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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** Surplus Property  
**DATE:** January 16, 2024

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**OVERVIEW:**

The equipment listed below has been palletized and sitting in the WWTP garage for a minimum of 10 years and needs to be disposed of according to City Code.

Equipment List: Highest bidder on Auction/Ebid

1. Aluminum trench box
2. 22 gallon air compressor
3. Weather guard 90 fuel tank
4. Aluminum weather guard truck tool box
5. Gray aluminum weather guard tool box
6. Homelite garden hose water pump
7. Homelite 3hp water pump
8. Homelite 3.5hp water pump
9. 6.5ft x 12ft Felling aluminum trailer

Staff will dispose of this equipment via Municibid. Municibid is used by more than 2500 governments and schools nationally to sell vehicles, equipment, and tools. Municibid requires no costs, fees, or contracts. St. Francis city code 8-7-3 (7) authorizes the City to sell supplies, materials, or equipment at the highest price utilizing an electronic selling process in an open and interactive environment.

**ACTION TO BE CONSIDERED:**

To adopt Resolution 2024-03 declaring the listed equipment as surplus and be disposed of under the guidelines of the St. Francis city code.

**BUDGET IMPLICATION:**

None. Work performed prepping the equipment for disposal will be conducted during regular business hours.

Attachments:

- Resolution 2024-03