work
DATE: May 19, 2025

OVERVIEW:

Staff have recently worked with SEH to complete a Planning Study for the Warming House/Ice Rink location. Following the identification of proposed improvements, SEH informed Staff about the DNR Recreation Grant Program, which is well suited for the Warming House/Ice Rink Project. This grant program can provide up to \$350,000 for community parks. SEH will assist the City in applying for the grant to help fund a portion of the project costs.

Additionally, SEH will help the City apply for a League of Minnesota Cities grant which is aimed at providing up to \$5,000 for cities to help cover the costs for applying for other grants, including filling out the applications and the environmental work required. If awarded, the City can use the LMC grant towards the scope of work for the DNR Outdoor Recreation Grant.

The cost to apply for the DNR Outdoor Recreation Grant will be \$23,800 less the \$5,000 LMC Grant for a total of \$18,800 for a potential award of \$350,000 for the Warming House/Ice Rink Project.

ACTION TO BE CONSIDERED:

Council to authorize Staff to proceed and work with SEH to apply for the DNR Outdoor Recreation Grant.

BUDGET IMPLICATION:

This will be paid for out of the Park Fund.

Attachments:

- SEH Agreement for Professional Services