



CITY COUNCIL AGENDA REPORT

TO: Mayor and Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Vacation Rate – Paul Carpenter
DATE: January 16, 2024

OVERVIEW:

It has been identified that during the promotion process of Paul, that the vacation accrual was not adjusted to reflect the promotion.

I am requesting that we make the correction and increase the vacation accrual from 4.62 hours per pay period to 6.154 hours per pay period.

ACTION TO BE CONSIDERED:

Council requested to approve the increased rate beginning the date of promotion of May 31, 2022