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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** DNR ReLeaf Grant RFP Acceptance and Award  
**DATE:** June 17, 2024

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**OVERVIEW:**

In 2023 Public Works applied for the DNR ReLeaf Grant and received \$147,797.75 in funds to mitigate the Emerald Ash Borer damage in the City. City Council approved the contract with the DNR on January 2, 2024. An EAB Management Plan was then adopted by the City on February 20, 2024. The ReLeaf RFP was then released by Council on May 20<sup>th</sup> and it closed on May 29<sup>th</sup>.

RFP's were received from the following companies:

- |                            |           |
|----------------------------|-----------|
| • North Metro Tree Service | \$164,076 |
| • Hoffman & McNamara Co.   | \$125,474 |
| • Rivard Companies, Inc.   | \$123,000 |

**ACTION TO BE CONSIDERED:**

Council to accept the received RFP's by the above-mentioned Companies.

Staff recommends Council to award the RFP to the lowest bid of \$123,000 and approve staff to enter into a contract with Rivard Companies to move forward with tree services for the City.

**BUDGET IMPLICATION:**

None

Attachments:

- Draft Contract for tree services with Rivard Companies.