



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Jodie Steffes, Community Development Director  
**SUBJECT:** Rental License Approvals  
**DATE:** March 2, 2026

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### **OVERVIEW:**

The City created rental codes in 2014 to work with property owners on registration and expectations. In 2019, codes were updated to address a number of issues that Community Development and the Police Department faced when working with rental properties.

As part of the update, Code was changed to create a process in which Council approves, suspends or revokes Rental Licenses.

The tentative timeline of the City rental program will be as follows:

- November, letter to applicable rental properties
- January 15<sup>th</sup>, rental applications due
- Completed applicants move to Council
- February 1<sup>st</sup> – second letter with late fee to missing applications
- March 16<sup>th</sup> – third letter with late fees to missing applications
- First week of May – first citation to be sent on missing applications

As rental property applications are received, inspections are scheduled and conducted. The attached property units have been inspected and are ready for Council approval. The properties to be considered have been shown to meet all of the requirements in City Code Chapter 4, Section 6.

### **ACTION TO BE CONSIDERED:**

Approval of Rental Licenses for properties:

<b>RENTAL PROPERTY ADDRESS</b>	<b>OWNER</b>
22794 ELDORADO ST NW	ALLEN PROPERTIES LLC
2780 235 <sup>th</sup> AVE NW	A.L.H. INVESTMENTS LLC
22872 POPPY ST NW	WEAVER BROTHERS COMPANIES
22874 POPPY ST NW	WEAVER BROTHERS COMPANIES
3602 232 <sup>ND</sup> CT NW	JOSEPH AND <u>SONS</u> PROPERTY SOLUTIONS LLC
3832 232 <sup>ND</sup> AVE NW #105	BERNU, LARRY
2598 234 <sup>TH</sup> CT NW	WOLFE, MATT