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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** MMUA Safety Management Program Contract  
**DATE:** January 21, 2025

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**OVERVIEW:**

The City contracts with MMUA to provide safety programs for employees. The programs help ensure that the City is OSHA compliant and using the best practices for employee safety. The program ensures that the City receives adequate training, evaluation and implementation of safety practices.

Employee safety is important for several reasons. First, it ensures that employees are safely handling dangerous equipment and chemicals and are using the best practices to avoid injury. Second, the MMUA safety program also ensures that the City complies with OSHA and industry standards in the handling of these pieces of equipment and chemicals. Finally, the program minimizes liability for the City in regards to workers compensation and other impacts that can arise from employee injuries.

The MMUA contract will continue to automatically renew for successive Twelve-month calendar year periods unless terminated by either Party providing written notice at least sixty days in advance of the end of the then-current term. The contract did increase from \$27,319.25 to \$28,276.00 per year for this renewal.

**ACTION TO BE CONSIDERED:**

Authorize Mayor to sign 2024-25 Safety Management Program Addendum.

**BUDGET IMPLICATION:**

The contract with MMUA is taken out of the yearly operation and maintenance budgets for all City departments.

Attachments:

- MMUA Safety Management Letter
- St. Francis Program Addendum
- Safety Program Fee Structure