

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** Woodbine North Tree Removal  
**DATE:** February 18, 2025

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**OVERVIEW:**

The upcoming road project, Woodbine North, needs to have trees removed on the City property. Tree clearing is recommended between November to the end of March by the DNR due to the northern long-eared bat pupping season. Staff has ascertained two bids from competent contractors to have this job completed before the end of March. If this window is missed it could potentially delay the entire project.

The bid includes chipping the trees and piling the material onsite. Public Works will haul the chips away saving cost. The City can then utilize these chips for re-use and composting.

**ACTION TO BE CONSIDERED:**

Council to accept the low bid from Rivard Contracting in the amount of \$25,000 to complete the tree removal.

**BUDGET IMPLICATION:**

The expense will be taken out of the Street Maintenance CIP.

**Attachments:**

- Rivard Contracting Proposal
- Allstate Tree Service