



CITY COUNCIL AGENDA REPORT

TO: Mayor and Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Change Orders – City Hall / Fire Station Project
DATE: January 16, 2024

OVERVIEW:

As the process goes, as the drawings and permits are reviewed, there are small updates due to material availability, need, adjustments for the building permit, etc. The steps being taken today with the change orders is ahead of the actual project and will save significant time during installation as to not create a slowdown.

The following change orders have been submitted for approval for the appropriate contract:

Project 4020-10 Material

PCO#007 Drawing updates on material related to furnish metals, roofing, electrical and concrete (bollards) Increase of \$564.10

Project 4020 Labor

PCO#008 Drawing updates changing labors requirements on concrete. Increase of \$2,506.72

Total cost change to project of \$3,070.82

ACTION TO BE CONSIDERED:

Council to review and approve the change orders as presented authorizing City Administrator to execute PCO/PCCO documents.

Attachments:

- PCO#006 (Material) \$564.10
- PCO#007 (Labor) \$2,506.72