



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Jenni Wida, Deputy Administrator, City Clerk  
**SUBJECT:** Surplus Property – Dell Latitude 5140 laptop  
**DATE:** August 18, 2025

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### **OVERVIEW:**

The city has a Dell Latitude 5140 laptop that is outdated and no longer used for city purposes. St. Francis city code 8-7-3 (1) authorizes the City to sell supplies, materials, or equipment.

### **ACTION TO BE CONSIDERED:**

To approve resolution 2025-43 declaring the listed seized/forfeited vehicle as surplus property to be disposed of under the guidelines of the St. Francis city code.

### **BUDGET IMPLICATION:**

Money collected from the sales of the Dell Latitude 5140 laptop will be placed in the General Fund.

### Attachments:

- Resolution 2025-43 Declaring surplus property