

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
September 2, 2025
6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes (arrived at 6:05), and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, and Finance Director Darcy Mulvihill.

3. APPROVAL OF AGENDA

MOTION BY: ROBINSON SECOND: MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL AGENDA.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Udvig	aye

Motion carried: 4-0

4. CONSENT AGENDA

- A. City Council Minutes - August 18, 2025
- B. 2026 Anoka County Recycling Agreement
- C. Accept Resignation of Firefighter Josh Stimpson
- D. Payment of Claims

MOTION BY: UDVIG SECOND: ROBINSON APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Udvig	aye

Motion carried: 4-0

5. MEETING OPEN TO THE PUBLIC

Jacquie Goedel, 23485 Hopi Street, came forward and shared that she is the Vice President and Program Coordinator of the Miss St. Francis Ambassador Program. She and the Ambassadors presented the Council with an award they received at the Minneapolis Aquatennial as the top Community of the Year award for their dedication, friendliness, and commitment to be a welcoming, community-driven program. She said the Ambassadors make a significant impact on everyone that they meet. She invited the Council to the Anoka Day Parade on October 25 at 11:00 a.m., where the Ambassadors will serve soups, grilled cheese sandwiches, desserts, and hot chocolate to the community. She shared that the theme of the parade is Alice in Wonderland. She thanked the Council for supporting the Ambassadors and allowing them to serve the City.

Mayor Vogel thanked the Ambassadors for all that they do for the City.

6. SPECIAL BUSINESS - NONE

7. PUBLIC HEARINGS - NONE

8. OLD BUSINESS - NONE

9. NEW BUSINESS

A. City Cellular Phone Policy

City Administrator Thunstrom reviewed the Staff report regarding a requested update to the cellular phone policy for personnel.

Robinson asked how many cell phones they would need to provide with this change. Thunstrom said there would be 25. She added that they would not allow personal use on the City devices.

Robinson asked if any City emails go through employees' personal cell phones. Thunstrom shared that department heads have several business programs on their personal cell phones. She noted that this new policy would separate this and all City-related business would stay on the City cell phone.

Robinson asked if this would mean that department heads must always keep two phones with them in case they are needed. Thunstrom said yes and noted that most cities have similar policies.

Robinson asked if they could guarantee that all business apps would be taken off employees' personal phones. Thunstrom said they do not have a system that would allow them to check that all apps had been removed; however, if they handed an employee a City cell phone, they imagine they would remove everything

from their personal phone.

Robinson shared that his City phone number rings on his personal cell phone. He asked if this exposes the Council's personal cell phone numbers. Thunstrom said the only way a resident could see the Councilmember's personal cell phone number is when they are being called back, if the call is not being done anonymously.

Muehlbauer noted they can block their phone numbers from being seen when calling a resident back; however, they would still be accessible on the Secretary of State's website. He shared that he supports this new policy for security and cost-saving reasons. Udvig agreed.

Mayor Vogel shared that he thinks they need to put a deadline for converting to this new system. He said he supports this policy for cost savings and safety.

Muehlbauer asked if they will adopt this new policy this evening or need Staff and City Attorney Schaps to review the language. Schaps said they will need to develop the proper language for the policy and recommend that the Council make a motion to continue this item to the next meeting, so Staff and he can work on this language for final adoption.

MOTION BY: MAYOR VOGEL SECOND: FAANES TO CONTINUE THIS ITEM TO THE NEXT MEETING.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

10. MEETING OPEN TO THE PUBLIC - NONE

11. REPORTS - NONE

12. CITY ADMINISTRATOR REPORT

Thunstrom reviewed the City Administrator Report with the Council. She shared that they have received four additional applications for the Community Development Director role, and two have qualified for the first round of interviews. She shared that they still have a \$2,000,000 Federal bonding request, but have not gotten any updates.

13. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks and highlighted upcoming events.

Robinson reminded the residents that at the September 15 City Council meeting, they will discuss the tax levy and sewer and water rates.

Mayor Vogel shared that they have had good discussions about the Bridge Street extension. He added that Anoka County denied their request to speak to the Council and ACEIT about elections. He noted that the County said they would rather have this meeting on a small scale, so he, Robinson, and a few members of Staff will be meeting with them in a private meeting.

14. UPCOMING EVENTS

September 15 - City Council Meeting - 6:00 pm

September 17 - Planning Commission Meeting - 7:00 pm

September 20 - St. Francis Recycling Event

15. CLOSED MEETING

Move into closed meeting pursuant to Minn. Stat. 13D.03, Subd. 1(b), for the purposes of considering strategy for labor negotiations, including negotiation strategies or developments, or discussion and review of labor negotiation proposals.

MOTION BY: UDVIG SECOND: FAANES TO MOVE TO CLOSED MEETING AT 6:24 P.M.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

MOTION BY: ROBINSON SECOND: FAANES TO REOPEN THE MEETING AT 7:19 P.M.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

16. ADJOURNMENT

MOTION BY: FAANES SECOND: UDVIG TO ADJOURN THE MEETING.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

There being no further business, Mayor Vogel adjourned the regular City Council at 7:20 p.m.

Jennifer Wida, City Clerk