

SERVICES ORDER FORM

Order Form for: **City of Stevenson**
Prepared on: **April 24, 2019**
Order Form Expires: **May 24, 2019**
Order Form Number: 00000440

2019 Service Fee (6 Months):	\$5,409.25
Onetime Costs:	\$11,590.00
2020 Service Fee (est.):	\$10,818.50
Contract Start Date:	05-01-2019
Contract End Date:	12-31-2019

ORDER PREPARED FOR:
Company: **City of Stevenson**
Contact: **Leana (Johnson) Kinley**
Address: **7121 E. Loop Rd.
PO Box 371
Stevenson, Washington 98648-0371**
Phone: **(509) 427-5970**
Email: **leana@ci.stevenson.wa.us**

ORDER PREPARED BY:
Company: **BIAS Software**
Contact: **Mark Felchlin**
Address: **327 E Pacific
Spokane, WA 99202**
Phone: **(509) 443-3332**
Email: **mark@biassoftware.com**

ORDER DETAILS

CASH RECEIPTING	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Cash Receipting Essentials Includes: Licensing	07-01-2019	12-31-2019	6	\$180.63 <i>List Price: \$212.50</i>	1	\$1,083.75
Training/Setup - CR Includes: Essential Training & Seasonal Support				\$840.00 <i>List Price: \$840.00</i>	1	\$840.00
SUBTOTAL:						\$1,923.75

FINANCIAL	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Financial Essentials Includes: GL, Vouchering, Budgeting, SAO Reporting, Bank Reconciliation	07-01-2019	12-31-2019	6	\$201.88 <i>List Price: \$237.50</i>	1	\$1,211.25
Training/Setup - Financial Includes: Essential Training & Seasonal Support				\$2,250.00 <i>List Price: \$2,250.00</i>	1	\$2,250.00
Data Import - Financial Includes: COA, Budget, Vendors				\$500.00 <i>List Price: \$500.00</i>	1	\$500.00
SUBTOTAL:						\$3,961.25

PAYROLL	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Payroll Essentials Includes: PTO Tracking, Benefit Reporting, State and Federal Tax Reporting, DRS Reporting	07-01-2019	12-31-2019	6	\$223.13 <i>List Price: \$262.50</i>	1	\$1,338.75

SERVICES ORDER FORM

Order Form for: **City of Stevenson**
 Prepared on: **April 24, 2019**
 Order Form Expires: **May 24, 2019**
 Order Form Number: 00000440

2019 Service Fee (6 Months):	\$5,409.25
Onetime Costs:	\$11,590.00
2020 Service Fee (est.):	\$10,818.50
Contract Start Date:	05-01-2019
Contract End Date:	12-31-2019

PAYROLL	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Training/Setup - Payroll Includes: Essential Training & Seasonal Support & Live Onsite				\$3,375.00 <i>List Price: \$3,375.00</i>	1	\$3,375.00
Data Import - Payroll Includes: Census Information				\$500.00 <i>List Price: \$500.00</i>	1	\$500.00
SUBTOTAL:						\$5,213.75

UTILITY BILLING	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Utility Billing - Essential Includes: Cycle Billing, Batch Billing, Consumption Billing, Work Orders	07-01-2019	12-31-2019	6	\$247.92 <i>List Price: \$291.67</i>	1	\$1,487.50
Training/Setup - Utility Billing Includes: Essential Training & One Onsite by Request				\$3,375.00 <i>List Price: \$3,375.00</i>	1	\$3,375.00
Data Import - Utilities Includes: Customers, Service Locations, Read History, Notes, Active Bills				\$750.00 <i>List Price: \$750.00</i>	1	\$750.00
SUBTOTAL:						\$5,612.50

USER ACCESS	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
Enterprise User License for all licensed apps	07-01-2019	12-31-2019	6	\$12.00 <i>List Price: \$12.00</i>	4	\$288.00
SUBTOTAL:						\$288.00

SERVICES ORDER FORM

Order Form for: **City of Stevenson**
 Prepared on: **April 24, 2019**
 Order Form Expires: **May 24, 2019**
 Order Form Number: 00000440

2019 Service Fee (6 Months):	\$5,409.25
Onetime Costs:	\$11,590.00
2020 Service Fee (est.):	\$10,818.50
Contract Start Date:	05-01-2019
Contract End Date:	12-31-2019

TERMS AND CONDITIONS

During the Contract Term and for one year thereafter, Customer shall not disclose the pricing or terms hereunder to any third party (unless required by law) without BIAS prior written consent.

ORDER FORM PRICE SUMMARY

2019 Service Fee (6 Months):	\$5,409.25
Onetime Costs:	\$11,590.00
Contract Start Date:	05-01-2019
Contract End Date:	12-31-2019

Order Form doesn't include sales tax.

REMARKS

Prices don't include taxes that may apply. **This is not an invoice.**

PAYMENT

PAYMENT SCHEDULE	
DUE 30 DAYS AFTER APPROVAL \$11,590.00	DUE 30 DAYS AFTER DISCOVERY MEETING \$5,409.25

Name: _____
Title: _____
Date: _____

Signature: _____

Upon signature by Customer and submission to BIAS, this Order Form shall become legally binding and governed by the [Master Subscription Agreement](#) between BIAS and Customer unless otherwise agreed by BIAS and Customer.

Email or Fax [all pages](#) to 888.228.0030 or sue@biassoftware.com