

TO: Kate Thunstrom, City Administrator
FROM: Todd Schwieger, Police Chief
SUBJECT: City Consent to Assignment of Towing Services
DATE: October 21, 2024

OVERVIEW:

The City of St. Francis is currently under a Memorandum of Understanding Agreement with Ark Towing and Recovery authorizing the company to tow motor vehicles for the City of St. Francis.

On October 4th, 2024 the City was advised that Ark Towing and Recovery had dissolved and has assigned its interests in the Towing Agreement to Twin Cities Transport and Recovery.

On October 7th, 2024 the City Council approved releasing a Towing Services Request For Proposal (RFP) to obtain future tow services for the City of St. Francis.

In the interim and until the RFP process is complete it's recommended that the City consents to the assignment of the Towing Agreement from Ark Towing to Twin Cities Transport and Recovery. The Agreement shall remain in effect until expressly modified by the parties in writing.

ACTION TO BE CONSIDERED:

City Council authorization for the City of St. Francis to consent to the assignment of the Towing Agreement from Ark Towing to Twin Cities Transport and Recovery until the RFP process is complete and a towing contract has been awarded. This approval is subject to City Attorney approval as to form.

BUDGET IMPLICATION:

With exception of a motor vehicle towed to the St. Francis Police Department for forfeiture or evidentiary procedures, the City of St. Francis is not responsible for the payment or collection of any towing or storage fees. Tow fees associated with vehicles held by the St. Francis Police Department are accounted for in the police department operating budget.

Attachments:

- Consent to Assignment and Assumption
- Amendment of Towing Agreement