

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** Public Works Streets/Parks Position Resignation/Replacement  
**DATE:** February 5, 2024

**OVERVIEW:**

On January 29<sup>th</sup> 2024, a letter of resignation was received from Colin McDonagh indicating that his last day of employment with the City of St. Francis will be on Friday February 10<sup>th</sup>.

**ACTION TO BE CONSIDERED:**

City Council to accept the resignation of Colin McDonagh and authorize Staff to fill the vacancy created with the resignation.

**BUDGET IMPLICATION:**

This is an existing budgeted position.

Attachments:

- Colin McDonagh Resignation Letter